

REGULAR CITY COUNCIL MEETING ~ MAY 1, 2023

1. CALL TO ORDER

The regular meeting of the City Council of the City of Little Falls was called to order by Council President Knafla on Monday, May 1, 2023, at 7:30 p.m. in the Council Chambers at City Hall. Councilmembers Lundberg, Meyer, Glaze, Hanson, Gosiak, Council President Knafla, and Mayor Zylka were present. Councilmember Liljegren was absent. It was determined there was a quorum present.

2. APPROVAL OF AGENDA

Motion was made by Councilmember Gosiak, seconded by Councilmember Lundberg to approve the agenda of May 1, 2023, as presented. Ayes: Lundberg, Meyer, Zylka, Knafla, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

3. APPROVAL OF MINUTES

Motion was made by Mayor Zylka, seconded by Councilmember Meyer to approve the City Council minutes of the special work session of April 17, 2023; and the regular meeting of April 17, 2023; as presented. Ayes: Lundberg, Meyer, Zylka, Knafla, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

4. APPROVAL OF BILLS

Motion was made by Councilmember Lundberg, seconded by Councilmember Glaze to approve the bills totaling \$448,045.86 for checks 108690 through 108755 as presented. Ayes: Lundberg, Meyer, Zylka, Knafla, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

5. AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS

a. Presentation

1. **Camp Ripley Economic Impact and Update** – Brigadier General Kruse gave a presentation on Camp Ripley’s 2023 activities, community outreach, and environmental activities. No action taken.

b. Awards

1. **Certificate of Commendation, Water Facility, Minnesota Pollution Control Agency** – Motion was made by Councilmember Hanson, seconded by Councilmember Lundberg to receive, and place on file the Certificate of Commendation from the Minnesota Pollution Control Agency for the Water Facility. Ayes: Lundberg, Meyer, Zylka, Knafla, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

2. **Grant Award, Transportation Alternatives Program, Ripley Spur Pedestrian Crossing, Minnesota Department of Transportation** – Motion was made by Councilmember Gosiak, seconded by Councilmember Lundberg to accept the grant award from the Minnesota Department of Transportation for the Ripley Spur Pedestrian Crossing Improvement Project. Ayes: Lundberg, Meyer, Zylka, Knafla, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

6. CONSENT AGENDA

Motion was made by Councilmember Hanson, seconded by Mayor Zylka to take the following action on Consent Agenda items a. through h.:

a. Authorized the advertisement for a temporary seasonal Engineering Aide on the parttime, seasonal pay scale, Grade 3, Step 1, \$15.35 per hour, and a temporary seasonal Laborer in Streets & Parks on the parttime seasonal pay scale, Grade 1, Step 1, \$12.69 per hour; and

b. Approved to the Minnesota Charitable Gambling Control Board, an Application to Conduct Excluded Bingo, as requested by the American Legion Auxiliary Unit 46 to allow bingo at the Morrison County Fairgrounds, 11575 Hawthorn Road, on June 22 through June 24, 2023, and further waived any waiting permit; and

c. Received and placed on file the Economic Development Authority minutes for March and April 2023; and

d. Received and placed on file the Housing and Redevelopment Authority minutes for March 2023; and

e. Should the legislature authorize Juneteenth (i.e. June 19th) prior to June 1, 2023 as a legal state holiday; approved moving the June 19, 2023, regular City Council meeting to Tuesday, June 20, 2023; ordered all City offices closed; and further added Juneteenth as a paid holiday for all fulltime employees; and

f. Received and placed on file the resignation of John Witucki as a Park Maintenance Worker, effective April 26, 2023; and

g. Authorized the contribution of \$11,500 to the Morrison County SWAT Team, to be charged to the 2023 Police Budget; and

h. Approved a Temporary Roadway Closing, Sidewalk Closing, and Sidewalk Display or Promotion Permit as requested by The Shoppes of Little Falls for their events on May 13, June 10, July 15, July 20 and July 21, 2023, contingent upon the appropriate paperwork, insurance listing the City as additional insured, fees being provided, they clean up after the events, leave space for pedestrians to use the sidewalk; and approval is granted by the Fire and Police Chiefs and Public Works Director/City Engineer.

Ayes: Lundberg, Meyer, Zylka, Knafla, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Public Hearing**

1. **Resolution 2023-30, Establish Redevelopment Area 1, Redevelopment Plan, Development Agreement, and Business Subsidy, Falls Realty, LLC** (Continued from 04/17/23) – Council President Knafla continued the public hearing at 8:05 p.m. to review the redevelopment plan for Falls Fabricating. No one asked questions. Council President Knafla closed the public hearing at 8:06 p.m. Councilmember Hanson introduced and moved for the adoption of Resolution 2023-30, a Resolution Establishing Redevelopment Project Area No. 1 and Adopting the Redevelopment Plan Therefore; Authorizing Execution of a Development Agreement; and Approving a Business Subsidy with Falls Realty, LLC. Councilmember Gosiak seconded the motion for adoption. On a roll call vote; Ayes: Lundberg, Meyer, Zylka, Knafla, Glaze, Hanson, and Gosiak. Nays: Liljegren (absent). Council President Knafla then declared said Resolution 2023-30 to have received the majority vote of the City Council and the same to have been duly passed, approved, and adopted.

b. **Letting**

1. **Door Replacement, Northern Exteriors and Remodeling, Golf** – Motion was made by Councilmember Hanson, seconded by Councilmember Lundberg to award the quotation of \$2,725.38 from Northern Exteriors & Remodeling LLC, Little Falls, to remove and replace a garage door at the golf course, to be charged to the Golf Improvement Fund. Ayes: Lundberg, Meyer, Zylka, Knafla, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

8. **OLD BUSINESS**

a. **Amend Motion of March 20, 2023, Resolution 2023-34, Authorize Submittal of Community Impact Funding Grant Application, Turnout Gear, Fire** – Motion was made by Councilmember Lundberg to amend the motion of March 20, 2023, and introduced and moved for the adoption of Resolution 2023-34, a Resolution Supporting Community Impact Fund Request through Sourcewell Turnout Gear for the Fire Department. Councilmember Meyer seconded the motion for adoption. On a roll call vote; Ayes: Meyer, Zylka, Knafla, Glaze, Hanson, Gosiak, and Lundberg. Nays: Liljegren (absent). Council President Knafla then declared said Resolution 2023-34 to have received the majority vote of the City Council and the same to have been duly passed, approved, and adopted.

b. **Ordinance No. 40, Seventh Series, Amend City Code Chapter 5, Section 5.30 Sign Regulations, Allowing Electronic Messaging Signs** (Introduced 04/17/23) – Councilmember Gosiak moved for the adoption of Ordinance No. 40, Seventh Series, an Ordinance of the City of Little Falls Amending City Code Chapter 5, entitled “Construction Licensing, Permits, and Regulations”; by Amending Section 5.30, entitled “Signs”; Paragraph E, entitled “Specific Regulations by Zoning District”. Mayor Zylka seconded the motion for adoption. On a roll call vote; Ayes: Zylka, Knafla, Glaze, Hanson, Gosiak, Lundberg, and Meyer. Nays: Liljegren (absent). Council President

Knafila then declared said Ordinance No. 40 to have received the majority vote of the City Council and the same to have been duly passed, approved, and adopted.

9. **NEW BUSINESS**

a. **Fourth Street and First Street Northeast Projects, Project Priority List, Drinking Water Revolving Fund Application** – Motion was made by Councilmember Hanson, seconded by Mayor Zylka to authorize a Drinking Water Revolving Fund Project Priority List application to the Department of Health for watermain and lead service line improvements for the Fourth Street and First Street Northeast projects. Ayes: Lundberg, Meyer, Zylka, Knafila, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

b. **Mutual Aid Agreement, St. Louis County Sheriff's Office, Police** – Motion was made by Councilmember Glaze, seconded by Councilmember Gosiak to approve the Mutual Aid Agreement between the St. Louis County's Sheriff Office and the City of Little Falls' Police Department. Ayes: Lundberg, Meyer, Zylka, Knafila, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

c. **Phase 1 Schematic Design Work, City Government Center, Wold Architects** – Motion was made by Councilmember Gosiak, seconded by Councilmember Lundberg to approve moving forward with the Phase 1 Schematic Design Work for the City Government Center with Wold Architects at \$238,500, to be charged to Equipment Fund. Ayes: Lundberg, Meyer, Zylka, Knafila, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

d. **Request for Letter of Intent, Water Regionalization, City of Flensburg** – Motion was made by Mayor Zylka, seconded by Councilmember Gosiak to authorize staff to provide a Letter of Intent to participate in the Water Regionalization project with the City of Flensburg. Ayes: Lundberg, Meyer, Zylka, Knafila, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

e. **Resolution 2023-35, Declare Certain Property Surplus and Authorize Sale Thereof** – Councilmember Gosiak introduced and moved for the adoption of Resolution 2023-35, a Resolution Declaring Certain Property Excess Property and Calling for the Sale/Disposal Thereof. Councilmember Meyer seconded the motion for adoption. On a roll call vote; Ayes: Knafila, Glaze, Hanson, Gosiak, Lundberg, Meyer, and Zylka. Nays: Liljegren (absent). Council President Knafila then declared said Resolution 2023-35 to have received the majority vote of the City Council and the same to have been duly passed, approved, and adopted.

f. **Submittal of CenterPoint Energy Community Safety Grant, Fire and Police** – Motion was made by Councilmember Gosiak, seconded by Councilmember Glaze to authorize the submittal of a CenterPoint Energy Community Safety grant at \$4,489.62 for carbon monoxide detectors and 5-gas monitors for the Fire and Police Departments; and should the grant be awarded, further authorize the execution of all documents necessary to receive said funds. Ayes: Lundberg, Meyer, Zylka, Knafila, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

10. **ANNOUNCEMENTS**

12. **ADJOURNMENT**

Council President Knafila adjourned the meeting at 8:45 p.m.

Respectfully submitted,

Wendy J. Zylka
Wendy J. Zylka (May 16, 2023 09:38 CDT)

Wendy J. Zylka