AGENDA
Special Work Session City Council Meeting
Council Chambers, City Hall
June 3, 2019, 6:45 p.m.

1. **CALL TO ORDER/DETERMINATION OF QUORUM** Council President

2. **PUBLIC FORUM** (3 Minute Limit)
   Individuals may address the City Council about items on the agenda or not included on the agenda. Speakers are required to state their name and address for the Council record and limit their remarks to three minutes or less. Speakers are requested to frame their comments around items that fall within the authority of the City Council. Generally, the City Council will not take official action on the items discussed at this time, but may place the item on file, take the matter under advisement, refer the matter to staff or a committee for a future report or direct the matter to be placed on an upcoming agenda.

3. **BILLS DISCUSSION**

4. **CONSENT AGENDA ITEM DISCUSSION**

5. **COUNCIL INFORMATIONAL ONLY ITEMS**
   a. Temporary Signage Downtown Area Construction Zone PW Director [10 minutes]
   b. Housing Development City Administrator [5 minutes]
   c. Minnesota Department of Employment and Economic Development Funding City Administrator and Finance Officer [15 minutes]
   d. Position Descriptions Updates City Administrator [10 minutes]
   e. Other

6. **CONSTITUENT COMPLAINTS** City Council

7. **ADJOURNMENT** Council President

IF YOU NEED ANY TYPE OF REASONABLE ACCOMMODATION TO PARTICIPATE IN THIS MEETING, PLEASE CALL CITY HALL (320) 616-5500 AT LEAST 72 HOURS PRIOR TO THE MEETING.
AGENDA ITEM

CITY COUNCIL MEETING: June 3, 2019

Special (Work Session) Agenda:  x  
Consent Agenda:  ________ 
Regular Agenda:  x  

TITLE OF THE ITEM FOR CONSIDERATION:  Temporary Sign, City Property, 34th Infantry Red Bull Parking Lot

BACKGROUND:  Last fall and winter, a downtown group commonly known as the Big Dig group met numerous times to discuss ways to improve visibility, functionality and accessibility to the Downtown businesses and residences the Trunk Highway 27 project.  One of the items suggested was to utilize a portable large screen display to inform residents and motorists of upcoming events.  Staff has reached out to a local entity and they are willing to rent out the display to us.

ACTION REQUEST:  The City Council authorize the use of a portable large screen display sign to be placed within the 34th Infantry Red Bull Parking Lot [City property] during the construction of Trunk Highway 27.

BUDGETED:  __ N/A  X  No  __ Yes  Fund:

STAFF PERSON REQUESTING:  Greg Kimman
AGENDA ITEM

CITY COUNCIL MEETING: June 3, 2019

Special (Work Session) Agenda: x
Consent Agenda: ________
Regular Agenda: ________

TITLE OF THE ITEM FOR CONSIDERATION: Temporary Signs

BACKGROUND: At the November 2018 Planning Commission meeting, the Commission discussed interim use signage. Following discussions, the Planning Commission was not recommending pursuing any changes to the City Code. With the sheer scale of the construction and the interruption of the flows of both pedestrian and motor vehicle traffic downtown, staff is asking if the City Council wishes staff to work on a possible interim use sign.

ACTION REQUEST: The City Council provide staff with direction on allowing interim use signage.

BUDGETED: X_ N/A _ No ___ Yes Fund:

STAFF PERSON REQUESTING: Greg Kimman
AGENDA ITEM
LITTLE FALLS CITY COUNCIL

Special (Work Session) Agenda:  x _____
Consent Agenda:  ________
Regular Agenda:  x _____
Meeting Date: June 3, 2019

TITLE OF THE ITEM FOR CONSIDERATION: Position Descriptions, Accounting Clerk, Utility Billing Clerk; Posting and Advertising

BACKGROUND: As we discussed at the May 20th special work session City Council meeting, we have been notified that two Administrative employees will be resigning their positions and we would like to be pro-active to minimize the length of time it takes to fill the positions and allow for some overlap and training by the current employees.

Attached you will find the draft position descriptions for the Accounting Clerk and the Utility Billing Clerk. There are changes to both job descriptions, most notably, the ability for the positions to back each other up. These changes do not warrant a change in pay grade. Staff is requesting the City Council approve the position descriptions as attached with a Job Point Rating of 215, Pay Grade 5.

With both employees resigning, it will make it difficult for the remaining staff to complete work effectively and timely in addition to training two new employees. For these reasons, staff is requesting the City Council authorize the internal posting of both positions per the AFSCME Labor Agreement, and further should no qualified person from within the Union apply authorize the advertisement to the general public.

ACTION REQUEST: The City Council approve the revised Accounting Clerk and Utility Billing Clerk position descriptions with a Job Point Rating of 215, Pay Grade 5; authorize the posting of both positions within the AFSCME Union per their Labor Agreement; and should no qualified person from within the Union apply further authorize the advertisement to the general public.

FISCAL IMPLICATIONS: None.

BUDGETED: YES _____
NO ______

DEPARTMENT/COMMITTEE: Administration

STAFF PERSON REQUESTING: Lori Kasella
DATE: 05-30-19
PURPOSE, SCOPE AND WORKING RELATIONSHIPS:
The Accounting Clerk serves the general public as a first point of contact for resident and customer inquiries related to City business. Under limited supervision, this position will perform varied accounting, bookkeeping, and payroll duties and serve as the backup to the City's Utility Billing Clerk.

Reports to: Finance Officer

Supervision: None

DUTIES AND RESPONSIBILITIES:

Primary Duties
- Performs data entry; codes, balances and maintains accounts payable records.
- Processes employee payroll; inputs time sheets, prints and distributes payroll checks.
- Interacts with the general public over the phone, through email, and face-to-face, and handles inquiry requests in an appropriate manner.
- Receives utility payments, handles receipts, and applications for permits.
- Prepare, balance, and reconcile daily bank deposits and reports.
- Tracks and monitors various loans and leases; verifies postings; notifies the Finance Officer of delinquent accounts; sends annual notices for airport rentals.
- Process payments and performs record keeping of restaurant/lodging taxes; issues collection letters.
- Processes and prepares rental housing licenses and maintains/updates database.
- Compile and analyze data in order to complete various reports and surveys.
- Performs special assessment searches and releases.
- Participates in preparing assessment rolls for improvement projects under consideration.
- Participates in the certification process for the collection of assessments on property taxes.
- Participates in accounting functions, including computer input, audit, budget, and reports.
- Prepares memos, reports, and other correspondence for City Departments as directed.
- Other duties as assigned.

Secondary Duties
- Assist with utility billings; updates utility bill receipts, processes late notices, final billings, collections of delinquent accounts and shut-offs.
- Assist in maintaining up-to-date files for utility accounts, shut-offs, turn-ons, new meters, meter repairs, and new accounts.
• Assist with coordinating the garbage and recycling program with private haulers and residents along with spring and falls leaf pick up events. Provides for customer education and timely pick up of materials.
• Assist with preparing water/waste department reports as needed.
• Assist with accounts receivable billing and collection records.

KNOWLEDGE, SKILLS AND ABILITIES:
• Provide assistance and technical support to the general public.
• Ability to interpret policies, procedures, rules and regulations.
• Ability to practice effective bookkeeping, payroll administration, and accounting principles.
• Ability to reconcile reports and analyze data.
• Ability to understand and carry out moderately complex oral and written instructions and to develop effective working procedures.
• Ability to effectively prioritize and perform multiple work assignments in a timely manner with continuous interruptions.
• Ability to communicate effectively, both orally and in writing.
• Knowledge of basic computer operation and various software applications including Microsoft Outlook, Word, and Excel.
• Ability to establish and maintain effective working relationships with superiors, co-workers, and contractors.

MINIMUM REQUIREMENTS:
• High school diploma or equivalent.
• Possession of or the ability to obtain a valid State of Minnesota driver’s license.
• Two (2) years of bookkeeping, accounting, payroll, and/or general office experience.
• Considerable experience with providing customer service and interacting with the general public.

PREFERRED QUALIFICATIONS:
• Previous experience working in city government and/or the public sector.
Position Description
Utility Billing Clerk

PURPOSE, SCOPE AND WORKING RELATIONSHIPS:
The Utility Billing Clerk serves the general public as a first point of contact for resident and customer inquiries related to City business. Under limited supervision, this position will lead the utility billing process and serve as the backup to the City’s Accounting Clerk.

Reports to: Finance Officer
Supervision: None

DUTIES AND RESPONSIBILITIES:

Primary Duties
• Interacts with the general public over the phone, through email, and face-to-face and handles inquiry requests in an appropriate and timely manner.
• Receives utility payments, handles receipts, and applications for permits.
• Performs utility billings; updates utility bill receipts, processes late notices, final billings, collections of delinquent accounts and shut-offs.
• Maintains up-to-date files for utility accounts, shut-offs, turn-ons, new meters, meter repairs, and new accounts.
• Coordinates the garbage and recycling program with private haulers and residents along with spring and falls leaf pick up events. Provides for customer education and timely pick up of materials.
• Prepare reports for water/waste departments as requested.
• Prepares and maintains accounts receivable billing and collection records.
• Participates in accounting functions, including computer input, audit, budget, and reports.
• Prepares memos, reports, and other correspondence for City Departments as directed.
• Other duties as assigned.

Secondary Duties
• Assists in the preparation and reconciliation of bank deposits.
• Assist in balancing and maintaining accounts payable records.
• Assist in tracking and monitoring various loans and leases; verifies postings; notifies the Finance Officer of delinquent accounts; sends annual notices for airport rentals.
• Assist with processing payments and keeping record of restaurant/lodging taxes; issues collection letters.
• Assist with rental housing licenses and maintaining data base.
• Assist with special assessment searches and releases.
• Assist with assessment rolls for improvement projects under consideration.
• Assist with the certification process for the collection of assessments on property taxes.

**KNOWLEDGE, SKILLS AND ABILITIES:**

• Provides assistance and technical support to the general public.
• Ability to interpret policies, procedures, rules and regulations.
• Ability to practice effective bookkeeping and accounting principles.
• Knowledgeable with reconciling reports and analyzing data.
• Ability to understand and carry out moderately complex oral and written instructions and to develop effective working procedures.
• Ability to effectively prioritize and perform multiple work assignments in a timely manner with continuous interruptions.
• Ability to communicate effectively, both orally and in writing.
• Knowledge of basic computer operation and various software applications including Microsoft Outlook, Word, and Excel.
• Ability to establish and maintain effective working relationships with superiors, co-workers, and contractors.

**MINIMUM REQUIREMENTS:**

• High School Diploma or equivalent.
• Possession of or the ability to obtain a valid State of Minnesota driver’s license.
• Two (2) years of bookkeeping, accounting, and/or general office experience.
• Considerable experience with providing customer service and interacting with the general public.

**PREFERRED QUALIFICATIONS:**

• Previous experience working in city government and/or the public sector.
• Experience in Utility Billing preferred, but not required.
CAMP RIPLEY OPEN HOUSE

SEPT. 15TH, 2019
10 A.M. TO 2 P.M.

FEATURING:
A DEDICATION TO THE U.S. AIR FORCE
VEHICLE & AIRCRAFT DISPLAYS
DEMONSTRATIONS
12 P.M. CEREMONY TO ARTIST CHARLES KAPSNER
LIVE MUSIC
VENDORS & MORE
CITY OF LITTLE FALLS
DATA REQUEST
COST CALCULATION FORM

Fees charged are in accordance with Minnesota Statute 13.03, Subdivision 3.

Date of Request: 5/22/19

Description of Information Requested (be specific):

- Names of all contractors scheduled to work (or who have worked) on the Little Falls Wastewater Treatment facility improvement project.
- Tim Watkins
- Faris Contracting Foundation
- 353 West 7th Street, Suite 204, St. Paul, MN 55102

Costs for duplication of standard materials are included on the City’s Fee Schedule. Please use this section to calculate fees for other data requests.

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<td>D. Printing Costs</td>
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<td>E. Other Costs</td>
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TOTAL CHARGES

AMOUNT TO BE PREPAID (50% of Estimated total if exceeds $50)

AMOUNT DUE UPON COMPLETION

Prepared by: ________________________________
Department: ________________________________
Date: ________________________________
AGENDA
Regular City Council Meeting
Council Chambers, City Hall
June 3, 2019, 7:30 p.m.

1. CALL TO ORDER/DETERMINATION OF QUORUM/PLEDGE OF ALLEGIANCE Council President
   All individuals are asked to either silence or turn off all cell phones, pagers, and other electronic devices that may disrupt the meeting.

2. APPROVAL OF AGENDA City Council
   Approve the agenda as posted in accordance with the Open Meeting Law and herein place all agenda items on the table for discussion.

3. APPROVAL OF MINUTES City Council
   Special work session meeting of May 20, 2019; the regular meeting of May 20, 2019 – approve

4. APPROVAL OF BILLS City Council
   Checks 100643 through 100727 totaling $318,447.50 – approve

5. AWARDS, DONATIONS, PRESENTATIONS AND PROCLAMATIONS Council President/Others
   a. Donation
      1. Resolution 2019-40, Donation of Right-of-Way, Little Falls Dray, Inc. – adopt Finance Officer
   b. Proclamation
      1. Flag Day and Sons of American Legion Post 46, June 14, 2019 Mayor Zylka

6. CONSENT AGENDA City Council
   a. Application for Exempt Permit, Raffle, Little Falls Rifle and Pistol Club – approve
   b. Building Report, April 2019 – receive
   c. Community Services Advisory Board Minutes, March 2019 – receive
   d. Heritage Preservation Commission Minutes, May 2019 – receive
   e. Recycling Report, March 2019 – receive
   f. Request to Allow Strong Beer/Wine, Big Dig Events and Rock the Park, Falls Ballroom – approve
   g. Seasonal Groundskeepers, Austin Udy and Calvin Sherwood, Golf Course – approve

7. PUBLIC HEARINGS AND LETTINGS
   a. Letting
      1. Appliance and Bulk Garbage Collection, Bob LeMieur Rolloffs, Refuse and Recycling Inc. – award Finance Officer
      2. Fencing Materials, Oberg Fencing, Dog Park – award PW Director/Engineer

8. OLD BUSINESS
   a. Ordinance No. 17, Authorize and Direct the Sale of Property, Thorsten Lindquist and Theresa Ringwelski [Introduced 05/20/19] – adopt City Council

9. NEW BUSINESS
   a. Position Description Updates, Accounting Clerk and Utility Billing/Office Assistant – approve Finance Officer
   b. Resolution 2019-41, Order Cleanup and Declare Property Hazardous – adopt Finance Officer [Resolution available Monday]
9. **NEW BUSINESS, CONTINUED**
   c. Resolution 2019-42, Ratify and Affirm Notice of Public Hearing, Issuance of Revenue Bonds, Colorado Health Facility Authority/CommonSpirit Health – adopt Finance Officer [Draft Resolution Attorneys will have final on Monday]
   d. Temporary Sign, City Property, 34th Infantry Red Bull Parking Lot – approve PW Director

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS AND COMMITTEES** City Council

11. **ANNOUNCEMENTS** City Council/Others

12. **ADJOURNMENT** Council President

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MEETINGS ARE NOW LIVE STREAMED FOLLOW LINE BELOW:

LITTLE FALLS CITY COUNCIL MEETING

IF YOU NEED ANY TYPE OF REASONABLE ACCOMMODATION TO PARTICIPATE IN THIS MEETING, PLEASE CALL CITY HALL (320) 616-5500 AT LEAST 72 HOURS PRIOR TO THE MEETING.
1. **CALL TO ORDER**
   The special work session City Council meeting of the City of Little Falls was called to order by Council President Hircock on Monday, May 20, 2019, at 6:30 p.m. in the Council Chambers at City Hall. Councilmembers Knafla, Liljegren, Lundberg, Storlie, Hanson, Gosiak, Council President Hircock, and Mayor Zylka were present. It was determined there was a quorum.

2. **PUBLIC FORUM**
   a. Erik Arne, 43 Golf Road, reviewed a request for reimbursement on the excess excavation of his property when connecting to City utilities.
   b. Laura Wright, 702 Northeast Twelfth Street, reviewed her wish that the work session meetings be live streamed.

3. **BILLS DISCUSSION**
   None.

4. **CONSENT AGENDA ITEMS DISCUSSION**
   None.

5. **COUNCIL INFORMATIONAL ONLY ITEMS**
   a. **Request for Sidewalks, Eighteenth Street Northeast** – Public Works Director/Engineer Kimman reviewed a request that the City received last year regarding the installation of sidewalk on Eighteenth Street Northeast near the businesses along the easterly side of the street. After discussions, the consensus of the City was to not move forward on this potential project.
   b. **Dog Park** – Public Works Director/Engineer Kimman reviewed the recommendation of the Park, Recreation and Tree Board regarding possibly creating a dog park within one of the City’s parks. Following discussions, it was the consensus of the City Council to instruct staff to obtain quotations for the costs of the needed materials for consideration at the next City Council meeting.
   c. **Dewatering, Trunk Highway 27 Project** – Public Works Director/Engineer Kimman reviewed that during the design of the Trunk Highway 27 project, the City was notified of the potential of soil and groundwater contamination from petroleum products and that initial discussions with Wastewater facility staff, the facility would be able to treat this groundwater. After reviewing additional information and the constraints of the construction of the new Wastewater facility; it has been determined that the best approach is to treat the groundwater on site.

   In addition, discovered during construction was a pipe that led from the Mississippi River east under Trunk Highway 27 and while installing new watermain, this old pipe ruptured and water from the River began filling the excavation site. The contractor spent additional time and pumps to install the new watermain.

   Following discussions, the City Council acknowledged a forthcoming change order from the Minnesota Department of Transportation for these additional costs at a future meeting.
   d. **Golf Course Event Center** – City Administrator Radermacher reviewed a design-build for a proposed event center at the golf course. Discussions continued with regard of possible uses and operations of the facility. This item is on the regular agenda for consideration.
e. **Developer’s Agreement Policy** – City Administrator Radermacher reviewed that he has been approached by a developer and Morrison County regarding the City developer’s agreement policy and how the policy affects tax forfeit properties. No action taken.

f. **Administration Staffing** – City Administrator Radermacher reported that he has received notification from two employees that they will be moving and leaving their positions. He further reviewed that staff will be working on updating the job descriptions and proposes to bring to the City Council at the next meeting. No action taken.

g. **Set Strategic Planning Meeting** – City Administrator Radermacher requested that the City Council set a strategic planning work session in June to review facilities, staffing and meeting procedures. Following discussions, it was the consensus of the City Council to set a meeting on Monday, June 17, 2019, at 1:00 p.m. at City Hall for this purpose.

h. **Other**
   None.

4. **CONSTITUENT COMPLAINTS**
   a. Council President Hircock reviewed that he received complaints regarding yards which look like parking lots.
   
   b. Councilmember Lundberg reviewed that she received complaints regarding unrestored properties from demolition and garbage filled properties along Fourth Street Northeast and Lindbergh Drive North.

5. **ADJOURNMENT**
   Council President Hircock adjourned the meeting at 7:27 p.m.

Respectfully submitted,

__________________________
Lori Kasella
1. **CALL TO ORDER**
The regular City Council meeting of the City of Little Falls was called to order by Council President Hircock on Monday, May 20, 2019, at 7:30 p.m. in the City Council Chambers at City Hall. Councilmembers Knafla, Liljegren, Lundberg, Storlie, Hanson, Gosia, Council President Hircock, and Mayor Zylka were present. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**
Motion was made by Councilmember Storlie, seconded by Councilmember Liljegren to approve the agenda of May 20, 2019, as presented. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosia. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**
Motion was made by Councilmember Liljegren, seconded by Councilmember Hanson to approve the City Council minutes of the special work session meeting of May 6, 2019, as presented; and the regular meeting of May 6, 2019, as amended. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosia. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**
Motion was made by Councilmember Knafla, seconded by Councilmember Storlie to approve the bills totaling $266,782.37 for check numbers 100543 through 100642. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosia. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS AND PROCLAMATIONS**
   a. **Proclamations**
      1. **Public Works Professionals Appreciation Week** – Mayor Zylka proclaimed the week of May 20, 2019, as Public Works Professionals Appreciation Week and thanked all our public works employees for their dedication to our community.

6. **CONSENT AGENDA**
   Motion was made by Councilmember Gosia, seconded by Councilmember Hanson to take the following action on Consent Agenda items a. through m.:
      a. Approved to the Minnesota Charitable Gambling Control Board, an Application to Conduct Off Site Gambling as requested by Little Falls Youth Hockey Association to allow pulltabs in Maple Island Park during Dam Festival on June 14 and 15, 2019, with no waiting period; and
      b. Received and placed on file the Fire report for April 2019; and
      c. Authorized the hiring of returning employee Will Riitters as a seasonal groundskeeper at the golf course at $9.86 per hour, effective as soon as he is available; and
      d. Received and placed on file the Housing and Redevelopment Authority minutes of April 2019; and
      e. Approved an Application for Parade, Walk/Run as requested by River Rat Run to allow a walk/run in the Belle Prairie area as submitted to be held on June 15, 2019, from 8:00 a.m. to 10:00 a.m., contingent upon approval by the Police Chief and they clean up after their event; and
      f. Received and placed on file the Planning Commission minutes of April 2019; and
      g. Received and placed on file the Police report for April 2019.
      h. Received and placed on file the Public Works report for April 2019.
i. Received and placed on file the Morrison County Animal Humane Society’s Reviewed Financial Statements, dated December 31, 2018; and

j. Approved an Application for a Temporary On Sale Liquor License as requested by the Friends of Linden Hill for an event on their grounds at 608 Highland Avenue, to be held on September 4, 2019, contingent upon the appropriate paperwork, insurance and fees being provided, and approval is granted by the Police Chief and the Minnesota Department of Public Safety, Alcohol and Gambling Enforcement Division; and

k. Approved an Application for a Temporary On Sale Liquor License as requested by St. Mary’s Church for an event to be held on the church grounds at 305 Southeast Fourth Street Southeast and the adjacent Columbia Playground; and a Temporary Roadway Closing Permit on Fifth Street Southeast between Second and Third Avenues Southeast, all to be held on June 23, 2019, from 6:00 a.m. to 6:00 p.m., contingent upon the appropriate paperwork, insurances and fees being provided, and approval is granted by the Public Works Director/Engineer, Fire and Police Chiefs and the Minnesota Department of Public Safety, Alcohol and Gambling Enforcement Division; and

l. Approved a Temporary Roadway Closing, Sidewalk Closing, Sidewalk Display or Promotion Permits as requested by the Shoppes of Little Falls, 102 Southeast First Street, on June 1, June 8, August 1 and August 8, 2019, all contingent upon the appropriate paperwork and insurances being received, there is adequate space left for pedestrians to use the sidewalk and approval is granted by the Fire and Police Chiefs and the Public Works Director/Engineer; and

m. Received and placed on file the Wastewater Treatment facility report for April 2019.

Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

7. PUBLIC HEARINGS AND LETTINGS

a. Lettings

1. Materials Testing, Braun Intertec, Wastewater Improvement Project – Motion was made by Councilmember Storlie, seconded by Councilmember Lundberg to award the quotation of an estimated $50,820 from Braun Intertec Corporation, St. Cloud, for the required materials testing services for the Wastewater Facility Improvement Project, to be charged to the Project. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

8. OLD BUSINESS

a. Installation of Alley, Block 20, Water Power Company No. 2 – Motion was made by Councilmember Storlie, seconded by Councilmember Liljegren to authorize the installation of a gravel alley in Block 20, Water Power Company No. 2, and further directed City crews to install said alley. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

b. Labor Agreement Appendix B Amendment, Law Enforcement Labor Services – Motion was made by Councilmember Knafla, seconded by Councilmember Hanson to approve the Appendix B amendment to the Labor Agreement of Law Enforcement Labor Services as presented. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

c. Ordinance No. 16, Seventh Series, Authorize and Direct Sale of Certain Property, Morrison County [Introduced 05/06/19] – Councilmember Storlie moved for the adoption of Ordinance No. 16, Seventh Series, an Ordinance Authorizing and Directing the Sale of Certain Property to Morrison County for the sum of $10. Councilmember Lundberg seconded the motion for adoption. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Council President Hircock then declared said
Ordinance No. 16 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

d. **Parking Restrictions Removal, Broadway Avenue East** – Motion was made by Councilmember Lundberg, seconded by Councilmember Liljegren to authorize the removal of the Three Hour Parking restrictions along Broadway Avenue East between Eleventh and Twelfth Streets East. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

9. **NEW BUSINESS**
   a. **Resignation of Christopher Hofmann, Fire Department** – Motion was made by Councilmember Hanson, seconded by Councilmember Gosiak to accept the resignation of Christopher Hofmann as a Volunteer Firefighter within the Fire Department effective May 7, 2019, and thanked him for his years of services to our community. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

   b. **Authorize Execution of Sourcewell Student Intern Agreement, Mitchell Schirmers, Administrative Intern** – Motion was made by Councilmember Knafla, seconded by Councilmember Storlie to authorize the execution of a Sourcewell Student Intern Agreement and approved Mitchell Schirmers for an Administrative Internship from May 21 through August 2, 2019. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

   c. **Recommendation of Airport Commission, Authorize Execution of Agricultural Lease Agreement, Joseph and Nancy Berg Properties LLC** – Motion was made by Councilmember Storlie, seconded by Councilmember Lundberg to accept the recommendation of the Airport Commission and authorized the execution of an Agricultural Lease Agreement with Joseph and Nancy Berg Properties LLC for Airport Parcel 6. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

   d. **Golf Course Event Center, Authorization to Solicit Bids** – Motion was made by Councilmember Hanson, seconded by Mayor Zylka to authorize the solicitation of bids for the construction of a Golf Course Event Center. Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, and Hanson. Nays: Lundberg and Gosiak. Motion carried.

   e. **Live Stream [Broadcast] City Council Work Sessions** – Motion was made by Councilmember Storlie, seconded by Councilmember Hanson to begin to live stream, on the City’s You Tube Channel, the special City Council work sessions. Ayes: Storlie and Hanson. Nays: Knafla, Liljegren, Lundberg, Zylka, Hircock, and Gosiak. Motion failed.

   f. **Ordinance No. 17, Seventh Series, Authorize and Direct the Sale of Certain Property, Thorsten Lindquist and Theresa Ringwelski** – Councilmember Hanson introduced Ordinance No. 17, Seventh Series, an Ordinance Authorizing and Directing the Sale of Certain Property to Thorsten B. Lindquist and Theresa R. Ringwelski for the sum of $5,600.

   g. **Trust Services Agreement, Paying Agent, Registrar and Transfer Agent Services, Northland Trust Services, Inc.** – Motion was made by Councilmember Knafla, seconded by Councilmember Storlie to authorize the execution of a Trust Services Agreement relating to Paying Agent, Registrar and Transfer Agent Services for the General Obligation Permanent Improvement Revolving Fund Bonds, Series 2019A, with Northland Trust Services, Inc., Minneapolis. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

   h. **Petition, Bituminous Surfacing, Eighth Avenue Southwest** – Motion was made by Councilmember Lundberg, seconded by Councilmember Storlie to receive a petition requesting bituminous surfacing on Eighth Avenue Southwest between Eighth and Tenth Streets
Southwest, instructed staff to verify signatures, and further forward to the Public Works Director/Engineer for consideration with the 2020 projects. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

i. **Request to Display Banner and City Crews Install, Friends of Lindbergh Heritage** – Motion was made by Councilmember Hanson, seconded by Councilmember Gosiak to authorize the display of the “Bienvenue” [Welcome] banner on City property during the upcoming visit from our Sister City contingent from Le Bourget, France; authorized City crews to hang/install banner; and further authorized Public Works Director/Engineer Kimman to determine which City property it will be displayed on. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

j. **Request for Proposals, Construction Management, Wastewater Improvement Project** – Motion was made by Councilmember Gosiak, seconded by Councilmember Liljegren to authorize the execution of a Construction Administration Agreement with Short Elliot Hendrickson [SEH], St. Cloud, for the Wastewater Treatment Facility Improvement Project based on the Request for Proposal criteria submitted. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

k. **Resolution 2019-35, Acquisition of Property, Morrison County** – Councilmember Storlie introduced and moved for the adoption of Resolution 2019-35, a Resolution Authorizing the Acquisition of Certain Property from Morrison County for the sum of $10. Councilmember Knafal seconded the motion for adoption. On a roll call vote; Ayes: Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, Gosiak, and Knafla. Nays: none. Council President Hircock then declared said Resolution 2019-35 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

l. **Resolution 2019-39, Authorize Submittal of Workplace Safety Grant, Minnesota Department of Labor and Industry, Safety Window, City Hall** – Councilmember Storlie introduced and moved for the adoption of Resolution 2019-39, a Resolution Authorizing the Submittal of a Workplace Safety Grant Application to the Minnesota Department of Labor and Industry for a safety window at City Hall; with the City’s match to be charged to the Equipment Fund. Councilmember Hanson seconded the motion for adoption. On a roll call vote; Ayes: Lundberg, Zylka, Hircock, Storlie, Hanson, Gosiak, Knafal, and Liljegren. Nays: none. Council President Hircock then declared said Resolution 2019-39 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

m. **Resolution 2019-40, Authorize Submittal of Legacy Arts and Culture Grant, CAMP Program, Heritage Preservation Commission** – Motion was made by Councilmember Knafal to accept the recommendation of the Heritage Preservation Commission, and introduced and moved for the adoption of Resolution 2019-40, a Resolution Authorizing the Submittal of a Legacy Arts and Culture Grant to the Minnesota State Historic Preservation Office for a Commission Assistance and Mentoring Program application with the St. Cloud Heritage Preservation Commission. Councilmember Storlie seconded the motion for adoption. On a roll call vote; Ayes: Zylka, Hircock, Storlie, Hanson, Gosiak, Knafal, Liljegren, and Lundberg. Nays: none. Council President Hircock then declared Resolution 2019-40 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

n. **Equipment Donation/Sponsorship Signage, Fit Trail, Pine Grove Park and Zoo** – Motion was made by Councilmember Gosiak, seconded by Councilmember Storlie to authorize the placement of the sponsorship signs at the exercise stations along the Fit Trail within Pine Grove Park and Zoo. Following discussions, Councilmember Gosiak and Councilmember Storlie rescinded their motion. Motion was then made by Councilmember
Gosiak, seconded by Councilmember Storlie to postpone action on this item to a future meeting for more information. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

0. **Resolution 2019-33A, Contamination Cleanup Grant Program** – Councilmember Hanson introduced and moved for the adoption of Resolution 2019-33A, a Resolution Authorizing the Submittal of a Grant Application to the Minnesota Department of Employment and Economic Development for Contamination Cleanup Grant Program Funding. Councilmember Knafla seconded the motion for adoption. On a roll call vote; Ayes: Hircock, Storlie, Hanson, Gosiak, Knafla, Liljegren, Lundberg, and Zylka. Nays: none. Council President Hircock then declared said Resolution 2019-33A to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS AND COMMITTEES**

11. **ANNOUNCEMENTS**

12. **ADJOURNMENT**

    Council President Hircock adjourned the meeting at 8:21 p.m.

Respectfully submitted,

Wendy J. Zylka
June 3, 2019

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**BREAKDOWN OF EXPENDITURES BY FUND**

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<td></td>
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--------------- FUND TOTALS ---------------

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<td>414 WWT IMPROVEMENT</td>
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<td>601 WATER UTILITY</td>
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<td>602 WASTEWATER</td>
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<td>603 GARBAGE/RECYCLING</td>
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<td>604 STORMWATER</td>
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<td>613 GOLF</td>
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<tr>
<td>989 PROJ 378 -2018 PET PROJ</td>
<td>211.51</td>
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</table>

GRAND TOTAL: 318,447.50

TOTAL PAGES: 5
RESOLUTION 2019-40

RESOLUTION ACCEPTING DONATION FROM LITTLE FALLS DRAY, INC.

WHEREAS, the City of Little Falls is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, Little Falls Dray, Inc., wishes to donate the right-of-way legally described as: that part of Government Lot 3, Section 35, Township 41, Range 32, Morrison County, Minnesota, described as beginning at the southeast corner of said Government Lot 3; thence North 00 degrees 15 minutes 52 seconds East, a distance of 33.00 feet along the east line of said Government Lot 3; thence North 89 degrees 27 minutes 40 seconds West, parallel with the South line of said Government Lot 3, a distance of 696.19 feet; thence North 00 degrees 15 minutes 52 seconds East a distance of 450.00 feet; thence North 89 degrees 27 minutes 40 seconds West, a distance of 76.50 feet to the East line of that tract of land described in Book No. 4, Certificate of Title No. 984, of record in the Office of the Registrar of Titles in said Morrison County; thence South 00 degrees 19 minutes 53 seconds West a distance of 483.00 feet along said east line of that tract of land described in Book No. 4, Certificate of Title No. 984 to its intersection with the south line of Government Lot 3; thence South 89 degrees 27 minutes 40 seconds East, a distance of 773.26 feet along said south line of Government Lot 3 to the point of beginning; all in accordance with a survey dated February 26, 2019, by Kevin Festler, RLS No. 22702; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Little Falls that the donation as described above is accepted as allowed by law.

Passed this 3rd day of June, 2019.

ATTEST: Brad Hircock
Council President

Jon Radermacher
City Administrator

Approved this 3rd day of June, 2019.

Gregory J. Zylka
Mayor
PROCLAMATION

WHEREAS, it is one of the responsibilities of the Mayor of the City of Little Falls to recognize occasions of outstanding significance; and

WHEREAS, the American Flag is a beacon of hope, a symbol of enduring freedom, and an emblem of unity; and

WHEREAS, many have given their lives in its defense and countless men and women have worked to ensure that Old Glory continues to stand for the ideals of freedom, justice and equal opportunity for all; and

WHEREAS, on Flag Day we remember the struggles and successes for which our flag stands and we look to the flag as an everlasting symbol of our commitment to a world of peace, a Nation of principle and a people of unity; and

WHEREAS, the Sons’ of the American Legion, Squadron #46 are celebrating its 14th Anniversary as sponsors of our City Flag Project providing American Flags throughout the City.

NOW, THEREFORE, I, Gregory J. Zylka, Mayor of the City of Little Falls, do hereby proclaim June 14, 2019, as FLAG DAY, in Little Falls and urge all residents to observe Flag Day by flying the Stars and Stripes from their homes and other suitable places and to celebrate our heritage in public gatherings and activities and to publicly recite the Pledge of Allegiance to the Flag of the United States of America.

Signed this 3rd day of June, 2019.

______________________________
Gregory J. Zylka
Mayor, City of Little Falls

(SEAL)
An exempt application may be issued to a nonprofit organization that:
- conducts lawful gambling on five or fewer days, and
- awards less than $50,000 in prizes during a calendar year.
If total raffle prize value for the calendar year will be $1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**
Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is $100; otherwise the fee is $150.
Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

<table>
<thead>
<tr>
<th>Organization Name:</th>
<th>Previous Gambling Permit Number:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Little Falls Rifle &amp; Pistol Club</td>
<td>X-32379-18-003</td>
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<table>
<thead>
<tr>
<th>Minnesota Tax ID</th>
<th>Federal Employer ID</th>
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<tbody>
<tr>
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<table>
<thead>
<tr>
<th>Number, if any:</th>
<th>Number (FEIN), if any:</th>
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</thead>
<tbody>
<tr>
<td>[Redacted]</td>
<td>[Redacted]</td>
</tr>
</tbody>
</table>

Mailing Address: P.O. Box 173
City: Little Falls
State: MN
Zip: 56345
County: Morrison

Name of Chief Executive Officer (CEO): Oliver E. Wiig
CEO Daytime Phone: 320-632-9325
CEO Email: [Redacted]

Email permit to (if other than the CEO): [Redacted]

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):
- Fraternal
- Religious
- Veterans
- Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

- A current calendar year Certificate of Good Standing
- IRS income tax exemption (501(c)) letter in your organization’s name
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place):
Little Falls Community High School

Physical Address (do not use P.O. box):
1001 5 AVE SE, Little Falls

Check one:
- City: Little Falls
- Township: [Redacted]

Zip: 56345
County: Morrison

Date(s) of activity (for raffles, indicate the date of the drawing): November 13, 2019

Check each type of gambling activity that your organization will conduct:
- Bingo
- Paddlewheels
- Pull-Tabs
- Tipboards
- Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on Distributors under the List of Licensees tab, or call 651-539-1900.
LG220 Application for Exempt Permit

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL
for a gambling premises located within city limits

☐ The application is acknowledged with no waiting period.
☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
☐ The application is denied.

Print City Name: __________________________
Signature of City Personnel: __________________________
Title: __________________________ Date: ____________

COUNTY APPROVAL
for a gambling premises located in a township

☐ The application is acknowledged with no waiting period.
☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
☐ The application is denied.

Print County Name: __________________________
Signature of County Personnel: __________________________
Title: __________________________ Date: ____________

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: __________________________
Signature of Township Officer: __________________________
Title: __________________________ Date: ____________

CHIEF EXECUTIVE OFFICER’S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer’s Signature: __________________________ Date: ____________

Print Name: __________________________

REQUIREMENTS

Complete a separate application for:
- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:
- a copy of your proof of nonprofit status; and
- application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is $100; otherwise the fee is $150. Make check payable to State of Minnesota.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization’s qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization’s qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization’s name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization’s name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota’s Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer
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<tr>
<th>Date</th>
<th>Owner</th>
<th>Type of</th>
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<td>DEB LENTNER</td>
<td>FENCE</td>
<td>711 11TH AVE NE</td>
</tr>
<tr>
<td>4/1/2019</td>
<td>MARY GROTH</td>
<td>COMM. ALTERATION</td>
<td>122 EAST BROADWAY</td>
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<tr>
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<td>DOUG PROKOTT CONST.</td>
<td>RE-ROOF</td>
<td>302 12TH ST SW</td>
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<tr>
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<td>JENNIFER HOLSSAPPLE</td>
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<td>RICH KLBER</td>
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<td>FIRE SUPPRESSION</td>
<td>15770 18TH ST NE</td>
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<td>DG HOMES &amp; REMODELING</td>
<td>FIRE REPAIRE</td>
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<td>NEW COMM. BLDG</td>
<td>306 13TH ST NE</td>
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<td>THELEN HEATING</td>
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<td>COMM. ALT</td>
<td>1001 5TH AVE SE</td>
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<td>4/26/2019</td>
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<td>INSULATION</td>
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<td>4/29/2019</td>
<td>BARBARA HOWARD</td>
<td>FENCE</td>
<td>114 13TH ST SW</td>
</tr>
</tbody>
</table>
March 6, 2019 5:00 p.m.

Community Services Advisory Board Meeting

6 members present:
Julie LeMieur  Mike Olson  Linda Oman
Lynne Richmond  LaJoy Scepurek  Jim Storlie

The meeting opened at 5:00 p.m. led by Linda Oman.

• Motion by Jim Storlie, second by Mike Olson to accept the minutes of the last meeting, December 5, 2018.

Old Business:

• None

New Business:

• Year to date financial statement was presented.
• Update on 2019 summer programming was given.
• Reports were presented and reviewed.

Motion to adjourn by Jim Storlie, second by Mike Olson at 5:20 p.m. Next meeting scheduled for June 5, 2019 at 5:00 p.m.
1. Call to Order:
Chairperson Don Opatz called the meeting to order at 12:00 p.m.
Members present: Linda LeMieur, Don Opatz, Pat Sharon and Camille Warzecha
Members absent: Gary Block, Ashley Kaisershot and Wayne Liljegren
Ex-officios present: Deb Boelz & Kris VonBerge  Ex Officio absent: Susy Prosapio
City staff present: Wendy Zylka
Guest(s): Ryan Maciej and Ann Marie Johnson, St. Cloud Heritage Preservation Commission

2. Approval of the Minutes:
The minutes of April 1, 2019 Heritage Preservation Commission meeting were reviewed.  A motion was made by Camille Warzecha to approve the minutes as presented. Linda LeMieur seconded the motion. The motion was approved.

3. Financial Report: $54,782.00

4. Old Business:
A. Century Homes Designations for 2019: Wendy Zylka reported that no applications for designating additional century homes were received.

B. Historic Downtown Walking /Driving Tour Guide: Wendy Zylka: the publication is at Spectrum Marketing Services for printing.

C. Commission Assistance & Mentoring Program (CAMP) for Heritage Preservation Commissions: Ann Marie Johnson, representing the St. Cloud Heritage Preservation Commission, shared information on the CAMP training which is a program of the National Alliance of Preservation Commissions. In an effort to make training cost-effective and to draw from a larger service territory, the Commission discussed a collaborative training session for later in 2019. Topics could include creating defendable policies and procedures, legal basics, incentives and benefits of preservation and understanding design concepts.

Linda LeMieur made a motion requesting the City Council authorize an Arts and Cultural Heritage grant application in collaboration with the St. Cloud Heritage Preservation Commission to sponsor CAMP training and serve as the fiscal agent for the grant. Estimated cost is $7,000 with no matching funds required. Pat Sharon seconded the motion. The motion was approved. Ann Marie Johnson will take the lead on writing the grant.

5. New Business: none

6. Other Concerns from Commission: none

Next Meeting Date: Monday, June 3, 2019 at 12:00 p.m. at City Hall

Adjournment: A motion was made by Linda LeMieur to adjourn the meeting at 12:53 p.m. Pat Sharon seconded the motion. The motion was approved.

Recorded by: Debora K Boelz, Secretary
City Sanitary Service
Recycling Division
1216 Parkview Dr. SW
Little Falls, MN 56345
(320) 632-8234

RECYCLING REPORT

Tin/Aluminum
& Plastic  11060 Lbs.

Paper Products  21080 Lbs.
(Newspaper, Magazines,
Cardboard, Junk Mail,
Shredded Paper)

Glass  3840 Lbs.

TOTAL POUNDS  35980

For

March 2019
Month Year
May 16 2019.

To whom this may concern,

Will and Tiffany Threlkeld would like to request a permit or permission, whichever is needed, for a beer garden that would be serving beer and wine, three mixed drinks (rum, whiskey, Brandi). If the city would rather we keep it to beer We understand and Will keep it to beer and wine! along with a food booth from the Falls Ballroom. The following dates are June, 6th, 13th, July 11th, 18th, Aug 8th, 15th, 22nd, 29th. This would be in conjunction with the Rock the Park event. We would like to use Maple Island Park on June 28th, 2018 for this event. Thank you for considering our request.

Very Respectfully,
Will and Tiffany Threlkeld
Falls Ballroom
**Minnesota Department of Public Safety**  
**Alcohol and Gambling Enforcement Division**  
445 Minnesota Street, Suite 222, St. Paul, MN 55101  
651-201-7500 Fax 651-297-5259 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

<table>
<thead>
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<th>Name of organization</th>
<th>Date organized</th>
<th>Tax exempt number</th>
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<tbody>
<tr>
<td>DAM FESTIVAL ORGANIZATION</td>
<td>MARCY 2014</td>
<td>3551358</td>
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<table>
<thead>
<tr>
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<th>State</th>
<th>Zip Code</th>
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</thead>
<tbody>
<tr>
<td>P O BOX 735</td>
<td>LITTLE FALLS</td>
<td>MN</td>
<td>56345</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Name of person making application</th>
<th>Business phone</th>
<th>Home phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>BECKY MCCLAIN</td>
<td>(320) 360-5263</td>
<td>(320) 360-5263</td>
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<table>
<thead>
<tr>
<th>Date(s) of event</th>
<th>Type of organization</th>
<th>City</th>
<th>State</th>
<th>Zip Code</th>
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<tbody>
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<td>JUNE 14 AND 15, 2019</td>
<td>Microdistillery</td>
<td>LITTLE FALLS</td>
<td>MN</td>
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<table>
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<th>Organization officer's name</th>
<th>City</th>
<th>State</th>
<th>Zip Code</th>
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<tbody>
<tr>
<td>BECKY MCCLAIN</td>
<td>LITTLE FALLS</td>
<td>MN</td>
<td>56345</td>
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<tr>
<td>ASHLEY POSTERICK</td>
<td>LITTLE FALLS</td>
<td>MN</td>
<td>56345</td>
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<tr>
<td>JODI BURGDRT</td>
<td>LITTLE FALLS</td>
<td>MN</td>
<td>56345</td>
</tr>
<tr>
<td>KIMBERLY PERRY</td>
<td>LITTLE FALLS</td>
<td>MN</td>
<td>56345</td>
</tr>
</tbody>
</table>

Location where permit will be used. If an outdoor area, describe.  
MAPLE ISLAND PARK, LITTLE FALLS

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier’s name and amount of coverage.

---

**APPROVAL**  
**APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT**

<table>
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<th>Permit Date</th>
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</table>

<table>
<thead>
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</thead>
<tbody>
<tr>
<td>$50.00</td>
<td>(320) 616-5500</td>
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<tr>
<th>Date Fee Paid</th>
<th>City or County Phone Number</th>
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<td>JUNE 3, 2019</td>
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Signature City Clerk or County Official  
Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

**ONE SUBMISSION PER EMAIL, APPLICATION ONLY.**  
**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**
AGENDA ITEM

CITY COUNCIL MEETING: June 3, 2019

Special (Work Session) Agenda: ______
Consent Agenda: ______  x______
Regular Agenda: ______

TITLE OF THE ITEM FOR CONSIDERATION: Seasonal Groundskeepers, Golf Course

BACKGROUND: City Administrator Radermacher and Golf Manager Frey interviewed applicants on May 17, 2019, to fill two groundskeeper positions at the Golf Course. Following the interviews, staff is recommending the City Council hire Austin Udy and Calvin Sherwood to the position at the hourly rate of $9.86 per hour.

ACTION REQUEST: The City Council accept the recommendation of the Interview Committee and authorize the hiring of Austin Udy and Calvin Sherwood as groundskeepers at the Golf Course, at $9.86 per hour, effective as soon as they are available.

STAFF PERSON REQUESTING: Rich Frey
Minneapolis Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 222, St. Paul, MN 55101
651-201-7500 Fax 651-297-5259 TTY 651-282-6555
APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE

Name of organization: DAM FESTIVAL ORGANIZATION
Date organized: MARCY 2014
Tax exempt number: 3551358

Address: P O BOX 735
City: LITTLE FALLS
State: MN
Zip Code: 56345

Name of person making application: BECKY MCCLAIN
Business phone: (320) 360-5263
Home phone: (320) 360-5263

Date(s) of event: JUNE 14 AND 15, 2019
Type of organization: Other non-profit

Organization officer’s name: BECKY MCCLAIN
City: LITTLE FALLS
State: MN
Zip Code: 56345

Organization officer’s name: ASHLEY POSTERICK
City: LITTLE FALLS
State: MN
Zip Code: 56345

Organization officer’s name: JODI BURGARDT
City: LITTLE FALLS
State: MN
Zip Code: 56345

Organization officer’s name: KIMBERLY PERRY
City: LITTLE FALLS
State: MN
Zip Code: 56345

Location where permit will be used. If an outdoor area, describe:
MAPLE ISLAND PARK, LITTLE FALLS

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier’s name and amount of coverage.

APPROVAL
APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

CITY OF LITTLE FALLS
City or County approving the license

$50.00
Fee Amount

JUNE 3, 2019
Date Fee Paid

JUNE 3, 2019
Permit Date

Date Approved
City or County E-mail Address
(320) 616-5500
City or County Phone Number

Signature City Clerk or County Official
Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US
AGENDA ITEM
LITTLE FALLS CITY COUNCIL

Special (Work Session) Agenda: ______
Consent Agenda: ______
Regular Agenda: ______ Meeting Date: June 3, 2019

TITLE OF THE ITEM FOR CONSIDERATION: Award Bid, Appliance, Electronics, Tire and Bulk Garbage Collection

BACKGROUND: The City called for quotes for the Appliance, Electronics, Tire and Bulk Garbage Collection. We received one bid from Bob LeMieur Rolloffs, Refuse & Recycling for $6,299.

Last year’s collection was awarded to Bob LeMieur Roll-offs Refuse & Recycling at $5,366

Registration forms will be included with the June 20th utility bills. Residents must register to have 1 item picked up at no charge and must pre-pay for any additional items. The hauler will designate the weekend to hold the collection.

The City uses SCORE Grant funds to pay for this collection.

ACTION REQUEST: The City Council award the quote for the Appliance, Electronics, Tire and Bulk Garbage collection to Bob LeMieur Rolloffs, Refuse & Recycling, Little Falls, to be charged to the SCORE Grant.

FISCAL IMPLICATIONS:

BUDGETED: YES X NO

DEPARTMENT/COMMITTEE: Garbage/Recycling

STAFF PERSON REQUESTING: Lori Kasella/Kathy White

DATE: 5/29/19
TITLE OF THE ITEM FOR CONSIDERATION: Award Quotation, Fencing Materials, Dog Park

BACKGROUND: In response to several requests at the Park, Recreation and Tree Board meeting, the Board recommended creating a dog park near Pine Tree Park (commonly known as North End Park).

The Board looked at different parks within the City and found Pine Tree Park to be the most natural fit. The Board felt it would not only be used by residents, it will complement the Morrison County Animal Humane Society in its proximity to the Park.

Staff requested two quotations for fencing materials: Oberg Fence Co, Deerwood, at $9,279, and Boundary Fence and Design, Inc., Rice, at $11,530.

ACTION REQUEST: The City Council authorize the installation of a dog park in Pine Tree Park and award the low quotation of $9,729 from Oberg Fence Co., Deerwood, for the fencing materials of the dog park, to be charged to the Park Improvement Fund.

BUDGETED: __ N/A  X_ No   __ Yes   Fund: Park Improvement

STAFF PERSON REQUESTING: Greg Kimman
City of Little Falls

ORDINANCE NO. 17
SEVENTH SERIES

AN ORDINANCE AUTHORIZING AND DIRECTING THE CONVEYANCE
OF CERTAIN REAL ESTATE TO THORSTEN B. LINDQUIST AND THERESA R. RINGWELSKI

THE CITY OF LITTLE FALLS ORDAINS:

SECTION 1. That in consideration of the sum of $5,600, the City of Little Falls shall convey to
Thorsten B. Lindquist and Theresa R. Ringwelski, Joint Tenants, a Warranty Deed accompanied
by an Abstract of Title, evidencing a good and marketable title, in the City of Little Falls, the
following described real estate situated in the County of Morrison, State of Minnesota, to wit:
the North Half of Lot 6, Block 32, Original Plat; and upon receipt of said $5,600, Brad Hircock,
Council President, and Jon Radermacher, City Administrator, of the City of Little Falls are
hereby authorized to execute and deliver to Thorsten B. Lindquist and Theresa R. Ringwelski, a
Warranty Deed conveying the aforementioned premises.

SECTION 2. The City Council hereby dispenses with the requirements set forth in Minnesota
Statute 462.356, Subdivision 2, as it finds that said acquisition will have no impact on the City’s
Comprehensive Plan.

SECTION 3. This ordinance shall be in full force and effect seven [7] days after its passage and
with it publication.

Adopted by the City Council of the City of Little Falls, Minnesota, this 3rd day of June, 2019, by
the following vote:

Voting in favor: ________________________________________________________________

Voting against: ________________________________________________________________

Brad Hircock
Council President

ATTEST:

Jon Radermacher
City Administrator

Approved this 3rd day of June, 2019.

(SEAL)

Gregory J. Zylka
Mayor

Publish: June 9, 2019
AGENDA ITEM
LITTLE FALLS CITY COUNCIL

Special (Work Session) Agenda:  x _____
Consent Agenda:  _________
Regular Agenda:  x _____  Meeting Date:  June 3, 2019

TITLE OF THE ITEM FOR CONSIDERATION:  Position Descriptions, Accounting Clerk, Utility Billing Clerk; Posting and Advertising

BACKGROUND:  As we discussed at the May 20th special work session City Council meeting, we have been notified that two Administrative employees will be resigning their positions and we would like to be pro-active to minimize the length of time it takes to fill the positions and allow for some overlap and training by the current employees.

Attached you will find the draft position descriptions for the Accounting Clerk and the Utility Billing Clerk.  There are changes to both job descriptions, most notably, the ability for the positions to back each other up.  These changes do not warrant a change in pay grade.  Staff is requesting the City Council approve the position descriptions as attached with a Job Point Rating of 215, Pay Grade 5.

With both employees resigning, it will make it difficult for the remaining staff to complete work effectively and timely in addition to training two new employees.  For these reasons, staff is requesting the City Council authorize the internal posting of both positions per the AFSCME Labor Agreement, and further should no qualified person from within the Union apply, authorize the advertisement to the general public.

ACTION REQUEST:  The City Council approve the revised Accounting Clerk and Utility Billing Clerk position descriptions with a Job Point Rating of 215, Pay Grade 5; authorize the posting of both positions within the AFSCME Union per their Labor Agreement; and should no qualified person from within the Union apply further authorize the advertisement to the general public.

FISCAL IMPLICATIONS:  None.

BUDGETED:  YES _____  NO _____

DEPARTMENT/COMMITTEE:  Administration

STAFF PERSON REQUESTING:  Lori Kasella
DATE:  05-30-19
Position Description

Accounting Clerk

PURPOSE, SCOPE AND WORKING RELATIONSHIPS:
The Accounting Clerk serves the general public as a first point of contact for resident and customer inquiries related to City business. Under limited supervision, this position will perform varied accounting, bookkeeping, and payroll duties and serve as the backup to the City’s Utility Billing Clerk.

Reports to:  Finance Officer

Supervision:  None

DUTIES AND RESPONSIBILITIES:

Primary Duties
- Performs data entry; codes, balances and maintains accounts payable records.
- Processes employee payroll; inputs time sheets, prints and distributes payroll checks.
- Interacts with the general public over the phone, through email, and face-to-face, and handles inquiry requests in an appropriate manner.
- Receives utility payments, handles receipts, and applications for permits.
- Prepare, balance, and reconcile daily bank deposits and reports.
- Tracks and monitors various loans and leases; verifies postings; notifies the Finance Officer of delinquent accounts; sends annual notices for airport rentals.
- Process payments and performs record keeping of restaurant/lodging taxes; issues collection letters.
- Processes and prepares rental housing licenses and maintains/updates database.
- Compile and analyze data in order to complete various reports and surveys.
- Performs special assessment searches and releases.
- Participates in preparing assessment rolls for improvement projects under consideration.
- Participates in the certification process for the collection of assessments on property taxes.
- Participates in accounting functions, including computer input, audit, budget, and reports.
- Prepares memos, reports, and other correspondence for City Departments as directed.
- Other duties as assigned.

Secondary Duties
- Assist with utility billings; updates utility bill receipts, processes late notices, final billings, collections of delinquent accounts and shut-offs.
- Assist in maintaining up-to-date files for utility accounts, shut-offs, turn-ons, new meters, meter repairs, and new accounts.
Assist with coordinating the garbage and recycling program with private haulers and residents along with spring and falls leaf pick up events. Provides for customer education and timely pick up of materials.
Assist with preparing water/waste department reports as needed.
Assist with accounts receivable billing and collection records.

KNOWLEDGE, SKILLS AND ABILITIES:
- Provide assistance and technical support to the general public.
- Ability to interpret policies, procedures, rules and regulations.
- Ability to practice effective bookkeeping, payroll administration, and accounting principles.
- Ability to reconcile reports and analyze data.
- Ability to understand and carry out moderately complex oral and written instructions and to develop effective working procedures.
- Ability to effectively prioritize and perform multiple work assignments in a timely manner with continuous interruptions.
- Ability to communicate effectively, both orally and in writing.
- Knowledge of basic computer operation and various software applications including Microsoft Outlook, Word, and Excel.
- Ability to establish and maintain effective working relationships with superiors, co-workers, and contractors.

MINIMUM REQUIREMENTS:
- High school diploma or equivalent.
- Possession of or the ability to obtain a valid State of Minnesota driver's license.
- Two (2) years of bookkeeping, accounting, payroll, and/or general office experience.
- Considerable experience with providing customer service and interacting with the general public.

PREFERRED QUALIFICATIONS:
- Previous experience working in city government and/or the public sector.
PURPOSE, SCOPE AND WORKING RELATIONSHIPS:
The Utility Billing Clerk serves the general public as a first point of contact for resident and customer inquiries related to City business. Under limited supervision, this position will lead the utility billing process and serve as the backup to the City’s Accounting Clerk.

Reports to: Finance Officer

Supervision: None

DUTIES AND RESPONSIBILITIES:

Primary Duties
- Interacts with the general public over the phone, through email, and face-to-face and handles inquiry requests in an appropriate and timely manner.
- Receives utility payments, handles receipts, and applications for permits.
- Performs utility billings; updates utility bill receipts, processes late notices, final billings, collections of delinquent accounts and shut-offs.
- Maintains up-to-date files for utility accounts, shut-offs, turn-ons, new meters, meter repairs, and new accounts.
- Coordinates the garbage and recycling program with private haulers and residents along with spring and falls leaf pick up events. Provides for customer education and timely pick up of materials.
- Prepare reports for water/waste departments as requested.
- Prepares and maintains accounts receivable billing and collection records.
- Participates in accounting functions, including computer input, audit, budget, and reports.
- Prepares memos, reports, and other correspondence for City Departments as directed.
- Other duties as assigned.

Secondary Duties
- Assists in the preparation and reconciliation of bank deposits.
- Assist in balancing and maintaining accounts payable records.
- Assist in tracking and monitoring various loans and leases; verifies postings; notifies the Finance Officer of delinquent accounts; sends annual notices for airport rentals.
- Assist with processing payments and keeping record of restaurant/lodging taxes; issues collection letters.
- Assist with rental housing licenses and maintaining data base.
- Assist with special assessment searches and releases.
- Assist with assessment rolls for improvement projects under consideration.
• Assist with the certification process for the collection of assessments on property taxes.

KNOWLEDGE, SKILLS AND ABILITIES:
• Provides assistance and technical support to the general public.
• Ability to interpret policies, procedures, rules and regulations.
• Ability to practice effective bookkeeping and accounting principles.
• Knowledgeable with reconciling reports and analyzing data.
• Ability to understand and carry out moderately complex oral and written instructions and to develop effective working procedures.
• Ability to effectively prioritize and perform multiple work assignments in a timely manner with continuous interruptions.
• Ability to communicate effectively, both orally and in writing.
• Knowledge of basic computer operation and various software applications including Microsoft Outlook, Word, and Excel.
• Ability to establish and maintain effective working relationships with superiors, co-workers, and contractors.

MINIMUM REQUIREMENTS:
• High School Diploma or equivalent.
• Possession of or the ability to obtain a valid State of Minnesota driver’s license.
• Two (2) years of bookkeeping, accounting, and/or general office experience.
• Considerable experience with providing customer service and interacting with the general public.

PREFERRED QUALIFICATIONS:
• Previous experience working in city government and/or the public sector.
• Experience in Utility Billing preferred, but not required.
AGENDA ITEM

CITY COUNCIL MEETING: June 3, 2019

Special (Work Session) Agenda: ______
Consent Agenda: ______
Regular Agenda: _x__


BACKGROUND: Staff has been working with the City Attorney regarding the complaints City staff and the City Council have received regarding the garbage and disrepair of the property located at 706 Northeast Third Avenue. The former property owner has vacated the property and it is now a bank owned foreclosure.

The property owner/bank have been given written notice to remove and cleanup the property, as well as secure the building. As of today, that has not been completed and in order for the City to legally remove the garbage and secure the building, the City Council will need to adopt a resolution which the City Attorney is finalizing and will be presented for consideration at the meeting Monday.

ACTION REQUEST: The City Council accept the recommendation of the City Attorney and adopt Resolution 2019-41.

BUDGETED: ___ N/A _x__ No _ _Yes Fund: Housing and Redevelopment Authority Budget

STAFF PERSON REQUESTING: Lori Kasella
RESOLUTION 2019-42

EXTRACT OF MINUTES OF A MEETING OF THE
CITY COUNCIL OF THE
CITY OF LITTLE FALLS, MINNESOTA

HELD: JUNE 3, 2019

Pursuant to due call and notice thereof, a regular or special meeting of the City Council of the City of Little Falls, Morrison County, Minnesota, was duly called and held at the City Hall on June 3, 2019, at 7:30 p.m.

The following members were present:

and the following were absent:

Member __________ introduced the following resolution and moved its adoption:

RESOLUTION CALLING FOR A PUBLIC HEARING ON CONSENTING TO
THE PROPOSED ISSUANCE OF REVENUE BONDS AND
RATIFYING AND AFFIRMING THE PUBLICATION OF A NOTICE OF THE HEARING

WHEREAS, the City of Little Falls, Minnesota (the "City"), has received a request to approve the issuance by the Colorado Health Facilities Authority (the “COHFA”) of its Revenue Bonds (CommonSpirit Health) Series 2019 in one or more series (the “Bonds”), in an amount not to exceed $4.2 billion, with up to $40,100,000 of the proceeds thereof to be used to finance or refinance certain projects located within the City (the “City Projects”) that are owned or operated by Unity Family Healthcare, Alvona Apartments, and/or their affiliates or subsidiaries (collectively, the “City Affiliates”); and

WHEREAS, the City has been advised that a public hearing and City Council host approval of and consent to the financing of the City Projects is required under Section 147(f) of the Internal Revenue Code because the facilities to be financed by the Bonds are located in the City:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Little Falls, Minnesota, as follows:

1. A public hearing on the proposal of COHFA will be held at the time and place set forth in the Notice of Public Hearing attached hereto as Exhibit A (the “Notice”).

2. The City Council hereby ratifies and affirms all actions taken by City staff and Briggs and Morgan, Professional Association, as Bond Counsel, to cause the publication of the Notice in the Morrison County Record, the official newspaper of the City and a newspaper of general circulation available in the City, not less than 10 days prior to the date fixed for the hearing, substantially in the form of the Notice.
The motion for the adoption of the foregoing resolution was duly seconded by member ________, and after full discussion thereof and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

Adopted by the City Council of the City of Little Falls, Minnesota, this 3rd day of June, 2019.

Council President

Attest: __________________________

City Administrator

Approved this ___ day of June, 2019.

Mayor
NOTICE OF PUBLIC HEARING

Notice is hereby given that the City Council (the “Council”) of the City of Little Falls, Minnesota (the “City”) will hold a public hearing on June 17, 2019 at 7:30 p.m., local time, in the City Council Chambers at the Little Falls City Hall, 100-7th Ave NE, Little Falls, MN, regarding the proposed issuance by the Colorado Health Facilities Authority (“COHFA”) of certain tax-exempt bonds (the “Bonds”), in a principal amount not to exceed $4.2 billion, with up to $40,100,000 of the proceeds thereof to be used to finance or refinance certain projects located within the City (the “City Projects”) that are owned or operated by CommonSpirit Health (formerly known as Catholic Health Initiatives) (“CSH”), Unity Family Healthcare, Alverna Apartments, and/or their affiliates or subsidiaries (collectively, the “City Affiliates”).

COHFA has previously issued bonds for the benefit of Catholic Health Initiatives, a Colorado nonprofit corporation (“CHI”) and the City Affiliates. Effective February 1, 2019, CHI and Dignity Health, a California nonprofit public benefit corporation, aligned their respective health care ministries to create a single, Catholic, nonprofit health system known as CommonSpirit Health (the “System”).

The proceeds of the Bonds may be used to (a) finance, refinance, pay, or reimburse the costs of the projects described below for the City Affiliates and the other projects described on Exhibit A hereto; (b) refinance or acquisition finance the Existing Debt described on Exhibit A, portions of which financed the City Projects for the benefit of the City Affiliates; (c) pay certain expenses incurred in connection with the issuance of Bonds; and (d) fund a debt service reserve fund for all or any portion of the Bonds.

The City Projects are owned or operated by CommonSpirit Health (formerly known as Catholic Health Initiatives) (“CSH”) or the City Affiliates. The City Projects consist of the financing or refinancing in the amounts no greater than those listed below of the costs of the acquisition, construction, renovation and installation of certain additions and improvements to and equipment in the amounts and at the healthcare facilities described below (including the related land, parking garages, office buildings, clinics, warehouses and other buildings located on the campuses identified below):

Up to $40,000,000 at the Unity Family Healthcare dba CHI St. Gabriel's Health campus, which is bordered generally by Third St SE to the east, First St SE to the west, Seventh Ave SE to the north and Eighth Ave SE to the south, and is identified by various addresses including, but not limited to, 811 and 815 Second Street SE, and 808 Third Street SE, all in Little Falls; and

Up to $100,000 at Alverna Apartments, located at 300 8th Ave SE, Little Falls.

In addition, the proceeds of the Bonds may be used to finance, refinance, pay, or reimburse the costs of the additional projects in other jurisdictions, described on Exhibit A hereto.

The System reserves the right to allocate and reallocate the proceeds of Bonds to any of the locations set forth in this notice (including Exhibit A hereto), notwithstanding the dollar amounts set forth herein or in Exhibit A as applicable.
THE BONDS SHALL NOT REPRESENT OR CONSTITUTE A DEBT OR PLEDGE OF THE FAITH AND CREDIT OR THE TAXING POWER OF THE CITY OR OF THE STATE OF MINNESOTA.

The public hearing is required by Section 147(f) of the Internal Revenue Code of 1986, as amended. Any person who wishes to express an opinion regarding the City Projects, either orally or in writing, will be given the opportunity to do so at the public hearing at the above-stated time and place. Following the public hearing, the Council will be asked to give its approval pursuant to Section 147(f) of the Code, as the applicable elected officials of the governmental unit having within its jurisdiction the above-described City Projects.

/s/ Jon Radermacher
City Administrator, City of Little Falls, Minnesota
Exhibit A

The “Existing Debt” consists of all or a portion of: (a) COHFA’s Revenue Bonds (Catholic Health Initiatives) Series 2006A, 2008C-2 and C-4, 2008D-1, D-2 and D-3, 2009A, 2009B-1 and B-3, 2011A, 2011C, 2013A, 2013C, 2015B, and 2017B and COHFA’s 2015-1 and 2015-2 Loans (Catholic Health Initiatives); (b) the City of Breckenridge, Minnesota’s Revenue Bonds (Catholic Health Initiatives) Series 2004A; (c) the County of Montgomery Ohio’s Revenue Bonds (Catholic Health Initiatives) Series 2004A, 2008D-1 and D-2, 2009A and 2009B; (d) the Hospital Authority of Umatilla County, Oregon’s Revenue Bonds (Catholic Health Initiatives) Series 2004A; (e) County of Wood, Ohio Lease Obligations Series 2012 (St. Clare Commons); and (f) certain outstanding taxable commercial paper allocable to the refinancing of the: (1) Brazos County Health Facilities Development Corporation Franciscan Services Corporation Obligated Group Revenue Bonds, Series 2008 issued for the benefit of St. Joseph Regional Health Center; (2) Lufkin Health Facilities Development Corporation Health System Revenue Bonds (Memorial Health System of East Texas) Series 2007; (3) Brazoria County Health Facilities Development Corporation Hospital Revenue and Refunding Bonds (Brazosport Regional Health System) Series 2012; and (4) COHFA’s Hospital Revenue Refunding Bonds (Longmont United Hospital Project) Series 2006B.

Colorado Projects

The projects in Colorado to be financed or refinanced by the Bonds (collectively, the “Colorado Projects”) are owned or operated by CommonSpirit Health (formerly known as Catholic Health Initiatives) (“CSH”), Catholic Health Initiatives Colorado, Centura Health Corporation, CHI Living Communities, Longmont United Hospital, and/or or their subsidiaries or affiliates. The Colorado Projects consist of the financing or refinancing in the amounts no greater than those listed below of the costs of the acquisition, construction, renovation and installation of certain additions and improvements to and equipment and at the healthcare facilities described below (including the related land, parking garages, office buildings, clinics, warehouses and other buildings located on the campuses identified below), all in Colorado:

Penrose Hospital (Colorado Springs): Up to $138,000,000 at the campus, which is bordered generally by E. Jackson St. on the north, E. Madison St on the south, N. Nevada on the east and N. Cascade Ave on the west and is identified by various addresses including, but not limited to 2222, 2313 and 2202 N. Nevada Ave, Colorado Springs;

St. Francis Medical Center (Colorado Springs): Up to $410,000,000 at the campus, which is bordered generally by E. Woodman Rd on the north, Sisters Grove on the east and south and N. Powers Blvd on the west and is identified by various addresses including, but not limited to 6001 and 6011 E. Woodman Rd, Colorado Springs;

St. Anthony Hospital (Lakewood): Up to $415,000,000 at the campus, which is bordered generally by W. 2nd Pl on the north, Routt St on the east and Healing Way on the west and south and is identified by various addresses including, but not limited to 11600, 11650, 11700 and 11750 W. 2nd Pl, Lakewood;
Mercy Regional Medical Center (Durango): Up to $110,000,000 at the campus, which is located at 1010 Three Springs Blvd, Durango;

St. Anthony North Health (Westminster) Up to $145,000,000 at the campus, which is bordered generally by W. 144th Ave on the north, 125 on the east, Orchard Pkwy on the west and vacant land on the south, and is identified by various addresses including, but not limited to 14300 Orchard Pkwy, and 400-500 W. 144th Ave, Westminster;

St. Anthony Summit Medical Center (Frisco): Up to $78,000,000 at the campus, which is bordered generally by Peak One Dr on the north (which lies south of Hwy 9) and the Blue River Bikeway on the east, west and south and is identified by various addresses including, but not limited to 340 and 350 Peak One Dr, Frisco;

St. Mary-Corwin Medical Center (Pueblo): Up to $112,000,000 at the campus, which is bordered generally by Lakeview Ave on the north, E. Orman Ave on the east, Minnequa Ave on the south and Lake Ave on the west and is identified by various addresses including, but not limited to 1008 Minnequa Ave, Pueblo;

St. Thomas More Hospital (Canon City): Up to $37,000,000 at the campus, which is bordered generally by Phay Ave on the north, 15th Street on the east, a residential area on the south and Yale Place on the west, and is identified by various addresses including, but not limited to 1338 Phay Avenue, Canon City;

Longmont United Hospital (Longmont): Up to $50,000,000 at the campus, which is bordered generally by Mountain View Ave to the south, Stuart Street to the west, 14th Ave to the north and Tulip St to the east and is identified by various addresses, including but not limited to 1950 Mountain View Ave, Longmont;

84th Avenue Neighborhood Health Center (Westminster) Up to $40,000,000 at the campus, which is bordered generally by N Bryant St and vacant land to the west of N Bryant St. on the west, W 84th Ave. on the south, Alcott St. and vacant land to the east and Alcott St. and vacant land to the north, and is identified by various addresses including, but not limited to 2551 W. 84th Ave and 8510 N. Bryan St, Westminster;

Up to $50,000 at each of St. Anthony Copper Mountain Medical Clinic, 860 Copper Rd, Copper Mountain; St. Anthony Breckenridge Community Clinic Emergency Center, 555 S. Park Ave, Plaza II, Breckenridge; and St. Anthony Keystone Clinic, 1252 Co Rd 8, Keystone;

Up to $3,000,000 at Namaste Alzheimer’s Center, 2 Penrose Blvd, Colorado Springs; and

Up to $5,000,000 at the Meridian Building, 11045 East Lansing Circle, Englewood.

Iowa Projects

The projects in Iowa to be financed or refinanced by the Bonds (collectively, the “Iowa Projects”) are owned or operated by CSH; CHI Living Communities; St. Joseph’s Mercy Hospital, Centerville, Iowa; Alegent Health – Community Memorial Hospital of Missouri Valley, Iowa; Alegent Health – Mercy Hospital, Corning, Iowa; and/or or their subsidiaries or
affiliates. The Iowa Projects consist of the financing or refinancing in the amounts no greater than those listed below of the costs of the acquisition, construction, renovation and installation of certain additions and improvements to and equipment in the amounts and at the healthcare facilities described below (including the related land, parking garages, office buildings, clinics, warehouses and other buildings located on the campuses identified below), all in Iowa:

CHI Health Mercy Council Bluffs (Council Bluffs): Up to $50,000,000 at the campus, which is bordered on the west and north by Harmony St, the south by East Kanesville Blvd, and the east by N Broadway St and identified by various addresses including, but not limited to 800 Mercy Rd, Council Bluffs;

CHI Health Mercy Corning (Corning): Up to $15,000,000 at the campus, which is bordered generally by 8th St to the north and Rosary Dr to the east and identified by various addresses including, but not limited to 603 Rosary Dr, Corning;

CHI Health Missouri Valley (Missouri Valley): Up to $5,000,000 at the campus, which is bordered generally by Maple St to the north, N. 8th St to the east, E. Linn St to the south and N. 6th St to the West and is identified by various addresses including, but not limited to, 631 N. 8th St, Missouri Valley; and

Up to $1,000,000 at Bishop Drumm located at 5837 Winwood Dr, Johnston.

Kansas Projects

The projects in Kansas to be financed or refinanced by the Bonds (collectively, the “Kansas Projects”) are owned or operated by CSH, St. Catherine Hospital or their subsidiaries and affiliates and consist of the financing or refinancing up to $70,000,000 for the acquisition, construction, renovation, remodeling and equipping of the St. Catherine Hospital campus, bordered generally by E. Walnut St on the north, N. 4th St on the east, E. Spruce St. on the south and N. 6th St on the west and identified by various addresses including, but not limited to 401 E. Spruce St, Garden City, Kansas.

Other Minnesota Projects

The other projects in Minnesota to be financed or refinanced by the Bonds (collectively, the “Other Minnesota Projects”) are owned or operated by CSH, St. Francis Home, St. Francis Medical Center, St. Joseph’s Area Health Services, and/or their affiliates or subsidiaries. The Other Minnesota Projects consist of the financing or refinancing in the amounts no greater than those listed below of the costs of the acquisition, construction, renovation and installation of certain additions and improvements to and equipment in the amounts and at the healthcare facilities described below (including the related land, parking garages, office buildings, clinics, warehouses and other buildings located on the campuses identified below), all in Minnesota:

CHI St. Joseph’s Health (Park Rapids): Up to $20,000,000 at the campus, which is bordered generally by Pleasant Ave S to the east, a residential alley to the west, 6th Street W to the north and 8th Street W to the south, and is identified by various addresses including, but not limited to 600 Pleasant Ave S, Park Rapids; and
CHI St Francis Health and St. Francis Home (Breckenridge): Up to $40,000,000 at the campus, which is bordered generally by Hwy 75 to the west and Cty Rd 16 to the north, and is identified by various addresses including, but not limited to 2400 St Francis Dr, Breckenridge.

**Nebraska Projects**

The projects in Nebraska to be financed or refinanced by the Bonds (collectively, the **“Nebraska Projects”**) are owned or operated by CSH, Alegent Creighton Health; Alegent Creighton Clinic; CHI Nebraska; Alegent Health-Bergan Mercy Health System; Alegent Health – Immanuel Medical Center; Nebraska Heart Hospital; Saint Elizabeth Regional Medical Center; Saint Francis Medical Center; Good Samaritan Hospital, Kearney, Nebraska; St. Mary’s Community Hospital; The Physician Network and Alegent Health – Memorial Hospital, Schuyler; and/or their subsidiaries or affiliates. The Nebraska Projects consist of the financing or refinancing in the amounts no greater than those listed below of the costs of the acquisition, construction, renovation and installation of certain additions and improvements to and equipment in the amounts and at the healthcare facilities described below (including the related land, parking garages, office buildings, clinics, warehouses and other buildings located on the campuses identified below), all in Nebraska:

**CHI Health St. Mary’s (Nebraska City):** Up to $50,000,000 at the campus, which is generally bordered by Grundman Boulevard to the north, S. 63rd St to the west, Hwy 75 to the south and Bus 75 to the east and identified by various addresses including, but not limited to 1301 Grundman Blvd, Nebraska City;

**CHI Health Saint Francis Medical Center (Grand Island):** Up to $115,000,000 at the campus, which is bordered generally by Faidley Ave to the south, Orleans Dr to the west, 10th Street to the north and Howard Ave to the east, and identified by various addresses including, but not limited to 2620 W. Faidley Ave and 705 North Orleans Dr, all in Grand Island;

**Saint Elizabeth Regional Medical Center (Lincoln):** Up to $100,000,000 at the campus, which is bordered on the east by 70th St, on the north by L St and identified by various addresses including, but not limited to 555 S. 70th St, Lincoln; and at the following clinic or administrative locations operated by Saint Elizabeth in Lincoln: up to $1,000,000 at 7121 Stephanie Ln; up to $500,000 at each of: 6850 "L" St; 575 S. 70th St, Ste. 440; 7001 A St Ste 200; 1601 N. 86th St, Ste 200; and 1240 Aries Dr, Ste A; 5000 N 26th St; and 7441 "O" St; and up to $100,000 at each of: 245 S. 84th St; 8055 "O" St., Ste. 200; 1000 West "O" St.; 2200 S. 40th St, Ste 104; 6930 “L” St; and 4501 S. 70th St;

**CHI Health Nebraska Heart Hospital (Lincoln):** Up to $35,000,000 at the campus, which is bordered generally by 91st St to the south west, Heritage Lakes Dr to the north and Andermatt Dr to the east and identified by various addresses including, but not limited to 7500 S. 91st St, Lincoln;

**CHI Health Good Samaritan Hospital (Kearney):** Up to $168,000,000 at the campus, which is generally bordered by 31st St to the south, 33rd St to the north, 2nd Ave on the west and Avenue A on the east and identified by various addresses including, but not limited to 10 E. 31st St, Kearney; and up to $100,000 at Richard H. Young located at 1755 Prairie View Pl, Kearney;
CHI Health Creighton University Medical Center - Bergan Mercy (Omaha): Up to $330,000,000 at the campus, which is bordered generally by 78th St, Mercy Road, and 75th street (running north and south), and identified by various addresses including, but not limited to 7500 Mercy Road, Omaha;

CHI Health Immanuel (Omaha): Up to $155,000,000 at the campus, which is bordered on the west by N. 72nd St, on the south by Sorensen Pkwy, the east by N. 68th Plaza and the north by a private road (Deaconness Dr) and identified by various addresses including, but not limited to 6901 N. 7nd St, Omaha;

CHI Health Lakeside (Omaha): Up to $95,000,000 at the campus, which is bordered generally by Lakeside Hills Ct to the north and northeast and Lakeside Hills Plaza to the west, south and southeast and identified by various addresses including, but not limited to 16901-16909 Lakeside Hills Ct and 17030 Lakeside Hills Plaza, Omaha;

CHI Health Midlands (Papillion): Up to $60,000,000 at the campus, which is bordered generally by 84th St/ S. Washington St, to the west, Morris Miller Blvd to the north, and owned access roads to the east and south and identified by various addresses including, but not limited to 11111 S. 84th St, Papillion;

CHI Health Schuyler (Schuyler): Up to $2,000,000 at the campus, which is bordered generally by 18th St to the north, 17th St to the south, Banner St to the west and Hwy 15 to the east and identified by various addresses including, but not limited to 104 W. 17th St, Schuyler;

Up to $10,000,000 at the CHI Health Clinic located at 42nd & L, 4220 L St, Omaha;

Up to $10,000,000 at the St. Francis Memorial Health Center located at 2116 West Faidley Avenue, Grand Island;

Up to $500,000 at each of CHI Health Plainview located at 704 N. 3rd St, Plainview; Nebraska City Medical Clinic located at 1700 14th St., Nebraska City, and at CHI Health Creighton University Medical Center - University Campus, 2412 Cuming St, Omaha;

Up to $100,000 at Saline Medical Specialties located at 969 E. Highway 33, Crete; and

Up to $1,000,000 at St Mary's Community Hospital, located at 1314 Third Ave, Nebraska City.

Ohio Projects

The projects in Ohio to be financed or refinanced by the Bonds (collectively, the “Ohio Projects”) are owned or operated by CSH, Samaritan Health Partners, TriHealth, Inc., or The Good Samaritan Hospital of Cincinnati, Ohio, St. Clare Commons, and/or their subsidiaries or affiliates. The Ohio Projects consist of the financing or refinancing in the amounts no greater than those listed below of the costs of the acquisition, construction, renovation and installation of certain additions and improvements to and equipment in the amounts and at the healthcare facilities described below (including the related land, parking garages, office buildings, clinics, warehouses and other buildings located on the campuses identified below), all located in Ohio:
Good Samaritan Hospital (Cincinnati): Up to $180,000,000 at the campus, which is bordered by Dixmyth Ave to the north, Clifton Ave to the east and an access driveway to the south and is identified by various addresses including, but not limited to 375 Dixmyth Ave and 3219 Clifton Ave, Cincinnati;

Good Samaritan Western Ridge (Cincinnati): Up to $2,000,000 at the ambulatory care center, which is located at 6949 Good Samaritan Dr, Cincinnati; and

Up to $35,000,000 at St. Clare Commons, 12469 Five Points Rd, Perrysburg.

Oregon Projects

The projects in Oregon to be financed or refinanced by the Bonds (collectively, the “Oregon Projects”) are owned or operated by CSH, Mercy Medical Center, Inc., CHI Living Communities Centennial Medical Group, Inc., St. Anthony Hospital; and/or their subsidiaries or affiliates. The Oregon Projects consist of the financing or refinancing in the amounts no greater than those listed below of the costs of the acquisition, construction, renovation and installation of certain additions and improvements to and equipment in the amounts and at the healthcare facilities described below (including the related land, parking garages, office buildings, clinics, warehouses and other buildings located on the campuses identified below), all located in Oregon:

St. Anthony Hospital (Pendleton): Up to $85,000,000 at the campus, which is bordered generally by St. Anthony Way to the south, SW Perkins Ave to the north, SW 24th to the east, Pendleton-John Day 395 Hwy “Southgate” to the west, and identified by various addresses including, but not limited to 2801 St. Anthony Way & 3001 St. Anthony Way, all in Pendleton;

Mercy Medical Center (Roseburg): Up to $65,000,000 at the campus which is generally bordered by Van Pelt Boulevard and Linus Lane to the North, Van Pelt Boulevard and Medical Park Drive to the West, Emergency Access Road to the east, and Stewart Parkway to the South, including hospital, land, clinics and medical offices buildings and identified by various addresses including, but not limited to, 2700, 2880, 2300, 2400, 2475, 2480 and 2460 Stewart Parkway, 272, 320, 340, 341, 201, 277, 171 Medical Loop Road, and 2405, 2508 and 2580 Medical Park Drive; and

Up to $10,000,000 at Linus Oaks, located at 2665 NW Van Pelt Blvd, Roseburg.

Texas Projects

The projects in Texas to be financed or refinanced by the Bonds (collectively, the “Texas Projects”) are owned, operated, or managed by CSH, CHI St. Luke’s Health System Corporation, Baylor St. Luke’s Health Ventures, Baylor St. Luke’s Medical Group, East Texas Clinical Services, Memorial Health System of East Texas, Memorial Hospital of Polk County, Memorial Medical Center – San Augustine, Memorial Multispecialty Associates, Pineywoods Medical Development Corporation, The Community Hospital of Brazosport, Brazosport Regional Physician Services, CHI St. Luke’s Baylor College of Medicine Medical Center, The Texas Heart Institute at St. Luke’s Episcopal Hospital, St. Luke’s Community Development Corporation-The Woodlands, St. Luke’s Community Development Corporation-Sugar Land; St. Luke’s Community Health Services, St. Luke’s Properties Corporation, St. Joseph Services
Corporation, St. Joseph Regional Health Center, St. Joseph Physician Associates, St. Joseph Regional Health Partners, and/or one or more of their subsidiaries or affiliates. The Texas Projects consist of the financing or refinancing in the amounts no greater than those listed below of the costs of the acquisition, construction, renovation and installation of certain additions and improvements to and equipment in the amounts and at the healthcare facilities described below (including the related land, parking garages, office buildings, clinics, warehouses and other buildings located on the campuses identified below), all located in Texas:

CHI St Luke's Health - The Woodlands (The Woodlands): Up to $150,000,000 at the campus, which is bordered generally by I-45 on the east, College Park/242 to the north and St. Luke’s Way to the west/south and is identified by various addresses including, but not limited to 17200 St Luke’s Way, The Woodlands;

CHI St Luke's Health -Sugar Land Hospital (Sugar Land): Up to $110,000,000 at the campus, which is bordered generally by Lake Pointe Pkwy to the west, Creekway Dr to the north and Oyster Creek to the east, and is identified by various addresses including, but not limited to 1317 Lake Pointe Pkwy in Sugar Land;

CHI St. Joseph Health Regional Hospital (Bryan): Up to $45,000,000 at the campus, which is bordered generally by the 2500/2600 block of E. 29th St to the north, 2700 block of Kent St to the south, 1400 block of Memorial Dr to the east, 2200/2300 block of E. Villa Maria to the west, and is identified by various addresses including, but not limited to 2801 Franciscan Dr, 2600 Osler Blvd, 2700 Koch St, and De Lee St, all in Bryan;

CHI St Joseph Health (College Station): Up to $5,000,000 at CHI St Joseph Health Express Care, 4421 Hwy 6 South, College Station; and up to $15,000,000 at CHI St Joseph Health College Station Emergency Center, 4411 Hwy 6 South, College Station;

Baylor St. Luke's Medical Center (Houston): Up to $375,000,000 at the campus, which is bordered generally by Cambridge St to the east, Old Spanish Trail to the south, West Rd to the west, and Butler Ave to the north, and is identified by various addresses including, but not limited to 7200 Cambridge St and 1977 Butler Ave, all in Houston;

CHI St. Luke’s Health – Memorial (Lufkin): Up to $65,000,000 at the campus, which is bordered generally by West Frank Ave to the north, Ellis Ave to the south, South Franklin St to the west and North Bynum to the east and is identified by various addresses including, but not limited to 1201 W. Frank Ave, Lufkin;

CHI St. Luke's Health - Memorial Livingston (Livingston): Up to $75,000,000 at the campus, which is bordered generally by US-59 Loop N and West Park Road to the north and south and is identified by various addresses including, but not limited to 1717 Hwy 59 Bypass, Livingston;

CHI St. Luke’s Health Memorial San Augustine (San Augustine): Up to $5,000,000 at the campus, bordered generally by Hospital St E to the south, High School Dr to the north, Rocky Dr to the west, Milam St to the east and identified by various addresses including, but not limited to 511 East Hospital St, San Augustine; and
CHI St. Luke’s Health Brazosport (Brazosport): Up to $20,000,000 at the campus, which is bordered generally by Canna Ln to the south, Oak Dr South to the north, Medical Dr to the east and 92 Lake Rd to the west and identified by various addresses including, but not limited to 208, 215-217 Oak Drive South, 100-140 Medical Drive, 194 Abner Jackson Pkwy and 200 Lake Road, all in Lake Jackson.
AGENDA ITEM

CITY COUNCIL MEETING: June 3, 2019

Special (Work Session) Agenda: x
Consent Agenda: 
Regular Agenda: x

TITLE OF THE ITEM FOR CONSIDERATION: Temporary Sign, City Property, 34th Infantry Red Bull Parking Lot

BACKGROUND: Last fall and winter, a downtown group commonly known as the Big Dig group met numerous times to discuss ways to improve visibility, functionality and accessibility to the Downtown businesses and residences the Trunk Highway 27 project. One of the items suggested was to utilize a portable large screen display to inform residents and motorists of upcoming events. Staff has reached out to a local entity and they are willing to rent out the display to us.

ACTION REQUEST: The City Council authorize the use of a portable large screen display sign to be placed within the 34th Infantry Red Bull Parking Lot [City property] during the construction of Trunk Highway 27.

BUDGETED: N/A  X  No  Yes  Fund:

STAFF PERSON REQUESTING: Greg Kimman
<table>
<thead>
<tr>
<th>Date</th>
<th>Meeting Description</th>
<th>Time</th>
<th>Location</th>
<th>Location Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>MONDAY 03</td>
<td>Heritage Preservation Commission</td>
<td>12:00 PM</td>
<td>City Hall • Conference Room</td>
<td>Little Falls, MN 56345</td>
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<tr>
<td>JUNE</td>
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<td>MONDAY 03</td>
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<td>Council Chambers • City Hall</td>
<td>Little Falls, MN 56345</td>
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<tr>
<td>MONDAY 03</td>
<td>Regular City Council Meeting</td>
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<td>JUNE</td>
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<td><strong>REGULAR CITY COUNCIL MEETINGS ARE NOW AVAILABLE TO LIVE STREAM.</strong></td>
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<tr>
<td>MONDAY 10</td>
<td>Housing and Redevelopment Authority</td>
<td>4:30 PM</td>
<td>Pine Grove Manor • Conference Room</td>
<td>Little Falls, Minnesota 56345</td>
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<td><strong>THIS MEETING HAS BEEN CANCELLED.</strong></td>
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<tr>
<td>MONDAY 10</td>
<td>Planning Commission</td>
<td>8:30 PM</td>
<td>Council Chambers • City Hall</td>
<td>Little Falls, MN 56345</td>
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<tr>
<td>MONDAY 17</td>
<td>Special Work Session Strategic Planning City Council Meeting</td>
<td>1:00 PM</td>
<td>City Hall • 100 NE 7th Avenue</td>
<td>Little Falls, Minnesota 56345</td>
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<td>MONDAY 17</td>
<td>Special Work Session City Council Meeting</td>
<td>5:30 PM</td>
<td>Council Chambers • City Hall</td>
<td>Little Falls, MN 56345</td>
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<tr>
<td>MONDAY 17</td>
<td>Regular City Council Meeting</td>
<td>7:30 PM</td>
<td>Council Chambers • City Hall</td>
<td>Little Falls, MN 56345</td>
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<td><strong>REGULAR CITY COUNCIL MEETINGS ARE NOW AVAILABLE TO LIVE STREAM.</strong></td>
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<tr>
<td>THURSDAY 20</td>
<td>Library Board</td>
<td>10:00 AM</td>
<td>Conference Room • Carnegie Library</td>
<td>Little Falls, MN 56345</td>
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May 31, 2019