

REGULAR CITY COUNCIL MEETING ~ JULY 5, 2022

1. CALL TO ORDER

The regular meeting of the City Council of the City of Little Falls was called to order by Council President Hircock on Tuesday, July 5, 2022, at 7:30 p.m. at City Hall in the Council Chambers. Councilmembers Knafla, Liljegren, Lundberg, Storlie, Hanson, Gosiak, Council President Hircock, and Mayor Zylka were present. It was determined there was a quorum present.

2. APPROVAL OF AGENDA

Motion was made by Councilmember Gosiak, seconded by Councilmember Storlie to approve the agenda of July 5, 2022, as presented. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

3. APPROVAL OF MINUTES

Motion was made by Councilmember Liljegren, seconded by Councilmember Knafla to approve the City Council minutes of the special work session of June 20, 2022; and the regular meeting of June 20, 2022, as presented. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

4. APPROVAL OF BILLS

Motion was made by Councilmember Storlie, seconded by Councilmember Hanson to approve the bills totaling \$475,040.08 for checks 106965 through 107036. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

5. AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS

6. CONSENT AGENDA

Motion was made by Councilmember Knafla, seconded by Councilmember Lundberg to take the following action on Consent Agenda items a. through f.:

a. Received and placed on file the City's Audited Financial Statements dated December 31, 2021, as submitted by Schlenner Wenner & Company; and

b. Approved to the Minnesota Charitable Gambling Control Board, an Application to Conduct Excluded Bingo, as requested by the American Legion Auxiliary Unit 46 to allow bingo at the Morrison County Fairgrounds, 11575 Hawthorn Road, on July 21 through 23, 2022, and further waived any waiting period; and

c. Received and placed on file the Building report for April and May 2022; and

d. Accepted the recommendation of the Interview Committee and appointed Henry Moore as Seasonal Cook at the Golf Course at Pay Grade 4, Step 1 \$16.24, effective July 6, 2022, or as soon thereafter as he is available; and

e. Affirmed no changes to Policy 74, Data Practices; and

f. Approved a Temporary On Sale Liquor License application as requested by Oasis Central Minnesota to provide for September 22 through 24, 2022, at the St. Francis Convent, 116 Southeast Eighth Avenue, contingent upon the appropriate paperwork, insurance, and fees being provided, and approval is granted by the Police Chief and the Minnesota Department of Public Safety, Alcohol and Gambling Enforcement Division.

Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

7. PUBLIC HEARINGS AND LETTINGS

a. Lettings

1. **Project Memo, Bolton & Menk, Fourth Street Northeast** – Motion was made by Councilmember Hanson, seconded by Councilmember Gosiak to authorize Bolton & Menk, Baxter, to complete the Project Memo for the Public Improvement 399, (i.e. Fourth Street Northeast) in the amount of \$11,500, to be charged to the Project and reimbursed by the grant. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: None. Motion carried.

2. **Digital Geophysical Mapping, 3D Geophysics, Public Improvement 398** –

Motion was made by Mayor Zylka, seconded by Councilmember Hanson to accept the recommendation of Bolton & Menk, and awarded the quotation of \$16,510 from 3D Geophysics, Chaska, to conduct geophysical mapping for Public Improvement 398, (south watermain crossing), to be charged to the Project. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: None. Motion carried.

8. **OLD BUSINESS**

9. **NEW BUSINESS**

a. **Interview Committee Recommendation, Brent Ambuehl, Assistant Fire Chief** –

Motion was made by Councilmember Gosiak, seconded by Councilmember Knafla to accept the Interview Committee's recommendation, and appointed Brent Ambuehl Assistant Fire Chief, effective July 6, 2022, at \$13.39 per hour (paid on call rate). Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: None. Motion carried.

b. **Permanent Easement, Matthew and Samantha Swanstrom-Anderson, Circle Drive** – Motion was made by Councilmember Hanson, seconded by Councilmember Storlie to authorize the execution of a Permanent Public Utility Easement with Matthew and Samantha Swanstrom-Anderson for \$3,000 which will be applied toward their assessment for Public Improvement 397, to be charged to the Project. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: None. Motion carried.

c. **Resolution 2022-51, Authorize Execution of Master Partnership Contract, Minnesota Department of Transportation** – Councilmember Lundberg introduced and moved for the adoption of Resolution 2022-51, a Resolution Authorizing the Execution of the Master Partnership Contract 1050319 with the Minnesota Department of Transportation. Councilmember Knafla seconded the motion for adoption. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: None. Council President Hircock then declared said Resolution 2022-51 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted.

10. **CITY COUNCIL REPORTS OF CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS, AND COMMITTEES**

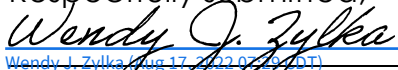
a. Mayor Zylka provided the City Council with an update on the League of Minnesota Cities annual conference that he attended in Duluth.

11. **ANNOUNCEMENTS**

12. **ADJOURNMENT**

Council President Hircock adjourned the meeting at 7:42 p.m.

Respectfully submitted,



Wendy J. Zylka (Aug 17, 2012 07:42 PM EDT)

Wendy J. Zylka