

REGULAR CITY COUNCIL MEETING ~ DECEMBER 5, 2022

1. CALL TO ORDER

The regular meeting of the City Council of the City of Little Falls was called to order by Council President Hircock on Monday, December 5, 2022, at 7:30 p.m. in the Council Chambers at City Hall. Councilmembers Knafla, Liljegren, Lundberg, Storlie, Hanson, Gosiak, Council President Hircock, and Mayor Zylka were present. It was determined there was a quorum present.

2. APPROVAL OF AGENDA

Motion was made by Councilmember Gosiak, seconded by Councilmember Storlie to approve the agenda of December 5, 2022, as presented. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

3. APPROVAL OF MINUTES

Motion was made by Councilmember Storlie, seconded by Councilmember Lundberg to approve the City Council minutes of the special work session of November 21, 2022; the regular meeting of November 21, 2022; and the closed meeting of November 21, 2022; all as presented. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

4. APPROVAL OF BILLS

Motion was made by Councilmember Knafla, seconded by Councilmember Liljegren to approve the bills totaling \$778,124.74 for checks 107842 through 107898. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

5. AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS

6. CONSENT AGENDA

Motion was made by Councilmember Hanson, seconded by Councilmember Lundberg to take the following action on Consent Agenda items a. through d.:

a. Approved the 2023 annual licenses as presented contingent upon the appropriate paperwork, insurances and fees being provided, approval is granted by the Fire and Police Chiefs, as necessary, all obligations to the City, County, and State and all taxes, [i.e. property taxes, sales taxes, etc.], are current, and approval is granted by the Minnesota Department of Public Safety, Alcohol and Gambling Enforcement Division, as appropriate; and

b. Received and placed on file the Building report for October 2022; and

c. Approved the legal fee rates as submitted by Flaherty & Hood, P.A., dated November 17, 2022; and

d. Received and placed on file the Public Works report for October 2022.

Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

7. PUBLIC HEARINGS AND LETTINGS

a. Public Hearings/Informational Meeting

1. Public Information Meeting, Budget, and Levies 2023 – Council President Hircock opened a scheduled public informational meeting at 7:43 p.m. to review the proposed levies and budget. City Administrator Radermacher reviewed the proposed 2023 levy, housing and redevelopment levy, budget and capital improvement plan. Providing comments on the budget were Cassie Fredregill, 14969 Brittney Lane, and Rene Krousey, 9321 Balcony Road, Swanville. Council President Hircock closed the meeting at 7:47 p.m.

8. OLD BUSINESS

a. Resolution 2022-80, Development Agreement, Community Asset Development Group – Mayor Zylka introduced and moved for the adoption of Resolution 2022-80, a Resolution Authorizing the Execution of a Purchase and Development Agreement with Community Asset Development Group. Councilmember Lundberg seconded the motion for adoption. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Hanson, and Gosiak. Nays: Storlie. Council President Hircock then declared

said Resolution 2022-80 to have received the majority vote of the entire City Council and the same to have been duly passed, approved, and adopted.

9. **NEW BUSINESS**

a. **Personnel**

1. **Additional Police Officer and Authorize Advertisement, Police** – Motion was made by Councilmember Storlie, seconded by Councilmember Knafla to approve an additional Police Officer, and further authorize the posting as required by the Labor Agreement with Law Enforcement Labor Services, and should no one apply or be qualified, authorize the posting to the public. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

2. **Recommendation of Interview Committee, Appoint Paid On Call Firefighters, Fire Department** – Motion was made by Councilmember Hanson, seconded by Councilmember Gosiak to accept the recommendation of the Interview Committee and appointed the following individuals Paid On Call Firefighters: Tyler Heinen; Brennan Theis; Brad Lukasavitz; Tom Young; Cody Schneider; Kayla Kurkowski; Justin Branchaud; Dylan Becker; Taylor Swaser; and Colten York, all at \$12.73 per hour (plus any additional contract changes), contingent upon successful completion of a background check, physical examination, and passing the drug/alcohol testing, effective as soon as they are able to start following January 1, 2023. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

3. **Recommendation of Interview Committee, Joshua Jennings, Assistant Head Groundskeeper, Golf** – Motion was made by Councilmember Storlie, seconded by Councilmember Liljegren to accept the recommendation of the Interview Committee, and appointed Joshua Jennings to the Assistant Head Groundskeeper position, on the parttime pay schedule at Grade 7, Step 1, \$21.61 per hour effective December 6, 2022, or as soon as he is available. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

4. **Resolution 2022-87, Establish Wages, Paid On Call Firefighters** – Councilmember Lundberg introduced and moved for the adoption of Resolution 2022-87, a Resolution Establishing Wages for Paid On Call Firefighters. Councilmember Knafla seconded the motion for adoption. On a roll call vote; Ayes: Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, Gosiak, and Knafla. Nays: none. Council President Hircock then declared said Resolution 2022-87 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted.

b. **Resolution 2022-81, Levy** – Mayor Zylka introduced and moved for the adoption of Resolution 2022-81, as amended, a Resolution Adopting the 2023 Levy. Councilmember Hanson seconded the motion for adoption. On a roll call vote; Ayes: Lundberg, Zylka, Hircock, Storlie, Hanson, Gosiak, Knafla, and Liljegren. Nays: none. Council President Hircock then declared said Resolution 2022-81 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted.

c. **Resolution 2022-82, Housing and Redevelopment Authority Levy** – Councilmember Knafla introduced and moved for the adoption of Resolution 2022-82, a Resolution Adopting the 2023 Housing and Redevelopment Authority Levy. Councilmember Lundberg seconded the motion for adoption. On a roll call vote; Ayes: Zylka, Hircock, Storlie, Hanson, Gosiak, Knafla, Liljegren, and Lundberg. Nays: none. Council President Hircock then declared said Resolution 2022-82 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted.

d. **Resolution 2022-83, Budget, and Capital Improvement Plan** – Councilmember Hanson introduced and moved for the adoption of Resolution 2022-83, a Resolution Adopting the 2023 Budget and Capital Improvement Plan. Councilmember Gosiak seconded the motion for adoption. On a roll call vote; Ayes: Hircock, Storlie, Hanson, Gosiak, Knafla, Liljegren, Lundberg, and Zylka. Nays: none. Council President Hircock then declared said Resolution 2022-83 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted.

e. **Resolution 2022-84, Establish Fee Schedule, Conduit Debt** – Councilmember Storlie introduced and moved for the adoption of Resolution 2022-84, a Resolution Adopting Conduit Debt Fees. Mayor Zylka seconded the motion for adoption. On a roll

call vote; Ayes: Storlie, Hanson, Gosiak, Knafla, Liljegren, Lundberg, Zylka, and Hircock. Nays: none. Council President Hircock then declared said Resolution 2022-84 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted.

f. **Resolution 2022-85, Fee Schedule** – Councilmember Lundberg introduced and moved for the adoption of Resolution 2022-85, a Resolution Adopting the 2023 Fee Schedule, as amended, by adding a one-to-two-day mobile food unit license at \$30. Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Hanson, Gosiak, Knafla, Liljegren, Lundberg, Zylka, Hircock, and Storlie. Nays: none. Council President Hircock then declared said Resolution 2022-85 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted.

g. **Resolution 2022-86, Authorize Acquisition of Property, Never Too Late LLC** – Councilmember Gosiak introduced and moved for the adoption of Resolution 2022-86, a Resolution Authorizing the Acquisition of Property from Never Too Late LLC for the sum of \$27,500 plus unpaid assessments of \$1,992.82. Councilmember Knafla seconded the motion for adoption. On a roll call vote; Ayes: Gosiak, Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, and Hanson. Nays: none. Council President Hircock then declared said Resolution 2022-86 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted.

h. **Petition, City Code Violations** – Motion was made by Councilmember Lundberg, seconded by Mayor Zylka to receive and place on file a petition requesting the enforcement of City Code Violations. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

i. **Consolidated Rail Infrastructure and Safety Improvement Grant, Rail Grade Separation** – Motion was made by Councilmember Knafla, seconded by Mayor Zylka to ratify and confirm the submittal of a Consolidated Rail Infrastructure and Safety Improvement (CRISI) Grant application to the Federal Rail Administration for the Trunk Highway 27 Memorial Bridge. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

10. CITY COUNCIL REPORTS OF CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS, AND COMMITTEES

11. ANNOUNCEMENTS

a. Mayor Zylka provided an update on the Minnesota Fishing Museum Board and asked for continued support.

b. Councilmember Storlie announced that Camp Ripley Veteran's Cemetery will be accepting volunteers to help place wreaths on the veteran's markers on December 17, 2023.

12. ADJOURNMENT

Council President Hircock adjourned the meeting at 8:32 p.m.

Respectfully submitted,

Wendy J. Zylka

Wendy J. Zylka (Dec 21, 2022 09:08 CST)

Wendy J. Zylka