

AGENDA
Regular City Council Meeting

Hybrid (ZOOM Video Conference and In Person), City Hall
June 5, 2023 7:30 p.m.

1. **CALL TO ORDER/DETERMINATION OF QUORUM/PLEDGE OF ALLEGIANCE** *Council President*
All individuals are asked to either silence or turn off all cell phones, pagers, and other electronic devices that may disrupt the meeting.
2. **APPROVAL OF AGENDA** *City Council*
Approve the agenda as posted in accordance with the Open Meeting Law and herein place all agenda items on the table for discussion.
3. **APPROVAL OF MINUTES** *City Council*
Special work session meeting of May 15; the regular meeting of May 15, 2023; and the closed meeting of May 15, 2023 – approve
4. **APPROVAL OF BILLS** *City Council*
Checks 108864 through 108945 totaling \$505,530.23 – *approve*
5. **AWARDS, DONATIONS, PRESENTATIONS AND PROCLAMATIONS** *Council President/Others*
 - a. Award
 1. Turnout Gear Grant Award, Community Impact Funding, Sourcewell, Fire – accept *Fire Chief/City Administrator*
6. **CONSENT AGENDA** *City Council*
 - a. Fire Report, May 2023 – approve
 - b. On Sale, On Sale Sunday, and Off Sale Liquor Licenses, Cary Blechinger-Gorka dba Cary's Bar LLC – approve
 - c. Temporary Sidewalk Sale/Promotion, The Shoppes of Little Falls, June 15-17, 2023 – approve
7. **PUBLIC HEARINGS AND LETTINGS**
 - a. Lettings
 1. Appliance, Bulk Garbage, Electronics, and Tires, Bob LeMieur Rolloffs Refuse and Recycling Inc. – award *Finance Director*
 2. Surface Improvements 2 (Eighteenth Street Northeast), Knife River-North Central – award *PW Director*
 3. Moisture Monitoring Equipment, Reinders, Golf – award *City Administrator*
 4. Finance and Personnel Software, BS&A Software Inc. – award *Finance Director*
 5. Time and Attendance Software Conversion, Andrews Technology, and Interface, Tyler Technologies – award *Finance Director*
8. **OLD BUSINESS**
 - a. Resolution 2023-39, Authorize Amendment for Grade Separation with BNSF Railway (Memorial Bridge) – adopt *PW Director/City Engineer*

If you need any type of reasonable accommodations to participate in this meeting, contact City Hall at (320) 616-5500 at least 72 hours prior to the meeting. Meetings are live streamed at [LITTLE FALLS CITY COUNCIL MEETING](#). A current list of meetings can be found at [Notice of Meetings](#).

8. **OLD BUSINESS, CONTINUED**
- b. Resolution 2023-42, Resolution Expressing Support for Proposed Tax Increment Financing, Central Minnesota Housing Partnership – adopt *City Administrator* Page 82
9. **NEW BUSINESS**
- a. Personnel *HR Director/City Administrator*
- Juneteenth Holiday Page 83
1. Policy 13, Holidays Amended – adopt Page 84-88
2. Memorandums of Agreement, Unions – adopt Pages 89-97
3. Position Descriptions and Updates, Points, Pay Grades, Tier Structure, Streets and Parks Division; and Post Streets and Parks Superintendent – approve Pages 98-112
- b. Airport Commission Recommendation, Resolution 2023-38, Airport Operating and Maintenance Grant Contract 1053286, Minnesota Department of Transportation – adopt *PW Director/City Engineer* Pages 113-119
- c. Resolution 2023-40, Declaring Certain Property Surplus and Authorizing Disposal Thereof – adopt *City Administrator* Pages 120-121
- d. Resolution 2023-37, Establishing Electronic Funds Wire Transfers – adopt *Finance Director* Page 122
- e. Resolution 2023-41, Support of Merger Little Falls Area Chamber of Commerce and Little Falls Convention and Visitors Bureau – adopt *City Administrator* Page 123
- f. Submittal of Grants, Fire and Police Departments
1. Volunteer Fire Assistance Grant, Minnesota Department of Natural Resources, Wildland Firefighting Gear – authorize *Fire Chief* Pages 124-125
2. Pro Training Simulator Suite Equipment, Police – authorize *Police Chief* Page 126
10. **ANNOUNCEMENTS** *City Council/Others*
- a. Planning Commission, Upcoming Public Hearings, June 12, 2023 Page 127
1. Rezone Lot 1, Block 1, Third Addition to Gideon's Farm, and all of Fourth Addition to Gideon's Farm
2. Request to Amend Housing Section of Comprehensive Plan
11. **ADJOURNMENT** *Council President*
- Recess to closed City Council meeting pursuant to Minnesota Statute 13D.05, Subdivision 3(c), to develop or consider offers or counteroffers for the purchase or sale of real property Parcel 49.1268.000. Immediately following reg. meeting

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