

**REGULAR CITY COUNCIL MEETING ~ MAY 15, 2023; AND**  
**CLOSED CITY COUNCIL MEETING ~ MAY 15, 2023**

**1. CALL TO ORDER**

The regular meeting of the City Council of the City of Little Falls was called to order by Council President Knafla on Monday, May 15, 2023, at 7:30 p.m. in the Council Chambers at City Hall. Councilmembers Lundberg, Liljegren, Meyer, Glaze, Hanson, Gosiak, and Council President Knafla were present. Mayor Zylka was absent. It was determined there was a quorum present.

**2. APPROVAL OF AGENDA**

Council President Knafla amended the agenda by removing Item 6.l. Motion was made by Councilmember Hanson, seconded by Councilmember Lundberg to approve the agenda of May 15, 2023, as amended. Ayes: Lundberg, Liljegren, Meyer, Knafla, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

**3. APPROVAL OF MINUTES**

Motion was made by Councilmember Gosiak, seconded by Councilmember Hanson to approve the City Council minutes of the special work session of May 1, 2023; and the regular meeting of May 1, 2023; as presented. Ayes: Lundberg, Liljegren, Meyer, Knafla, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

**4. APPROVAL OF BILLS**

Motion was made by Councilmember Liljegren, seconded by Councilmember Lundberg to approve the bills totaling \$314,818.18 for checks 108756 through 108863 as presented. Ayes: Lundberg, Liljegren, Meyer, Knafla, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

**5. AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS**

**6. CONSENT AGENDA**

Motion was made by Councilmember Gosiak, seconded by Councilmember Hanson to take the following action on Consent Agenda items a. through o.:

- a. Received and placed on file the Animal Control report for April 2023; and
- b. Approved a Display of Fireworks License as requested by Pyrotechnic Display, Inc., Clear Lake, and the Little Falls Dam Festival Organization, from Mill Park on June 17, 2023, contingent upon the appropriate paperwork, insurances, inventories, placement, and safety measures being provided, and approval is granted by the Fire and Police Chiefs; and
- c. Received and placed on file the Fire report for April 2023; and
- d. Received and placed on file the Heritage Preservation Commission minutes for May 2023; and
- e. Received and placed on file the Morrison County Attorney's Prosecution report for March and April 2023; and
- f. Received and placed on file the Police report for April 2023; and
- g. Authorized staff to post the Police Officer position within the Law Enforcement Labor Services Union as required by the Labor Agreement, and to the public in order to fill the position as soon as possible; and
- h. Received and placed on file the Public Works report for March 2023; and
- i. Received and placed on file the Recycling report for April 2023; and
- j. Received and placed on file the Rental Housing Inspection and Code Compliance report for April 2023; and
- k. Appointed Bruce Bunnell as Ranger at the Golf Course at Pay Grade 1, Step 1, \$12.69 per hour (on the parttime pay schedule); effective May 16, 2023, or as soon after he is able to start; and

m. Approved a Temporary On Sale Liquor License application as requested by the Friends of Pine Grove Zoo to provide for August 19, 2023, at Pine Grove Zoo, 1200 West Broadway, contingent upon the appropriate paperwork, insurance, and fees being provided, and approval is granted by the Police Chief and the Minnesota Department of Public Safety, Alcohol and Gambling Enforcement Division; and

n. Received and placed on file the Wastewater report for April 2023; and

o. Received and placed on file the Water report for April 2023.

Ayes: Lundberg, Liljegren, Meyer, Knafla, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Lettings**

1. **Golf Cart, Versatile Vehicles, Golf Course** – Motion was made by Councilmember Hanson, seconded by Councilmember Meyer to authorize the purchase of two EZGO TXTG golf carts from Versatile Vehicles Brainerd, Brainerd, at a total cost of \$12,800, for Golf, to be charged to the Golf Improvement Fund.

Councilmember Lundberg left the meeting at 7:38 p.m.

Ayes: Liljegren, Meyer, Knafla, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

2. **Turf Establishment Products, Agassiz Seed & Supply, Inc., Public Improvement Projects** – Motion was made by Councilmember Liljegren, seconded by Councilmember Gosiak to award the low quotation of \$18,634.80 from Agassiz Seed & Supply, Inc., West Fargo, for the turf establishment products needed to restore the turf on the Public Improvement projects, to be charged to the appropriate Project.

Councilmember Lundberg returned to the meeting at 7:40 p.m.

Ayes: Lundberg, Liljegren, Meyer, Knafla, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

8. **OLD BUSINESS**

9. **NEW BUSINESS**

a. **Resolution 2023-36, Support of Central Minnesota Housing Partnership Use of Tax Increment Financing, Multifamily Housing Development** – Councilmember Hanson introduced and moved for the adoption of Resolution 2023-36, a Resolution of Support for the Proposed Use of Tax Increment Financing for a Multifamily Housing Development with Central Housing Partnership. Councilmember Meyer seconded the motion for adoption. On a roll call vote; Ayes: Lundberg, Liljegren, Meyer, Knafla, Glaze, Hanson, and Gosiak. Nays: Zylka (absent). Council President Knafla then declared said Resolution 2023-36 to have received the majority vote of the City Council and the same to have been duly passed, approved, and adopted.

10. **ANNOUNCEMENTS**

12. **ADJOURNMENT**

Council President Knafla recessed the meeting at 7:47 p.m. to go into a scheduled closed meeting.

13. **BUSINESS**

Motion was made by Councilmember Glaze, seconded by Councilmember Lundberg to go into a scheduled closed meeting at 7:51 p.m. pursuant to Minnesota Statutes, Chapter 13D.05, Subdivision 3(a), to evaluate the performance evaluation of Police Officer West. Ayes: Lundberg, Liljegren, Meyer, Knafla, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

Motion was made by Councilmember Gosiak, seconded by Councilmember Glaze to reopen the meeting at 8:16 p.m. Ayes: Lundberg, Liljegren, Meyer, Knafla, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

Council President Knafla provided the following Conclusions: 1) Mr. West did not request that such meeting be open to the public; as a result the evaluation of Mr. West's performance took place in a closed meeting as provided by the Minnesota

Open Meeting Law. 2) The City Council concluded that Jonathan West was unable to perform all essential functions of a police officer. 3) The City Council approved a motion that Jonathan West be removed from employment with the City of Little Falls, effective May 15, 2023, which will be his last date of employment with the City, for non-disciplinary reasons as specified in City Administrator Radermacher's letter to Mr. West of May 9, 2023.

Council President Knafle adjourned the meeting at 8:19 p.m.

Respectfully submitted,

*Wendy J. Zylka*

Wendy J. Zylka (Jun 6, 2023 08:21 CDT)

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Wendy J. Zylka