

AGENDA
Regular City Council Meeting
Council Chambers, City Hall
December 16, 2019, 7:30 p.m.

1. **CALL TO ORDER/DETERMINATION OF QUORUM/PLEDGE OF ALLEGIANCE** *Council President*
All individuals are asked to either silence or turn off all cell phones, pagers, and other electronic devices that may disrupt the meeting.
2. **APPROVAL OF AGENDA** *City Council*
Approve the agenda as posted in accordance with the Open Meeting Law and herein place all agenda items on the table for discussion.
3. **APPROVAL OF MINUTES** *City Council*
Budget work session of November 21, 2019; Special work session meeting of December 2, 2019; the regular meeting of December 2, 2019 – approve
4. **APPROVAL OF BILLS** *City Council*
Checks 101771 through 101849 totaling \$856,198.47 – approve
5. **AWARDS, DONATIONS, PRESENTATIONS AND PROCLAMATIONS** *Council President/Others*
6. **CONSENT AGENDA** *City Council*
 - a. Airport Commission Minutes, November 2019 – receive
 - b. Animal Control Report, November 2019 – receive
 - c. Economic Development Authority Minutes, November and December 2019 – receive
 - d. Fire Report, November 2019 – receive
 - e. Heritage Preservation Commission Minutes, December 2019 – receive
 - f. Planning Commission Minutes, November 2019 – receive
 - g. Police Report, November 2019 – receive
 - h. Public Works Reports, October and November 2019 – receive
 - i. Recycling Report, September 2019 – receive
 - j. Wastewater Report, November 2019 – receive
 - k. Water Report, November 2019 – receive
7. **PUBLIC HEARINGS AND LETTINGS**
 - a. Public Hearing
 1. Resolution 2019-76, Vacate Certain Public Rights-of-Way, Block 3, Country Club Addition – consider/accept *PW Director/Engineer*
 - b. Lettings
 1. GPS and Controller, Frontier Precision, Engineering – authorize *PW Director/ Engineer*
 2. Leadership Development, GiANT Worldwide – authorize *City Administrator*
8. **OLD BUSINESS**
 - a. Memorandums of Understanding, Health Insurance *City Administrator*
 1. American Federation of State, County and Municipal Employees, Council 65 – approve/authorize
 2. International Union of Operating Engineers, Local 49 – approve/authorize
 3. Law Enforcement Labor Services – approve/authorize

8. **OLD BUSINESS, CONTINUED**

- b. Consultant Service Contract, Planning and Zoning Services, Sourcewell – approve/authorize *City Administrator*

9. **NEW BUSINESS**

- a. New Position Descriptions, Points and Pay Grades *City Administrator*
 - 1. Wastewater Superintendent, Appoint Matt Streit – approve/appoint
 - 2. Water Superintendent, Appoint Dwayne Heinen – approve/appoint
- b. Intern Agreement with Sourcewell, Mitchell Schirmers, Administration – approve *City Administrator*
- c. Interview Committee Recommendations, Paid On Call Firefighters – accept/appoint *Fire Chief*
- d. Resolution 2019-78, Establish 2020 Nonunion Part-time, Seasonal and Temporary Employee Step Structures – adopt *Finance Officer*
- e. Policy 40, Utility Billing Updates – approve/adopt *Finance Officer*
- f. Resolution 2019-77, Designate Election Judges, 2020 Elections – adopt *Finance Officer*
- g. Submittal of Surface Transportation Block Grant Application, Minnesota Department of Transportation, Eighteenth Street Southeast - authorize *PW Director/Engineer*
- h. Lease Agreement, Little Falls Convention and Visitors Bureau, Rosenmeier Property – approve *City Administrator*

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS AND COMMITTEES** *City Council*

11. **ANNOUNCEMENTS** *City Council/Others*

12. **ADJOURNMENT** *Council President*

MEETINGS ARE NOW LIVE STREAMED FOLLOW LINE BELOW:

[LITTLE FALLS CITY COUNCIL MEETING](#)