

AGENDA
Regular City Council Meeting
Hybrid (ZOOM Video Conference and In Person), City Hall
October 17, 2022 7:30 p.m.

1. **CALL TO ORDER/DETERMINATION OF QUORUM/PLEDGE OF ALLEGIANCE** *Council President*
All individuals are asked to either silence or turn off all cell phones, pagers, and other electronic devices that may disrupt the meeting.
2. **APPROVAL OF AGENDA** *City Council*
Approve the agenda as posted in accordance with the Open Meeting Law and herein place all agenda items on the table for discussion.
3. **APPROVAL OF MINUTES** *City Council*
Special work session meeting of October 3, 2022; the regular meeting of October 3, 2022; closed meetings of October 3, 2022 – approve
4. **APPROVAL OF BILLS** *City Council*
Checks 107585 through 107678 totaling \$901,473.96 – approve
5. **AWARDS, DONATIONS, PRESENTATIONS AND PROCLAMATIONS** *Council President/Others*
 - a. Donations
 1. Resolution 2022-74, Third Quarter Donations – adopt *Finance Officer*
 - b. Proclamation
 1. National Veterans Small Business Week, October 31 through November 4, 2022 *Mayor Zylka*
6. **CONSENT AGENDA** *City Council*
 - a. Animal Control Report, September 2022 – receive
 - b. Application for Exempt Permit, Little Falls Convention and Visitors Bureau, Raffle, Maple Island Park, January 6, 2023 – approve
 - c. Application for Exempt Permit, St Mary’s Parish, Raffle, December 11, 2022 – approve
 - d. Certified Local Government Report 2021/2022, Heritage Preservation Commission – receive
 - e. Deferral of Special Assessment 2022A, Public Improvement 391 – approve
 - f. Economic Development Authority Minutes, October 2022 – receive
 - g. Fire Report, September 2022 – receive
 - h. Grant Submittal, FY22 Railroad Crossing Elimination – ratify and confirm
 - i. Heritage Preservation Commission Minutes, October 2022 – receive
 - j. Housing and Redevelopment Authority Minutes, September 2022 – receive
 - k. Internship, Logan Guck, Water Treatment Facility – ratify and confirm
 - l. Investment Recap, September 30, 2022 – receive
 - m. Resignations, Jordan Giese and Trevor Killeaney, Parttime Patrol Officers, Police – receive
 - n. Wastewater Report, September 2022 – receive
 - o. Water Report, September 2022 – receive

If you need any type of reasonable accommodations to participate in this meeting, contact City Hall at (320) 616-5500 at least 72 hours prior to the meeting. Meetings are live streamed at [LITTLE FALLS CITY COUNCIL MEETING](#). A current list of meetings can be found at [Notice of Meetings](#).

7. **PUBLIC HEARINGS AND LETTINGS**

a. Lettings

1. Benefit Cost Analysis Trunk Highway 27 Memorial Bridge Project, Short Elliott Hendrickson Inc. – approve *City Administrator/PW Director/City Engineer*
2. Laboratory Testing Equipment, Hach Company, Wastewater – award *PW Director/City Engineer*
3. Snow Removal Equipment Rental – award *PW Director/City Engineer*
4. Uniforms, Rugs, etc., Cintas Facilities Agreement – award *Finance Officer*

8. **OLD BUSINESS**

- a. Amend City Council Motion, Pickup, Custom Truck, Wastewater, January 21, 2020 – approve *PW Director/City Engineer*

9. **NEW BUSINESS**

a. Personnel

1. Recommendation, Spencer Notch, Park Maintenance Worker – accept/approve *HR Director/PW Director/City Engineer*

2. Interview Committee Recommendation, Joe Sobania, Wastewater Operator; Authorization to Advertise, Engineering Technician – accept/approve *HR Director/PW Director/City Engineer*

b. Memorandum of Understanding, Minnesota Pollution Control Agency, Per and Polyfluoroalkyl Substances – approve *PW Director/City Engineer*

c. Purchase Agreement, Little Falls Lions Club, Lions Park – approve *City Administrator/PW Director/City Engineer*

d. Recommendation of Planning Commission, Resolution 2022-73, Variance Setbacks, McDonalds – accept/adopt *PW Director/City Engineer*

e. Resolution 2022-72, Pledged Partnership with Independent School District 482, Childcare Facility – adopt *City Administrator*

f. Resolution 2022-75, Certify Delinquent Utility, Morrison County – adopt *Finance Officer*

g. Resolution 2022-76, Certify Delinquent Administrative Offense, Miscellaneous Accounts – adopt *Finance Officer*

h. Sourcewell Community Match Grant, Merger Facilitator – authorize *City Administrator*

i. Summary of City Administrator Performance Evaluation – affirm *Mayor Zylka*

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS AND COMMITTEES** *City Council*

11. **ANNOUNCEMENTS** *City Council/Others*

12. **ADJOURNMENT** *Council President*

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