

REGULAR CITY COUNCIL MEETING ~ AUGUST 1, 2022

1. CALL TO ORDER

The regular meeting of the City Council of the City of Little Falls was called to order by Council President Hircock on Monday, August 1, 2022, at 7:33 p.m. in the Council Chambers at City Hall. Councilmembers Knafla, Liljegren, Lundberg, Storlie, Hanson, Gosiak, Council President Hircock, and Mayor Zylka were present. It was determined there was a quorum present.

2. APPROVAL OF AGENDA

Motion was made by Councilmember Storlie, seconded by Councilmember Hanson to approve the agenda of August 1, 2022, as presented. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

3. APPROVAL OF MINUTES

Motion was made by Mayor Zylka, seconded by Councilmember Lundberg to approve the City Council minutes of the special work session of July 18, 2022; and the regular meeting of July 18, 2022, as presented. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

4. APPROVAL OF BILLS

Motion was made by Councilmember Knafla, seconded by Councilmember Liljegren to approve the bills totaling \$407,403.67 for checks 107142 through 107202. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

5. AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS

6. CONSENT AGENDA

Motion was made by Councilmember Gosiak, seconded by Councilmember Lundberg to take the following action on Consent Agenda items a. through g.:

a. Received and placed on file the Building report for June 2022; and

b. Accepted the recommendation of the Interview Committee and appointed Hayden Johnson as Seasonal Clubhouse Attendant at the Golf Course at Pay Grade 3, Step 1, \$14.76 per hour, on the parttime salary schedule, effective August 2, 2022, or as soon thereafter as he is able; and

c. Received and placed on file the Morrison County Attorney's Prosecution report for May and June 2022; and

d. Received and placed on file the Planning Commission minutes for July 2022; and

e. Received and placed on file the Police report for June 2022; and

f. Received and placed on file the Public Works report for June 2022; and

g. Approved the application for a Show License as requested by the Little Falls Convention and Visitors Bureau for their event on September 18, 2022, to be held at Maple Island Park, contingent upon the appropriate paperwork, insurance listing the City as additional insured, fees being provided, they clean up after the event, and approval is granted by the Fire and Police Chiefs and the Public Works Director/Engineer.

Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

7. PUBLIC HEARINGS AND LETTINGS

a. Lettings

1. **Laserfiche System Update, OPG-3** – Motion was made by Councilmember Lundberg, seconded by Mayor Zylka to authorize the conversion from the Laserfiche Desktop version and approve the Laserfiche Cloud version in the amount of \$2,452.16, plus any prorated current license fees to the date of agreement, to be charged to the General Fund. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

2. **Golf Carts, Versatile Vehicles, Golf** – Motion was made by Councilmember Hanson, seconded by Councilmember Lundberg to award the quotation for two 2019 TXT Gas Golf Carts from Versatile Vehicles, Brainerd, at \$6,800 per golf cart, plus taxes,

and less the trade in value of \$500 per golf cart of the nonfunctional carts, to be charged to the Golf Equipment Fund. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

8. **OLD BUSINESS**

9. **NEW BUSINESS**

a. **Economic Development Authority Recommendation, Resolution 2022-57, Approval for Economic Development Authority Levy, Wabash National, L.P.** – Motion was made by Mayor Zylka to accept the recommendation of the Economic Development Authority, and introduced and moved for the adoption of Resolution 2022-57, a Resolution Authorizing the Economic Development Authority to Enter into a Grant Agreement with Wabash National, L.P., and further Approved the Levying for said expenditures within the Grant Agreement. Councilmember Storlie seconded the motion for adoption. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson and Gosiak. Nays: none. Council President Hircock then declared said Resolution 2022-57 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted.

b. **Needs Assessment, City Facilities, Wold Architects** – Motion was made by Councilmember Gosiak, seconded by Councilmember Knafla to authorize an agreement with Wold Architects and Engineers, St. Paul, to conduct a Needs Assessment for City facilities, (i.e., City Hall, Fire and Police) in the amount of \$15,000, plus any reimbursement expenses estimated to be around \$500, to be charged to the Equipment Fund. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

c. **Planning Commission Recommendations**

1. **Resolution 2022-58, Variance, Accessory Structure, Mary Helm, 915 South Lindbergh Drive** – Motion was made by Councilmember Hanson to accept the recommendation of the Planning Commission and introduced and moved for the adoption of Resolution 2022-58, a Resolution Approving the Variance Requested by Mary Helm to Build an Accessory Structure on her property at 915 South Lindbergh Drive. Councilmember Gosiak seconded the motion for adoption. On a roll call vote; Ayes: Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, Gosiak and Knafla. Nays: none. Council President Hircock then declared said Resolution 2022-58 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted.

2. **Ordinance No. 32, Seventh Series, Amend City Code Chapter 11, Land Use/Zoning, Columbarium** – Councilmember Storlie accepted the recommendation of the Planning Commission, and introduced Ordinance No. 32, Seventh Series, an Ordinance Amending City Code Chapter 11, entitled “Land Use Regulations (Zoning)”, Section 11.02, entitled “Definitions”, and Amending section 11.05, entitled “Zoning Districts and Map”.

3. **Ordinance No. 32A, Authorize Summary Publication of Ordinance 32, Columbarium** – Councilmember Knafla introduced Ordinance No. 32A, an Ordinance of the City of Little Falls Authorizing the Summary Publication of Ordinance No. 32A, Seventh Series, which amends City Code Chapter 11, regarding Columbarium.

4. **Ordinance No. 33, Seventh Series, Amend City Code Chapter 3, Liquor, and Chapter 10, Allow Alcohol in Parks** – Councilmember Lundberg accepted the recommendation of the Planning Commission, and introduced Ordinance No. 33, Seventh Series, an Ordinance of the City of Little Falls Amending City Code Chapter 3, entitled “Regulating the Possession, Sale and Consumption of Intoxicating and 3.2 Percent Malt Liquor”; by Amending section 3.05, entitled “Consumption in Public Places”; and Chapter 10, entitled “Public Protection, Crimes and Offenses”; by Amending Section 10.27, entitled “Consumption and Possession of Beer, Wine or Liquor on Streets and Public Property”.

5. **Ordinance No. 34, Seventh Series, Land Use/Zoning Regulations, Solar Energy Systems** – Councilmember Gosiak accepted the recommendation of the Planning Commission, and introduced Ordinance No. 34, Seventh Series, an Ordinance of the City of Little Falls Amending City Code Chapter 11, entitled “Land Use Regulations (Zoning)”, Section 11.02, Entitled “Definitions”, and Amending Section 11.32, entitled “Solar Energy Systems”.

6. **Ordinance No. 34A, Summary Publication of Ordinance No. 34, Solar Energy Systems** – Councilmember Hanson introduced Ordinance No. 34A, an Ordinance of the City of Little Falls authorizing the Summary Publication of Ordinance No. 34, Seventh Series, which amends City Code Chapter 11 regarding Solar Energy Systems.

7. **Ordinance No. 35, Seventh Series, Chapter 6, Business Regulation and Chapter 10, Allowable Number of Dogs** – Councilmember Storlie accepted the recommendation of the Planning Commission, and introduced Ordinance No. 35, an Ordinance of the City of Little Falls amending City Code Chapter 6, entitled “Business Regulation and Licensing”; by amending Section 6.31, entitled “Kennels”; and by Chapter 10, entitled “Public Protection, Crimes and Offenses”, by amending Section 10.11, entitled “Animal Regulations”.

d. **Wastewater Treatment (Sewer Use) Agreement, Barrett Pet Foods** – Motion was made by Mayor Zylka, seconded by Councilmember Knafla to approve a Wastewater Treatment (Sewer Use) Agreement with Barrett Pet Foods. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

10. CITY COUNCIL REPORTS OF CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS, AND COMMITTEES

11. ANNOUNCEMENTS

a. Mayor Zylka noted that City Administrator Radermacher, Councilmember Gosiak, and himself attended the Coalition Conference in Red Wing last week.

12. ADJOURNMENT

Council President Hircock adjourned the meeting at 8:16 p.m.

Respectfully submitted,

Wendy J. Zylka
Wendy J. Zylka (Aug 17, 2022 07:29 CDT)

Wendy J. Zylka