

AGENDA  
**Regular City Council Meeting**  
Hybrid (ZOOM Video Conference and In Person), City Hall  
December 19, 2022 7:30 p.m.

1. **CALL TO ORDER/DETERMINATION OF QUORUM/PLEDGE OF ALLEGIANCE** *Council President*  
All individuals are asked to either silence or turn off all cell phones, pagers, and other electronic devices that may disrupt the meeting.
2. **APPROVAL OF AGENDA** *City Council*  
Approve the agenda as posted in accordance with the Open Meeting Law and herein place all agenda items on the table for discussion.
3. **APPROVAL OF MINUTES** *City Council*  
Special work session meeting of December 5, 2022; the regular meeting of December 5, 2022; and the closed meeting of December 5, 2022 – approve
4. **APPROVAL OF BILLS** *City Council*  
Checks 107899 through 108004 totaling \$331,715.36 – approve
5. **AWARDS, DONATIONS, PRESENTATIONS AND PROCLAMATIONS** *Council President/Others*
  - a. Donation
    1. Little Falls Fire Relief Association, Equipment – accept *Kris Ambuehl*
6. **CONSENT AGENDA** *City Council*
  - a. Airport Commission Minutes, November 2022 – receive
  - b. Animal Control Report, November 2022 – receive
  - c. Fire Report, November 2022 – receive
  - d. Heritage Preservation Commission Minutes, December 2022 – receive
  - e. Police Report, November 2022 – receive
  - f. Policy 21 and Personnel Policy 28, Memorials and Flowers – approve
  - g. Public Works Report, November 2022 – receive
  - h. Recycling Report, November 2022 – receive
  - i. Reschedule Regular City Council Meetings, Legal Holidays – 2023
  - j. Wastewater Report, November 2022 – receive
  - k. Water Report, November 2022 – receive
7. **PUBLIC HEARINGS AND LETTINGS**
8. **OLD BUSINESS**
  - a. Resolution 2022-88, Installation of Streetlights, Prairie Drive – adopt *PW Director-City Engineer*
9. **NEW BUSINESS**
  - a. Personnel
    1. Position Description Updates – approve *HR Director*
    2. Code Enforcement/Rental Housing Inspector Position Description, Points, and Advertise – approve/authorize *City Administrator/HR Director*
    3. Resolution 2022-89, Establish Retirement Benefits, Paid On Call Firefighters – adopt *Fire Chief/HR Director*
    4. Pay Scale 2023 – approve *City Administrator*

If you need any type of reasonable accommodations to participate in this meeting, contact City Hall at (320) 616-5500 at least 72 hours prior to the meeting. Meetings are live streamed at [LITTLE FALLS CITY COUNCIL MEETING](#). A current list of meetings can be found at [Notice of Meetings](#).

- b. Resolution 2022-90, Water, Sewer, Storm Sewer, Garbage, and Recycling Rates – adopt *City Administrator*
  - c. Resolution 2022-91, Preliminary Resolution, Conduit Financing, Park Place Apartments – adopt *City Administrator*
  - d. Resolution 2022-92, Reestablishing Polling Places – adopt *City Administrator*
  - e. Resolution 2022-93, Writing Off Delinquent Accounts, Tax Forfeited, or Bankrupt – adopt
  - f. Renewal/Extension of Agreements *City Administrator*
    - 1. Animal Control Agreement, Frederick Tabatt – approve
    - 2. Collection of Solid Waste Agreement Assigned, City Sanitary Commercial Inc. (Chris and Jodi Burgardt) – approve
    - 3. Little Falls Convention and Visitors Bureau (Visit Little Falls) Tourism Contract – approve
    - 4. Planning and Zoning (Contracted Services), Sourcewell – approve
  - g. Ordinance No. 37, Seventh Series, Amend Chapter 6, Section 6.39, Mobile Food Units – introduce *Councilmember Hanson/PW Director-City Engineer*
10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS AND COMMITTEES** *City Council*
11. **ANNOUNCEMENTS** *City Council/Others*
12. **ADJOURNMENT** *Council President*

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