

AGENDA
Recessed City Council Meeting
ZOOM Video Conference
June 22, 2020, 1:00 p.m.

- | | |
|---|------------------------------|
| 1. CALL TO ORDER/DETERMINATION OF QUORUM/PLEDGE OF ALLEGIANCE
<i>Council President</i>
All individuals are asked to either silence or turn off all cell phones, pagers, and other electronic devices that may disrupt the meeting. | <i>Information Found On:</i> |
| 2. APPROVAL OF AGENDA <i>City Council</i>
Approve the agenda as posted in accordance with the Open Meeting Law and herein place all agenda items on the table for discussion. | |
| 3. NEW BUSINESS, CONTINUED
d. Cody Shields, 715 NE 5 th Street, Appeal <i>City Attorney</i>
e. COVID-19 Preparedness Plan Draft – discuss/adopt <i>City Administrator and HR Director</i>
f. Other | None
Pages 1-17 |
| 4. ANNOUNCEMENTS <i>City Council/Others</i> | |
| 5. ADJOURNMENT <i>Council President</i> | |

If you need any type of reasonable accommodations to participate in this meeting, contact City Hall at (320) 616-5500 at least 72 hours prior to the meeting. Meetings are live streamed at [LITTLE FALLS CITY COUNCIL MEETING.](#)

AGENDA ITEM

CITY COUNCIL MEETING: June 22, 2020

Special (Work Session) Agenda: _____

Consent Agenda: _____

Regular Agenda: _____

TITLE OF THE ITEM FOR CONSIDERATION: COVID-19 Preparedness Plan

BACKGROUND: As you recall, the City is required to establish, implement and adopt a COVID-19 Preparedness Plan by June 29, 2020, under Emergency Executive Order 20-74. The plan must provide for our implementation of Minnesota OSHA Standards, Minnesota Department of Health, and the Centers for Disease Control and Prevention. The Minnesota Departments of Employment and Economic, Labor and Industry has provided guidance on establishing the plan, as well as the League of Minnesota Cities.

Staff has been working on the plan for several weeks and has provided the attached draft of the City's plan for review, discussion and adoption. We will have a couple of additions that we will review and provide Monday.

ACTION REQUEST: The City Council adopt the City of Little Falls COVID-19 Preparedness Plan.

BUDGETED: N/A No Yes Fund:

STAFF PERSON REQUESTING: City Administrator Radermacher

City of Little Falls

COVID-19 PREPAREDNESS PLAN

Adopted: June __, 2020

INTRODUCTION

The **City of Little Falls** [**"CITY"**] is committed to providing a safe and healthy workplace for its employees. And just as important, the **CITY** wishes to provide a safe and healthy environment for its residents and customers who have business with the City. The goal of this plan is to continue to provide responsive and high-quality services in a collaborative way while mitigating the potential for transmission of COVID-19 in our workplace and community.

The COVID-19 Preparedness Plan is administered by the City Administrator, who maintains the overall authority and responsibility for the plan. However, ALL employees of the **CITY** are equally responsible for supporting, implementing, complying with, and providing recommendations to further improve all aspects of this COVID-19 Preparedness Plan.

CITY Department Heads, Supervisors and Division Heads are empowered to enforce the provisions of this **PLAN**; and are fully supported by the City Council in enforcing this **PLAN**.

It is for this purpose, the **CITY** adopts and under Governor Tim Walz's Executive Orders, the following peacetime emergency **City of Little Falls** COVID-19 Preparedness Plan is established and effective immediately.

The **CITY** has developed the following COVID-19 Preparedness Plan with the guidance developed by the State of Minnesota, which is based upon the Centers for Disease Control and Prevention [**"CDC"**] and Minnesota Department of Health [**"MDH"**] guidelines for COVID-19, Minnesota's Occupational Safety and Health Administration [**"Minnesota OSHA"**] statutes, rules and standards, and Minnesota's relevant and current executive orders, and addresses:

- Hygiene and respiratory etiquette;
- Engineering and administrative controls for social distancing;
- Resident and customer controls and protections for drop offs, pick up and deliveries;
- Resident and customer communications and instructions;
- Housekeeping, including cleaning, disinfecting and decontamination;
- Prompt identification and isolation of sick persons;
- Special considerations for off site employees;
- Communications and training that will be provided to Department Head, Manager, Supervisors, and employees;
- Management and supervision necessary to ensure effective implementation of plan.

Our employees are our most important assets. We are serious about safety and health and keeping our staff working. Employee involvement is essential in developing and implementing a successful **PLAN**. We have provided a copy of the **PLAN** to each employee and asked them to provide comments.

The **CITY** has reviewed and incorporated the industry guidance applicable to our business provided by the State of Minnesota for the development of this plan, including the following:

- Additional protections and protocols for customers, guests and visitors;
- Additional protections and protocols for personal protective equipment [PPE];
- Additional protections and protocol for access and assignment;
- Additional protections and protocol for work clothes and hand washing;
- Additional protections and protocol for distancing and barriers;
- Additional protocols to limit face-to-face interactions; and
- Additional protections for receiving or exchanging payment.

RE-ENTRY PLAN

The re-entry plan of employees will be done in phases. Each phase provides a general understanding of the incremental stages of returning **CITY** operations to “normal”. Movement from one phase to the next may vary by department or division on business needs. Department supervisors have the authority to make decisions on re-entry provided the base level of safety measures used are consistent across the **CITY**. Any movement to the next phase will take into consideration the status of the virus and directive from the State of Minnesota, Federal government, and guidance from the Minnesota Department of Health and the Centers for Disease Control and Prevention.

Phase I: Based upon the **CITY**'s business needs, direction from Governor Walz and/or advice of the CHC, MDH, **CITY** activities and the availability of services from public buildings will be at a minimum to promote physical distancing to the fullest extent possible.

General	* Public buildings are open only based on critical business needs.
Employees	* Essential employees will be required to report to work. * Employees that need to meet a specific business need/requirement that cannot be accomplished from home will be allowed to work based on supervisor approval. * All employees who can work from home should do so with supervisor approval and oversight.
Meetings with the Public	* All meetings will be conducted virtually if at all possible. * If required to meet business needs, meetings with members of the public will be done on an appointment basis, provided appropriate safety-distancing measures are implemented. * Meeting spaces are not available to the public.
City Council and Boards	* City Council will conduct business remotely. * City boards and committees will conduct meeting remotely.

Phase II: Based upon the **CITY**'s business needs, direction from Governor Walz and/or advice of the CHC, MDH, **CITY** activities and the availability of services from public buildings will have evolved to a level that requires additional staff to return to their place of work. Department Supervisors have the authority to make these decisions provided the base level of safety measures used are consistent across the organization.

General	<ul style="list-style-type: none"> * Additional public buildings may open in a limited capacity based on business needs. * Additional City services and programs may begin based on City Administrator approval.
Employees	<ul style="list-style-type: none"> * All essential employees who have been reporting to work will continue to do so. * Employees needed for additional City services or programs may return to work. * It is possible that an employee may return to their place of work part-time to meet a business need, but also continue to work from home. * Most employees who can work from home should do so with supervisor approval and oversight.
Meetings with the Public	<ul style="list-style-type: none"> * to the extent possible, meetings with members of the public will be done on an appointment basis, provided appropriate safety-distancing measures are implemented. * Meeting spaces are not available to the public.
City Council and Boards	<ul style="list-style-type: none"> * City Council will begin to conduct business at City Hall only if the need dictates, [e.g. important public hearing], and appropriate safety-distancing measures are in place. * City boards and committees should only meet for items that require action.

Phase III: Based upon the **CITY**'s business needs, direction from Governor Walz and/or advice of the CHC, MDH, **CITY** activities and the availability of services from public buildings will have evolved to a being back to "NEAR NORMAL" that requires additional staff to their place of work.

General	<ul style="list-style-type: none"> * All public buildings open to the public for business needs. * Some exceptions may apply for large gatherings.
Employees	<ul style="list-style-type: none"> * All employees who have been reporting to work will continue to do so. * Most employees will be expected to return to their place of work. Distance/remote working may be approved to continue on a case by case basis in accordance with City policy based on supervisor approval.
Meetings with the Public	<ul style="list-style-type: none"> * Meeting spaces may be available for the public based on City Administrator approval.

City Council and Boards

- * City Council will use City Hall for their meetings with recommending safety-distancing measures in place.
- * City boards and committees may return to normal business.

Phase IV: Based upon the **CITY**'s business needs, direction from Governor Walz and/or advice of the CDC and MDH, the available of services from public buildings and activities will have evolved to a level of being back to "NORMAL OPERATIONS".

EMPLOYEES

Screening and Policies, Exhibiting Signs and Symptoms, COVID-19

All employees have been informed of common signs and symptoms of COVID-19 and are encouraged to self-monitor for those symptoms. COVID-19 affects different people in different ways. Infected people have had a wide range of symptoms reported, from mild symptoms to severe illness.

Symptoms that may appear 2 – 14 days after exposure to the virus include:

- ✓ Cough;
- ✓ Shortness of breath or difficulty breathing;
- ✓ or at least two of the following:
 - fever;
 - chills;
 - repeated shaking with chills;
 - muscle pain;
 - headache;
 - sore throat; and/or
 - new loss of taste or smell.

This list is not all inclusive. Please consult your medical provider for any other symptoms that are severe or concerning to you. If you exhibit any of these symptoms, you must stay at home.

The following policies and procedures are being implemented to assess worker's health status prior to entering the workplace and for workers to report when they are sick or experiencing symptoms. The Human Resources Director is designated to maintain communication with and gather information from employees who may be ill, as to ensure the privacy of employees is maintained.

If an employee develops any of the emergency warning signs as specified by the CDC (trouble breathing, persistent pain or pressure in the chest, new confusion or inability to arouse, bluish lips or face, or other symptom identified by the CDC), **seek medical attention immediately including calling 911.**

Temperature Screening: Prior to arriving at work, employees will be encouraged to self-administer a temperature check using a thermometer. If the temperature check shows that the employees has a fever [temperature of 100.4 or higher], the employee will notify their supervisor or the Human Resources Director that they are running a fever and will not be at work.

Communicating the Need to Stay Home: If employees are sick or experiencing symptoms while they are at home, they should call their supervisor or Human Resources Director. Employees must stay home and should not come into work if they or a family member is feeling sick or if they have been exposed to COVID-19. If employees are sick or experiencing symptoms while at work, they should inform their Supervisor and the Human Resources Director and leave for home as soon as possible.

If you experience any of the symptoms while at work, immediately contact your supervisor and isolate yourself from other Staff. If you are able, please record who you were in contact with before and after you experienced the symptoms and what equipment you were handling and locations you visited. Following the notification to your supervisor and Human Resources Director and any records you can make, you are released to return home. If you are not able to drive yourself, you or your supervisor should contact your emergency contact to get transportation. While waiting for your transportation, please isolate yourself in your vehicle.

Inability to Report to Work: Employees who are ill may be allowed to work remotely with supervisor approval in accordance with **CITY** policy. The **CITY** provides leave programs and other benefits to compensate eligible employees who are unable to work under certain circumstances. Please refer to applicable personnel policies, labor contracts, and notices related to such benefits

Leave Policy: The **CITY** has implemented leave policies that promote employees to stay at home when they are sick, when household members are sick, or when required by a health care provider or to isolate or quarantine themselves or a member of their household.

The **CITY** has implemented a temporary modification to its personnel policy. This temporary modification is in response to the COVID19 pandemic emergency and will sunset on December 31, 2020. Under the Families First Coronavirus Response Act (FFCRA), fulltime employees may take up to 80 hours of paid emergency sick leave for qualifying reasons and part time employees may take the number of hours they typically work in an average two-week period. As needed, and with the recommendation of the Human Resource Director and approved by the City Administrator, a fulltime employee may be eligible to extend this time up to an additional 80 hours of paid sick leave for qualifying reasons as outlined by the FFCRA Emergency Paid Sick Leave benefit. Part time employees may be eligible to extend this time up to the number of hours they typically would have worked in an average two-week period to determine the amount of time they would be eligible for. Paid sick leave as outlined above does not reduce the balance of an employee's current sick leave accruals.

Accommodations for employees with underlying medical conditions or who have household members with underlying health conditions will be implemented. Employees with underlying health conditions will be permitted to telework or maintain strict isolation within the workplace to the extent possible.

The **CITY** will inform employees as soon as possible if they have been exposed to an individual with COVID-19 at their workplace and the requirement that they must quarantine themselves for the required amount of time. Employees will be informed by their Supervisor and/or Human Resources Director.

In addition, a policy has been implemented to protect the privacy of employee's health status and health information. The **CITY** personnel records are maintained and stored in a secure area that is accessible only through a key when it is unoccupied.

Returning to Work after Recovery: Employees will be required to follow [CDC guidelines for ending home isolation](#) after exhibiting symptoms of or testing positive for COVID-19. Employees who have exhibited symptoms of COVID-19 may return to the workplace when:

1. Employee has had no fever for at least 72 hours without the use of fever reducing medicine; and
2. Respiratory symptoms have improved; and
3. At least 10 days have passed since symptoms first appeared (or as recommended by the CDC).

Employees who have tested positive for COVID-19 may return to the workplace when:

1. Employee has no fever without the use of fever reducing medicine; and
2. Respiratory symptoms have improved; and
3. You have received two negative tests in a row, 24 hours apart, or your healthcare provider has given clearance to return to work.

Notification to Staff if City Learns of Staff Exposure with COVID-19: The **CITY** will notify you if it learns you have been exposed to a person with COVID-19 at the workplace. Upon notification, you will be required to quarantine for the required amount of time. If an employee has recently visited a residence or business which has an occurrence of COVID-19, the employee shall inform their Supervisor and/or Human Resources Director and stay home until 14 days have elapsed since the potential exposure to the virus.

In addition, the **CITY** will protect the privacy of employee's health status and health information. The **CITY** will treat all health information as confidential as required by the State of Minnesota.

COVID-19 in Member Community: If there is a known or suspected occurrence of COVID-19 among the general population of a local residence or business, employees should not visit that residence or business until it is safe to do so.

Hygiene and Source Control

Handwashing: Basic infection prevention measures have been implemented in our workplaces and will always be utilized. Employees shall be instructed to wash their hands for at least 20 seconds with soap and water frequently throughout the day, but especially at the beginning and end of their shift, prior to any mealtimes and after using the restroom. All visitors to the facility will be required use hand sanitizer of greater than 60% alcohol prior to or immediately upon entering the **CITY**-owned facility. The **CITY** will have hand sanitizer available.

Employees will be asked to wash their hands at the sink or use sanitizer when they enter the facility after handling packages or materials brought in from outside of the facility.

Respiratory Etiquette: COVER YOUR COUGH OR SNEEZE. Employees and visitors are being instructed to cover their mouth and nose with their sleeve or a tissue when coughing or sneezing and to avoid touching their face, their mouth, nose, and eyes, with their hands. They should dispose of tissues in provided trash receptacles and wash

or sanitize their hands immediately afterward. Respiratory etiquette will be demonstrated on posters and supported by making tissues and trash receptacles available to all employees, customers, and visitors.

Employees will be reminded of the need to practice respiratory etiquette during all employee meetings.

Social Distancing and Personal Protection

Social distancing and personal protection have been implemented in the workplace through the following engineering and administrative controls:

Work from Home: Employees who can work from home are encouraged to continue to do so.

Flexible Work Hours: If work duties allow and with supervisor approval, employees may vary their work schedule.

Limit Use: Employees will reduce the number of operators or users for various tools and equipment, wherever possible. For examples designate one driver, one operator, etc.

Social Distancing: Employees having a private office with a door are being asked to close the office door when appropriate so other employees will be isolated from others when at their workstation. Employees will be instructed to maintain six feet of distance between them and any other persons at all time.

Vehicles: Employees will not be allowed to carpool or ride together in vehicles; unless all employees are wearing face masks, face shields or barriers, (i.e. plexiglass, etc.), is used between all employees. Prior to and following each use the high contact areas will be cleaned sanitized, (i.e. keys, steering wheel, door handles, signal indicator, shift gear, radio, etc.?)

Protective Supplies: The **CITY** will provide each employee an N95 or KN95 mask to be worn whenever the employee is in the common areas or interacting with another person. A high-quality cloth mask may be substituted for the N95 or KN95 if the employee has difficulty working with that mask. Disposable latex-free gloves will be available for handling packages and other similar tasks. Gloves should be disposed of properly after each use.

Visitors: Visitors and other members of the general population visiting **CITY** facilities will be required to wear a mask and sanitize their hands. If masks are available, the visitor will be provided with a mask if they do not have one. Visitors will enter one door follow the markings on the floor, while remaining not less than six feet apart. Visitors will exit separate door and will not be allowed to congregate in the building.

“Describe how persons in the workplace will be prevented from gathering in groups in common areas and “bottlenecks,” including corridors, meeting rooms, stairways, break rooms, entrances and exits”

Deliveries: Delivery workers will be instructed to leave mail and packages at the “delivery” location in each facility. Materials will be distributed by employees from there. If an employee needs to interact with delivery personnel, they will wear their masks and maintain social distancing.

Lunchroom: All employees are encouraged to eat lunch in their respective offices if applicable. Two people at opposite corners of the table will be the maximum allowed to eat in the lunchroom at one time.

Gatherings: Employees, visitors and customers are prohibited from gathering in groups. Employees and visitors are prohibited from gathering in confined areas, including elevators, and from using other employee's personal protective equipment, phones, computer equipment, desks cubicles, workstations, offices or other personal work tools and equipment. Employees and visitors shall maintain six feet of distance between each other while conducting business.

Questions and Concerns: All questions and concerns should be immediately communicated to their supervisors. Supervisors are obligated to answer the concerns and questions in a prompt manner and will also notify the Human Resource Director and City Administrator of the issue and the resolution, if any.

CLEANING, DISINFECTION AND VENTILATION

Regular housekeeping practices are being implemented, including routine cleaning and disinfecting of work surfaces, equipment, tools and machinery, vehicles, and areas in the work environment, including restrooms, breakrooms, lunchrooms, meeting rooms, counters, drop-off and pickup locations. Frequent cleaning and disinfecting will be conducted in high-touch areas, such as phones, keyboards, touch screens, controls, door handles, elevator panels, railings, copy machines, credit card readers, etc. The departments and divisions have established the cleaning schedule, which are shown in Exhibit A.

If an employee or visitor becomes symptomatic, ill or is diagnosed with COVID-19, the following cleaning and disinfecting procedure will be immediately implemented: or the workplace will be following:

- Close off areas used by the person who is sick;
- Open outside doors and windows to increase air circulation in area;
- Wait 24 hours, if feasible, before you clean and disinfect, or as long as possible;
- Clean and disinfect all areas used by the person who is sick, such as offices, bathrooms, common areas, shared electronic equipment, keyboards, etc., and
- Vacuum if needed with high-efficiency particular air filter;

The City will provide and use cleaning and disinfecting products that follow the CDC cleaning and disinfecting recommendations. Additionally, the products will be used following the recommended personal protection recommendation of the manufacturer.

The City will assess the general building status and capacities of the utility-systems within City facilities prior to putting the building into an operational status, including:

- Evaluate the operational capacity, and increase, improve and maintain ventilation provided throughout the buildings.
- Work to increase the outdoor air-percentage to increase dilution of contaminants, and eliminate recirculating, whenever possible, while maintaining indoor air-conditions.

- For heating, ventilation, air-conditioning system that recirculate air, we will work to improve central air filtration to at least the MERV-13 or highest compatible with the filter rack, and seal edges of filters to further limit by-pass around the filters.
- Replace and upgrade air filters prior to re-occupancy.
- Run systems on full economizer as outside air conditions allows.
- Consult with an HVAC professional to ensure property ventilation is maintained and/or improved.

Communications and Training

This COVID-19 Preparedness Plan was communicated to all employees electronically or in paper form on _____, and the necessary training will be provided. Additional communication and training will be ongoing as conditions changes and provided to all employees who did not receive the initial training.

Instructions will be communicated to customers and visitors about:

- dropping off items;
- required hygiene practices;
- face mask being required;
- not to enter workplace if they are experiencing symptoms or have contracted COVID-19;

by posting this plan and posters demonstrating requirements in order to ensure social distancing practices are followed and about the recommendation that delivery personnel use face masks when dropping off, pickup or accepting delivery.

City Administrator, Department Heads, Supervisors, and Division Leaders are to monitor how effective the program has been implemented by sharing their observations and discussing potential modifications during weekly staff meetings.

All employees are to work through this new program together and update the employee training, as necessary. This **COVID-19 Preparedness Plan** has been certified by the City Administrator and approved by the City Council and will be posted throughout the workplace immediately. The **PLAN** will be updated, as necessary.

Certified by: _____
Jon Radermacher, City Administrator

City Hall					
Cleaning Check List					
				Date	Initials
Other					
Drinking Fountain					
		fountain not available			
After Each Use					
Council chambers					
		Sanitize counter/table surfaces			
		Sanitize P A systems if used			
		Sanatize chairs			
		Sanatize door handles			
Conference Rooms					
		Sanitize counter/table surfaces			
		Sanitize P A systems if used			
		Sanitize chairs			
		Sanitize door handles			
Break Room					
		Employee to sanitize sufaces used			
		including refrigerator, microwave, sink and tables			
Daily					
Public Restrooms					
		Cleaned and disinfected each morning			
Post Office and Drop Boxes					
		Gloves and/or sanitizer are provided to person picking up mail			
Two times each day					
East Entrance					
		sanitize table			
		sanitize door handles			
Administrative Area					
		sanitize surfaces, including desk tops, printer/copier surfaces			
		door handles			
Engineering Area					
		sanitize surfaces, including desk tops, printer/copier surfaces			
		door handles			

		Admin Restroom			
		Sanitize entire restroom daily			
		Sanitize toilet/faucet and door handles after each use			

Fire Department					
Cleaning Check List					
			Date		Initials
After Each Use					
Fire Apparatus					
		Sanitize Door Handles			
		Sanitize Steering Wheels			
Kitchen/Meeting Room					
		Sanitize counter/table surfaces			
		Sanitize chairs			
		Sanitize door handles			
		Employee to sanitize surfaces used including refrigerator, microwave, sink and tables			
Daily					
Restrooms					
		Cleaned and disinfected each morning			
Door Knobs					
		Sanitize Daily in between calls			

POLICE DEPARTMENT				
Cleaning Check List				
	After Each Use		Date	Initials
	Conference & Break Room			
		Clean and disinfect area		
		Sanitize all tables & chairs		
		Sanitize any equipment/supplies		
	Kitchen Area			
		Employee to Clean and disinfect area after each use		
		including refrigerator, microwave, sink, coffee pot, etc		
	Squad Cars & all Shared Equipment			
		Clean and disinfect interior of squads after each shift		
		Sanitize squad car interior surfaces to include MDC, body mic, etc		
	Daily			
	Public Restrooms			
		Clean and disinfect each morning		
	Private Restrooms			
		Clean and disinfect each morning & after each use by employee		
	Drinking Fountain			
		Clean and disinfect each morning & after each use by employee		
	Twice Daily			
	Front Entrance & Lobby			
		Clean and disinfect area		
		Sanitize counter , table & other furniture		
		Sanitize door handles		
		Sanitize phone in breezeway & mail slot		
		Sanitize Prescription Pill Drop Box & Sharps Container		
	Dispatch Area & Common Work Stations			
		Clean and disinfect area		
		Sanitize work surfaces, countertops etc		
		Sanitize computers, copiers/printers etc		

Wastewater Plant Cleaning Check List

Daily

Date Initials

Kitchen/Breakroom

- Sanitize table
- Sanitize countertops
- Sanitize microwave door
- Sanitize refrigerator door
- Sanitize faucet handle

Lab

- Sanitize countertops
- Sanitize work space
- Sanitize testing equipment

Office Building

- Sanitize door handles
- Sanitize light switches
- Sanitize floor once per week
- Sanitize Bathroom fixtures

Vehicles

- Sanitize weekly
- One person\vehicle

RESOURCES AVAILABLE

General

Centers for Disease Control and Prevention (CDC):
Coronavirus (COVID-19):– www.cdc.gov/coronavirus/2019-nCoV

Minnesota Department of Health (MDH):
Coronavirus: www.health.state.mn.us/diseases/coronavirus

State of Minnesota:
COVID-19 Response: <https://mn.gov/covid19>

Businesses

- CDC:
- Resources for businesses and employers: www.cdc.gov/coronavirus/2019-ncov/community/organizations/businesses-employers.html
 - General business frequently asked questions: www.cdc.gov/coronavirus/2019-ncov/community/general-business-faq.html
 - Building/business ventilation: www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html

- MDH:
- Businesses and employers: COVID-19: www.health.state.mn.us/diseases/coronavirus/businesses.html
 - Health screening checklist: www.health.state.mn.us/diseases/coronavirus/facilityhlthscreen.pdf
 - Materials for businesses and employers: www.health.state.mn.us/diseases/coronavirus/materials

- Minnesota Department of Employment and Economic Development (DEED):
- COVID-19 information and resources – <https://mn.gov/deed/newscenter/covid/>
 - Minnesota Department of Labor and Industry (DLI): Updates related to COVID-19 – www.dli.mn.gov/updates

Federal OSHA: www.osha.gov

Handwashing

MDH: Handwashing video translated into multiple languages:
www.youtube.com/watch?v=LdQuPGVcceg

Respiratory etiquette: Cover your cough or sneeze

CDC: www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html

CDC: www.cdc.gov/healthywater/hygiene/etiquette/coughing_sneezing.html

MDH: www.health.state.mn.us/diseases/coronavirus/prevention.html

Social distancing

CDC: www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html

MDH: www.health.state.mn.us/diseases/coronavirus/businesses.html

Housekeeping

CDC: www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html

CDC: www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/disinfecting-your-home.html

CDC: www.cdc.gov/coronavirus/2019-ncov/community/organizations/cleaning-disinfection.html

Environmental Protection Agency (EPA): www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2

Employees Exhibiting Signs and Symptoms, COVID-19

CDC: www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html

MDH: www.health.state.mn.us/diseases/coronavirus/basics.html

MDH: www.health.state.mn.us/diseases/coronavirus/facilityhlthscreen.pdf

MDH: www.health.state.mn.us/diseases/coronavirus/returntowork.pdf

State of Minnesota: <https://mn.gov/covid19/for-minnesotans/if-sick/get-tested/index.jsp>

Training

CDC: www.cdc.gov/coronavirus/2019-ncov/community/guidance-small-business.html

Federal OSHA: www.osha.gov/Publications/OSHA3990.pdf

MDH: www.health.state.mn.us/diseases/coronavirus/about.pdf

City of Little Falls
NOTICE OF MEETINGS

MONDAY
22
JUNE

★ **Recessed City Council Meeting**

06/22/2020 • 1:00 PM

One or more members may attend via Zoom Video/Teleconferencing due to Covid-19 Health Pandemic. This meeting is recessed from June 15, 2020.



FRIDAY
26
JUNE

★ **Economic Development Authority**

06/26/2020 • 1:00 PM • Zoom Video Teleconferencing, City Hall • 100 NE 7th Avenue • Little Falls, MN 56345

Meeting will be held via Zoom Video/Teleconferencing due to Covid-19 health pandemic.



July

FRIDAY
03
JULY

★ **City Offices Closed**

07/03/2020 • 8:00 AM • City Offices • Little Falls, MN 56345

CITY OFFICES CLOSED, LEGAL HOLIDAY



MONDAY
06
JULY

★ **Heritage Preservation Commission**

07/06/2020 • 12:00 PM • City Hall • 100 NE 7th Avenue • Little Falls, MN 56345

The Commission may be conducting/participating via video/tele-conference.



MONDAY
06
JULY

★ **Special Work Session City Council Meeting**

07/06/2020 • 6:30 PM • City of Little Falls • 100 NE 7th Avenue • Little Falls, MN 56345

One or more members may attend by via Zoom Video/Teleconferencing due to Covid-19 health pandemic.



MONDAY
06
JULY

★ **Regular City Council Meeting**

07/06/2020 • 7:30 PM • City Hall • 100 NE 7th Ave • Little Falls, MN 56345

One or more members may attend by via Zoom Video/Teleconferencing due to Covid-19 health pandemic.



MONDAY
13
JULY

★ **Housing and Redevelopment Authority**

07/13/2020 • 4:30 PM • Pine Grove Manor • 901 Southeast First Avenue • Little Falls, MN 56345

THIS MEETING IS CANCELLED.



MONDAY
13
JULY

★ **Planning Commission**

07/13/2020 • 6:30 PM • Council Chambers • City Hall • Little Falls, MN 56345



THURSDAY
16
JULY

★ **Airport Commission**

07/16/2020 • 12:00 PM • Conference Room • Little Falls/Morrison County Airport • Little Falls, MN 56345

