

REGULAR CITY COUNCIL MEETING ~ JANUARY 17, 2023

1. CALL TO ORDER

In the absence of the Mayor, Council President, and Council Vice President, Councilmember Gosiak conducted the meeting. The regular meeting of the City Council of the City of Little Falls was called to order by Councilmember Gosiak on Tuesday, January 17, 2023, at 7:30 p.m. in the Council Chambers at City Hall. Councilmembers Glaze, Lundberg, Gosiak, Meyer, and Hanson were present. Mayor Zylka, Council President Knafila, and Councilmember Liljegren were absent. It was determined there was a quorum present.

2. APPROVAL OF AGENDA

Councilmember Gosiak amended the agenda by removing Item 9.c. Motion was made by Councilmember Glaze, seconded by Councilmember Lundberg to approve the agenda of January 17, 2023, as amended. Ayes: Glaze, Lundberg, Gosiak, Meyer, and Hanson. Nays: none. Motion carried.

3. APPROVAL OF MINUTES

Motion was made by Councilmember Lundberg, seconded by Councilmember Meyer to approve the City Council minutes of the special work session of January 3, 2023; and the reorganizational meeting of January 3, 2023; as amended. Ayes: Glaze, Lundberg, Gosiak, Meyer, and Hanson. Nays: none. Motion carried.

4. APPROVAL OF BILLS

Motion was made by Councilmember Hanson, seconded by Councilmember Lundberg to approve the bills totaling \$112,090.22 for checks 108069 through 108114; checks 108115 through 108116; voided 108117; and 108118 through 108155 totaling \$1,851,830.04 as presented. Ayes: Glaze, Lundberg, Gosiak, Meyer, and Hanson. Nays: none. Motion carried.

5. AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS

a. **Award**

1. **Source Water Protection Grant Award, Card Reader Lock System, Water Facilities** – Motion was made by Councilmember Lundberg, seconded by Councilmember Hanson to accept the grant award of \$6,546.75 from the Minnesota Department of Health's Source Water Protection program, for card readers as submitted in the grant, with the City's share to be charged to the Water Improvement Fund; and further authorized the execution of said grant agreement and all documents necessary to receive said funds. Ayes: Glaze, Lundberg, Gosiak, Meyer, and Hanson. Nays: none. Motion carried.

b. **Donations**

1. **Resolution 2023-08, Donations (Fourth Quarter 2022)** – Councilmember Hanson introduced and moved for the adoption of Resolution 2023-08, a Resolution Accepting Donations for Fourth Quarter 2022. Councilmember Lundberg seconded the motion for adoption. On a roll call vote; Ayes: Glaze, Lundberg, Gosiak, Meyer, and Hanson. Nays: Liljegren (absent), Zylka (absent), and Knafila (absent). Councilmember Gosiak then declared said Resolution 2023-08 to have received the majority vote of the City Council and the same to have been duly passed, approved, and adopted.

6. CONSENT AGENDA

Motion was made by Councilmember Hanson, seconded by Councilmember Meyer to take the following action on Consent Agenda items a. through i.:

- a. Received and placed on file the Animal Control report for December 2022; and
- b. Received and placed on file the Fire report for December 2022; and
- c. Approved Personnel Policy 12, Employee Benefits, as amended; and
- d. Received and placed on file the Police report for December 2022; and

e. Approved to the Minnesota Charitable Gambling Control Board, a Premise Permit Application to allow gambling by Lake Sullivan Association at Tavern On First, 118 Southeast First Street, and further waived any waiting period; and

f. Received and placed on file the Recycling reports for December and Annual 2022; and

g. Received and placed on file the retirement letters from Sam Crowder and Jeff Stumpf as paid on call firefighters, effective January 3, 2023; and

h. Received and placed on file the Wastewater report for December 2022; and

i. Received and placed on file the Water report for December 2022.

Ayes: Glaze, Lundberg, Gosiak, Meyer, and Hanson. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Lettings**

1. **Equip Utility Vehicles, Various, Police** – Motion was made by Councilmember Lundberg, seconded by Councilmember Glaze to award the following quotations to equip the Police utility vehicles from: a) BAYCOM, Maple Grove, for Toughbook CF40 computers, docking stations, mounts, and related supplies at \$34,134; b) Emergency Automotive Technologies, Inc, (EATI), Oakdale, for lights, thermal cameras, etc., at \$74,082.02; c) Star Squads LLC, Verndale, for installation and wiring of new equipment in vehicles and remove from old vehicles at \$20,000; d) Froggy's Signs Inc., Little Falls, for graphics, striping, and installation at \$3,000; e) Stalker Radar (Applied Concepts, Inc.), Richardson, TX, for radars and related equipment at \$16,250; f) Galls, Lexington, KY, for handheld breathalyzers at \$4,434.40; g) Amazon for Garmin DriveSmart 65 GPS at \$1,019.94; and h) Streicher's, Minneapolis, launcher, and related equipment at \$6,458.50; for the Police and to be charged to the Equipment Fund and Police Budget as listed. Ayes: Glaze, Lundberg, Gosiak, Meyer, and Hanson. Nays: none. Motion carried.

2. **MdE Inc. Software, Police** – Motion was made by Councilmember Meyer, seconded by Councilmember Lundberg to award the quotation of \$5,800 from MdE Inc. Software, Laurel, MD, (as the other two companies didn't meet the needs of the Department), for training and performance software for the Police Department, to be charged to the Police budget. Ayes: Glaze, Lundberg, Gosiak, Meyer, and Hanson. Nays: none. Motion carried.

3. **Office Furniture, KI, Police** – Motion was made by Councilmember Glaze, seconded by Councilmember Lundberg to award the quotation, off the State bid, of \$2,921.36 plus installation at \$665, for a total of \$3,586.36, from Krueger International (KI), Green Bay, WI, for a desk, wardrobe, and storage drawer for the Police Department, to be charged to the Police budget. Ayes: Glaze, Lundberg, Gosiak, Meyer, and Hanson. Nays: none. Motion carried.

4. **Postage Machine, Pitney Bowes** – Motion was made by Councilmember Meyer, seconded by Councilmember Lundberg to award the low quotation/lease from Pitney Bowes, Milford, CT, for a postage machine at \$142.39 per month for 60 months; and further authorized the execution of a Lease Agreement for said equipment, to be charged to the General Fund. Ayes: Glaze, Lundberg, Gosiak, Meyer, and Hanson. Nays: none. Motion carried.

8. **OLD BUSINESS**

a. **Amend Motion December 5, 2022, Resolution 2022-86 by Amending Resolution 2022-86A, Acquisition of Property, Never Too Late LLC** – Councilmember Lundberg introduced and moved for the adoption of Resolution 2022-86A, a Resolution Authorizing Acquisition of Property, Never Too Late LLC, as amended. Councilmember Hanson seconded the motion for adoption. On a roll call vote; Ayes: Lundberg, Gosiak, Meyer, Hanson, and Glaze. Nays: Liljegren (absent), Zylka (absent), and Knafila (absent). Councilmember Gosiak then declared said Resolution 2022-86A to have received the majority vote of the City Council and the same to have been duly passed, approved, and adopted.

b. **Resolution 2022-90A, Establish Water, Sewer, Garbage, Recycling, Storm Sewer, etc., Rates Updated** – Councilmember Hanson introduced and moved for the adoption of Resolution 2022-90A, a Resolution Establishing Water, Wastewater, Storm Water, Garbage and Recycling Rates, as amended. Councilmember Lundberg seconded the motion for adoption. On a roll call vote; Ayes: Gosiak, Meyer, Hanson, Glaze, and Lundberg. Nays: Liljegren (absent), Zylka (absent), and Knafila (absent).

Councilmember Gosiak then declared said Resolution 2022-90A to have received the majority vote of the City Council and the same to have been duly passed, approved, and adopted.

c. **Resolution 2023-11, Authorize Installation of Streetlights, Weston Circle** –

Councilmember Glaze introduced and moved for the adoption of Resolution 2023-11, a Resolution Authorizing the Installation of Streetlight(s) at the intersection of Weston Circle at Grace Lane; and on Walker Lane at Weston Circle; and on Weston Circle approximately 340 feet easterly of Caroline Lane. Councilmember Lundberg seconded the motion for adoption. On a roll call vote; Ayes: Meyer, Hanson, Glaze, Lundberg, and Gosiak. Nays: Liljegren (absent), Zylka (absent), and Knafla (absent).

Councilmember Gosiak then declared said Resolution 2023-11 to have received the majority vote of the City Council and the same to have been duly passed, approved, and adopted.

9. **NEW BUSINESS**

a. **Personnel**

1. **Resolution 2023-06, Authorize Execution of Labor Agreement, Little Falls**

Supervisors – Councilmember Hanson introduced and moved for the adoption of Resolution 2023-06, a Resolution Authorizing the Execution of a Labor Agreement with Little Falls Supervisors Union. Councilmember Lundberg seconded the motion for adoption. On a roll call vote; Ayes: Hanson, Glaze, Lundberg, Gosiak, and Meyer. Nays: Liljegren (absent), Zylka (absent), and Knafla (absent). Councilmember Gosiak then declared said Resolution 2023-06 to have received the majority vote of the City Council and the same to have been duly passed, approved, and adopted.

2. **Resolution 2023-09, Authorize Execution of Labor Agreement, American Federation of State, County, and Municipal Employees, Council 65, AFL-CIO Local 2564**

– Councilmember Meyer introduced and moved for the adoption of Resolution 2023-09, a Resolution Authorizing the Execution of a Labor Agreement with American Federation of State, County and Municipal Employees Council 65. Councilmember Lundberg seconded the motion for adoption. On a roll call vote; Ayes: Glaze, Lundberg, Gosiak, Meyer, and Hanson. Nays: Liljegren (absent), Zylka (absent), and Knafla (absent). Councilmember Gosiak then declared said Resolution 2023-09 to have received the majority vote of the City Council and the same to have been duly passed, approved, and adopted.

3. **Resolution 2023-04, Authorize Execution of Labor Agreement, International Union of Operating Engineers, Local 49** – Councilmember Glaze introduced and moved for the adoption of Resolution 2023-04, a Resolution Authorizing the Execution of a Labor Agreement with the International Union of Operating Engineers, Local 49.

Councilmember Hanson seconded the motion for adoption. On a roll call vote; Ayes: Lundberg, Gosiak, Meyer, Hanson, and Glaze. Nays: Liljegren (absent), Zylka (absent), and Knafla (absent). Councilmember Gosiak then declared said Resolution 2023-04 to have received the majority vote of the City Council and the same to have been duly passed, approved, and adopted.

4. **Recommendation, Kyle Johnson, Assistant Police Chief** – Motion was made by Councilmember Hanson, seconded by Councilmember Lundberg to accept the recommendation of the Interview Committee and appointed Kyle Johnson the Assistant Police Chief at Pay Grade 21, Step 5, \$50.93 per hour, effective January 18, 2023. Ayes: Glaze, Lundberg, Gosiak, Meyer, and Hanson. Nays: none. Motion carried.

5. **Resolution 2023-12, Establish Parttime Pay Scale** – Councilmember Lundberg introduced and moved for the adoption of Resolution 2023-12, a Resolution Establishing 2023 Nonunion Parttime, Seasonal, and Temporary Employee Step Structures.

Councilmember Hanson seconded the motion for adoption. On a roll call vote; Ayes: Gosiak, Meyer, Hanson, Glaze, and Lundberg. Nays: Liljegren (absent), Zylka (absent), and Knafla (absent). Councilmember Gosiak then declared said Resolution 2023-12 to have received the majority vote of the City Council and the same to have been duly passed, approved, and adopted.

b. **Ordinance No. 38, Seventh Series, Amend City Code Chapter 6, Business Regulations and Licensing, Section 6.31, Kennels** – Councilmember Hanson introduced Ordinance No. 38, Seventh Series, an Ordinance Amending City Code Chapter 6,

Entitled "Business Regulations and Licensing"; by Amending Section 6.01, Entitled "Definitions", and Section 6.31, Entitled "Kennels".

10. **CITY COUNCIL REPORTS OF CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS, AND COMMITTEES**

11. **ANNOUNCEMENTS**

12. **ADJOURNMENT**

Councilmember Gosiak adjourned the meeting at 8:16 p.m.

Respectfully submitted,

Wendy J. Zylka

[Wendy J. Zylka \(Feb 7, 2023 14:11 CST\)](#)

Wendy J. Zylka