

REGULAR CITY COUNCIL MEETING ~ APRIL 3, 2023

1. CALL TO ORDER

The regular meeting of the City Council of the City of Little Falls was called to order by Council President Knafla on Monday, April 3, 2023, at 7:30 p.m. in the Council Chambers at City Hall. Councilmembers Lundberg, Liljegren, Meyer, Glaze, Hanson, Gosiak, Council President Knafla, and Mayor Zylka were present. It was determined there was a quorum present.

2. APPROVAL OF AGENDA

Motion was made by Councilmember Hanson, seconded by Councilmember Lundberg to approve the agenda of April 3, 2023, as presented. Ayes: Lundberg, Liljegren, Meyer, Zylka, Knafla, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

3. APPROVAL OF MINUTES

Motion was made by Councilmember Liljegren, seconded by Councilmember Meyer to approve the City Council minutes of the special work session of March 20, 2023; the regular meeting of March 20, 2023; and the closed meeting of March 20, 2023; as presented. Ayes: Lundberg, Liljegren, Meyer, Zylka, Knafla, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

4. APPROVAL OF BILLS

Motion was made by Councilmember Lundberg, seconded by Councilmember Glaze to approve the bills totaling \$538,965.01 for checks 108532 through 108595 as presented. Ayes: Lundberg, Liljegren, Meyer, Zylka, Knafla, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

5. AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS

a. Presentation

1. **Oath of Office, Police Officer, Joshua Pesta** – Mayor Zylka gave the oath of office to Police Officer Joshua Pesta.

6. CONSENT AGENDA

Motion was made by Councilmember Gosiak, seconded by Mayor Zylka to take the following action on Consent Agenda items a. through i.:

a. Approved an Application for Exempt Permit requested by the Church of Our Lady of Lourdes, 208 West Broadway, to allow bingo, pull tabs, and a raffle, waiving any waiting period; and a Temporary On Sale Liquor License to allow for the sale of beer and wine on the church grounds, to be held on July 30, 2023, contingent upon the appropriate paperwork, insurance and fees being provided, and approval is granted by the Minnesota Charitable Gambling Control Board, Minnesota Department of Public Safety, Alcohol and Gambling Enforcement Division, and the Police Chief; and

b. Approved to the Minnesota Charitable Gambling Control Board, an Application for Exempt Permit as requested by the Friends of Linden Hill to allow a raffle at Linden Hill Historic Estate, 608 Highland Avenue, on December 3, 2023, and further waived any waiting period; and

c. Appointed the following seasonal and/or temporary employees at the Golf Course, at the Pay Grade and Step listed; Ranger: Geir Hedman, Pay Grade 1, Step 1; Groundskeepers: Michael Pender, Marcus Hayes, and Jeremy Houle, all at Pay Grade 3, Step 1; Cook: Noah Dahlberg, Pay Grade 4, Step 1, all effective April 4, 2023, or as soon thereafter as available; and

d. Approved a Hold Harmless Agreement with the Minnesota Highway Safety and Research Center to allow the City of Little Falls personnel to participate in the Advanced Driving Skills Training Program; and

e. Authorized an internship as requested by Logan Guck, student at St. Cloud Technical College, from April 4 through 14, 2023, at the Wastewater facility with no pay or benefits; and

f. Approved the National Pollutant Discharge Elimination System (NPDES)/State Disposal System (SDS) Permit Renewal Application for the Water Treatment Facility; and

g. Approved On Sale and On Sale Sunday Liquor Licenses as requested by William IV and Tiffany Threlkeld, TOF Acquisitions, Inc., dba Tavern on First, 118 Southeast First Street, contingent upon the appropriate paperwork, insurance, and fees being provided, they pass a background check, and approval is granted by the Police Chief and the Minnesota Department of Public Safety, Alcohol and Gambling Enforcement Division; and

h. Approved the Permanent Structure Sale of Fireworks License as requested by Coborn's Marketplace, 1101 Northeast Second Avenue, contingent upon the appropriate paperwork, insurance, and fees being provided, and approval is granted by Fire and Police Chiefs; and

i. Approved to the Minnesota Charitable Gambling Control Board, a Premise Permit Application to allow gambling by Lake Sullivan Association at Johnny C's, 108 Broadway East, and further waived any waiting period.

Ayes: Lundberg, Liljegren, Meyer, Zylka, Knafla, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Lettings**

1. **Spring Leaf and Brush Collection/Day of Caring, Bob LeMieur Rolloffs, Refuse and Recycling** – Motion was made by Councilmember Liljegren, seconded by Councilmember Lundberg to award the low quotation of \$7,897 from Bob LeMieur Rolloffs, Refuse, and Recycling, Little Falls, for the spring leaf and brush collection and Day of Caring, to be charged to the SCORE Grant, and held on May 6, 2023, rain, snow, or shine, leaving the bags. Ayes: Lundberg, Liljegren, Meyer, Zylka, Knafla, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

2. **Pavement Markings, Sir Lines-A-Lot, Streets** – Motion was made by Councilmember Lundberg, seconded by Councilmember Glaze to award the bid of \$65,580.75 from Sir Lines-A-Lot, Edina, for the 2023 Pavement Marking Project, to be charged to the Street Improvement Fund. Ayes: Lundberg, Liljegren, Meyer, Zylka, Knafla, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

3. **Radios, Morrison County, Fire and Police** – Motion was made by Councilmember Hanson, seconded by Mayor Zylka to ratify and confirm the quotation of \$42,670.40 from Morrison County, for the purchase of radios and encryption software, for Police and Fire, to be charged to ARP Funds. Ayes: Lundberg, Liljegren, Meyer, Zylka, Knafla, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

4. **Office Workstation, KI, Police** – Motion was made by Councilmember Glaze, seconded by Councilmember Lundberg to award the quotation of \$4,678.19, through Sourcewell, from KI, Milwaukee, WI, for a workstation at the Police Department, to be charged to the Police Budget. Ayes: Lundberg, Liljegren, Meyer, Zylka, Knafla, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

5. **Ford F150 Lightning Pickups, Tenvoorde Ford/Enterprise** – Motion was made by Councilmember Gosiak, seconded by Councilmember Liljegren to authorize the purchase of two Ford F150 Lightning pickups from Tenvoorde Ford, St. Cloud, in the amount of \$112,742, plus tax, licensing, and Enterprise Fleet fees, for the Public Works Department, to be charged to the Equipment Fund. Ayes: Lundberg, Liljegren, Meyer, Zylka, Knafla, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

8. **OLD BUSINESS**

a. **Housing and Redevelopment Authority Recommendation, Ordinance No. 39, Sale of Property, Falls Realty LLC** (Introduced 03/20/23) – Motion was made by Councilmember Gosiak to accept the recommendation of the Housing and Redevelopment Authority, and further moved for the adoption of Ordinance No. 39, Seventh Series, an Ordinance Authorizing the Directing the Sale of Certain Property to Falls Realty LLC. Councilmember Glaze seconded the motion for adoption. On a roll call vote; Ayes: Lundberg, Liljegren, Meyer, Zylka, Knafla, Glaze, Hanson, and Gosiak. Nays: none. Council President Knafla then declared said Ordinance No. 39 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted.

9. **NEW BUSINESS**

a. **Purchase Agreement, Central Minnesota Housing Partnership** – Motion was made by Councilmember Hanson, seconded by Councilmember Glaze to approve the Purchase Agreement with Central Minnesota Housing Partnership, contingent upon review and approval by the City Attorney. Ayes: Lundberg, Liljegren, Meyer, Zylka, Knafla, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

b. **Recommendation of Airport Commission, Disadvantage Business Enterprise Program, Airport** – Motion was made by Councilmember Hanson, seconded by Councilmember Gosiak to accept the recommendation of the Airport Commission, and approved and adopted the Disadvantage Business Enterprise Program of the Little Falls/Morrison County Airport. Ayes: Lundberg, Liljegren, Meyer, Zylka, Knafla, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

c. **Resolution 2023-28, Authorize Federal Participation in Construction Agreement 1052102, Minnesota Department of Transportation** – Councilmember Glaze introduced and moved for the adoption of Resolution 2023-28, a Resolution Authorizing Execution of Agency Agreement for Federal Participation in Construction with the Minnesota Department of Transportation Number 1052102. Councilmember Hanson seconded the motion for adoption. On a roll call vote; Ayes: Liljegren, Meyer, Zylka, Knafla, Glaze, Hanson, Gosiak, and Lundberg. Nays: none. Council President Knafla then declared said Resolution 2023-28 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted.

d. **Submittal of Grant Application, Firehouse Subs, ATV Vehicle, Fire** – Motion was made by Councilmember Lundberg, seconded by Councilmember Liljegren to authorize the submittal of a Firehouse Subs Public Safety Foundation grant totaling \$29,426.09 for a Polaris Ranger Crew XP 1000 which was quoted through Polaris with Sourcewell pricing; and should the grant be awarded, further authorized the execution of all documents necessary to receive said grant funds. Ayes: Lundberg, Liljegren, Meyer, Zylka, Knafla, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

10. **ANNOUNCEMENTS**

a. Council President Knafla announced the Planning Commission will be holding public hearings, April 10, 2023, at 6:30 p.m. to include the following: 1) Preliminary and Final Plats, Fourth Addition to Gideon's Farm, City; 2) drainage and utility easement, Third Addition to Gideon's Farm, City; 3) preliminary and final plats, Czech Addition; and 4) City Code Amendment, Chapter 5, Section 5.30, Sign Regulations, Electronic Signs, B-1 District Outside Historic Preservation District.

b. Mayor Zylka reported that Representative Kresha authored a bill that was passed designating the Minnesota Fishing Museum in Little Falls, the State's official fishing museum and hall of fame.

12. **ADJOURNMENT**

Council President Knafla adjourned the meeting at 8:06 p.m.

Respectfully submitted,

Wendy J. Zylka

Wendy J. Zylka (Apr 18, 2023 08:32 CDT)

Wendy J. Zylka