

REGULAR CITY COUNCIL MEETING ~ JUNE 20, 2022

1. CALL TO ORDER

The regular meeting of the City Council of the City of Little Falls was called to order by Council President Hircock on Monday, June 20, 2022, at 7:30 p.m. at City Hall in the Council Chambers. Councilmembers Knafla, Liljegren, Lundberg, Storlie, Hanson, Gosiak and Council President Hircock, and Mayor Zylka were present. It was determined there was a quorum present.

2. APPROVAL OF AGENDA

Motion was made by Mayor Zylka, seconded by Councilmember Lundberg to approve the agenda of June 20, 2022, as presented. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

3. APPROVAL OF MINUTES

Motion was made by Councilmember Knafla, seconded by Councilmember Storlie to approve the City Council minutes of the special work session of June 6, 2022; the regular meeting of June 6, 2022; and the closed meeting of June 6, 2022, as presented. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

4. APPROVAL OF BILLS

Motion was made by Councilmember Gosiak, seconded by Councilmember Liljegren to approve the bills totaling \$614,503.99 for checks 106851 through 106964. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

5. AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS

6. CONSENT AGENDA

Motion was made by Councilmember Hanson, seconded by Councilmember Storlie to take the following action on Consent Agenda items a. through g.:

- a. Received and placed on file the Heritage Preservation Commission minutes of May and June 2022; and
- b. Received and placed on file the Housing and Redevelopment Authority minutes of March and May 2022; and
- c. Denied waiving the liability coverage limits through the League of Minnesota Cities Insurance Trust; and
- d. Approved the out of state travel as requested by the City Administrator to attend the ICMA conference in Columbus, Ohio, in September 2022; and
- e. Received and placed on file the Police report for May 2022; and
- f. Received and placed on file the Public Works report for May 2022; and
- g. Received and placed on file the Wastewater report for May 2022.

Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

7. PUBLIC HEARINGS AND LETTINGS

a. Public Hearing

1. Appeal of Heritage Preservation Commission Decision, Approval of Deconstruction/Demolition Permit, Franciscan Sisters of Little Falls, Friends of Hurtle Hall – Council President Hircock opened a scheduled public hearing at 7:33 p.m. to hear an appeal of the Heritage Preservation Commission's approval of the Deconstruction/Demolition Permit by the Franciscan Sisters for Hurtle Hall, by the Friends of Hurtle Hall. City Administrator, Radermacher, reviewed written comments he received by the deadline of 12:00 p.m. June 20, 2022, and forwarded to the City Council and the appellant and the applicant: 1) Colin Frances, no address given; 2) Connie Lies, 640 East Second Street, Litchfield; 3) Lois Maciej, 13834 – 179th Street; and 4) Ren Holland, no address given. Providing comments: Theresa Nygard, 7724 Lake Camille Drive, Randall; Mary Poser, 142272 242nd Avenue, Pierz; Erin Berg, 75 West Fifth Street, St. Paul; Lori Thoma, 14984 Garden Court; Greg Spofford, 12753 Hilton Road; Colin Francis, 716 First Street Northeast; Richard Maciej, 13834 179th Street; Rachel

Schilling, 25751 185th Avenue, Fort Ripley; Carol Anderson, 316 Broadway East. Council President Hircock closed the public hearing at 7:58 p.m.

Council President Hircock then reviewed the appeal of the Heritage Preservation Commission approval of the deconstruction/demolition permit for the building known as Hurtle Hall by the Friends of Hurtle Hall. City Attorney Harrington reviewed the appeal process. Appellant, the Friends of Hurtle Hall, being represented by: Lois Maciej, 13834 179th Street; Erin Berg, 75 West Fifth Street, St. Paul; Connie Lies, 640 East Second Street, Litchfield; Colin Francis, 716 First Street Northeast. Applicant, Franciscan Sisters of Little Falls, attorney Mark Manderscheid and David Larson, 10848 Stanek Drive, Facilities Director for CentraCare; reviewed their request to the Heritage Preservation Commission for a deconstruction/demolition permit. City Attorney Harrington reviewed the decision process before the City Council. Motion was made by Councilmember Hanson, seconded by Councilmember Lundberg to affirm the decision and findings of the Heritage Preservation Commission approving the deconstruction/demolition permit requested by the Franciscan Sisters of Little Falls. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

b. **Letting**

1. **Surplus Property** – Motion was made by Councilmember Lundberg, seconded by Councilmember Liljegren to award the high bids as submitted for the declared surplus property all being sold as is-where is with no warranty as to its conditions, contingent upon all items being removed from City property by end of business day June 24, 2022, unless arrangements have been made, with all funds sale being deposited into the fund as listed in the bid tabulation; and further withheld the high bid for the granite curbing as staff has found a public use. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

8. **OLD BUSINESS**

9. **NEW BUSINESS**

a. **Personnel**

1. **Recommendation of Interview Committee, Appoint Erik Haakonson, Utility Technician** – Motion was made by Councilmember Storlie, seconded by Councilmember Knafla to approve the recommendation of the Interview Committee and appointed Eric Haakonson to the Utility Technician position, effective July 13, 2022, at Pay Grade 5, Step 1, \$25.07 per hour, with the lateral pay schedule as indicated, and contingent upon successful completion of a background check, physical examination, and passing the drug/alcohol test. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

b. **Participation/Grant Agreement, Lexipol, Police** – Motion was made by Councilmember Storlie, seconded by Councilmember Lundberg to approve and authorize the execution of documents necessary to participate in the grant program with the City of Baxter for their grant submitted to Sourcewell; and further authorize the purchase of the Lexipol software for the Police Department, contingent upon them receiving the grant, to be charged to the Community Impact Funding Grant. Ayes: Knafla, Liljegren, Lundberg, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Abstention: Zylka. Motion carried.

Councilmember Gosiak left the meeting at 9:19 p.m.

c. **Resolution 2022-50, Support of Job Creation Fund Application, Wabash National, L.P.** – Councilmember Knafla introduced and moved for the adoption of Resolution 2022-50, a Resolution Supporting Wabash National L.P.'s Application to the Minnesota Department of Employment and Economic Development's Job Creation Fund. Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, and Hanson. Nays: Gosiak (absent). Council President Hircock then declared said Resolution 2022-50 to have received the majority vote of the City Council and the same to have been duly passed, approved, and adopted.

Councilmember Gosiak returned to the meeting at 9:25 p.m.

10. **CITY COUNCIL REPORTS OF CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS, AND COMMITTEES**

11. **ANNOUNCEMENTS**

a. City Administrator Radermacher noted that it was Finance Officer Kasella's last City Council meeting, invited the City Council to her open house celebration, and thanked her for her forty years of service!

12. **ADJOURNMENT**

Council President Hircock adjourned the meeting at 9:28 p.m.

Respectfully submitted,

Wendy J. Zylka

Wendy J. Zylka (Jul 6, 2022 09:43 CDT)

Wendy J. Zylka