

AGENDA  
**Regular City Council Meeting**  
ZOOM Video Conference  
January 19, 2021, 7:30 p.m.

1. **CALL TO ORDER/DETERMINATION OF QUORUM/PLEDGE OF ALLEGIANCE** *Council President*  
All individuals are asked to either silence or turn off all cell phones, pagers, and other electronic devices that may disrupt the meeting.
2. **APPROVAL OF AGENDA** *City Council*  
Approve the agenda as posted in accordance with the Open Meeting Law and herein place all agenda items on the table for discussion.
3. **APPROVAL OF MINUTES** *City Council*  
Special work session meeting of January 4, 2021; the reorganizational meeting of January 4, 2021 – approve
4. **APPROVAL OF BILLS** *City Council*  
Checks 104106 through 104188 totaling \$1,738,857.90 – *approve*
5. **AWARDS, DONATIONS, PRESENTATIONS AND PROCLAMATIONS** *Council President/Others*
  - a. Award
    1. Certificate of Appreciation, Don Opatz, Heritage Preservation Commission – *Mayor Zylka*
    2. Gear Dryer, State Fire Marshall, Fire Department – *receive Fire Chief*
  - b. Donation
    1. Resolution 2021-07, Accept Donation, J & M Developers – *adopt PW Director and Finance Officer*
6. **CONSENT AGENDA** *City Council*
  - a. Animal Control Report, December 2020 – *receive*
  - b. Chaplaincy Agreement, Morrison County Sheriff's Office – *approve*
  - c. Fire Report, December 2020 – *receive*
  - d. LeadsOnline LLC Agency Agreement, Police – *approve*
  - e. Morrison County Attorney's Prosecution Report, November/December 2020 – *receive*
  - f. Planning Commission Minutes, January 2021 – *receive*
  - g. Resignation, Don Opatz, Heritage Preservation Commission – *receive*
  - h. SWAT Team Contribution 2021 – *approve*
  - i. Wastewater Report, December 2020 – *receive*
  - j. Water Report, December 2020 – *receive*
7. **PUBLIC HEARINGS AND LETTINGS**
  - a. Lettings  
*Police Department Police Chief*
    1. Migrate Data to New LETG Server and Software Licensing – *approve*
    2. Replacement of Desktop Computers and Monitors – *approve*
8. **OLD BUSINESS**
  - a. Resolution 2021-11, Supporting the Authority to Impose Local Option Sales Tax – *adopt City Administrator*

If you need any type of reasonable accommodations to participate in this meeting, contact City Hall at (320) 616-5500 at least 72 hours prior to the meeting. Meetings are live streamed at [LITTLE FALLS CITY COUNCIL MEETING](#). A current list of meetings can be found at [Notice of Meetings](#).

9. **NEW BUSINESS**

- a. Labor Agreements and Personnel Policies *City Administrator*
  - 1. Employment Agreement, Anne Cribb – approve
  - 2. Resolution 2021-09, American Federation of State, County and Municipal Employees, Local 65 – adopt
  - 3. Resolution 2021-10, International Union of Operating Engineers, Local 49 – adopt
  - 4. Resolution 2021-12, Little Falls Supervisors – adopt
  - 5. Personnel Policy Amendments – adopt *City Administrator*
    - Policy 13 Leaves, Holidays, Vacation, Sick and Other
    - Policy 38 Cellular Phones
- b. Change Order No. 2, Rice Lake Construction Group, Wastewater Improvement Project – approve *SEH/PW Director/Engineer*
- c. Mayor’s Appointments to Various Authorities, Board, Bureaus, Commissions and Committees – approve
- d. Professional Service Agreements, Improvement Projects *PW Director/Engineer*
  - 1. Surface and/or Utility Improvement Eleventh Street Northeast, Bolton & Menk – approve
  - 2. Surface and/or Utility Improvements Safe Routes to School (SRTS), Bolton & Menk – approve
  - 3. Surface and/or Utility Improvements, Eighteenth Street Southeast, Bolton & Menk – approve
- e. Right-of-Way Appraisals, Eighteenth Street Southeast, Nagell Appraisal & Consulting, Inc. – approve *PW Director/Engineer*

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS AND COMMITTEES** *City Council*

11. **ANNOUNCEMENTS** *City Council/Others*

12. **ADJOURNMENT** *Council President*

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