

**REGULAR CITY COUNCIL MEETING ~ JUNE 6, 2022**

**1. CALL TO ORDER**

The regular meeting of the City Council of the City of Little Falls was called to order by Council President Hircock on Monday, June 6, 2022, at 7:30 p.m. at City Hall in the Council Chambers. Councilmembers Knafla, Lundberg, Storlie, Hanson, Gosiak and Council President Hircock, and Mayor Zylka were present. Councilmember Liljegren was absent. It was determined there was a quorum present.

**2. APPROVAL OF AGENDA**

Council President Hircock amended the agenda by adding Item 9.f. to the agenda. Motion was made by Councilmember Hanson, seconded by Councilmember Knafla to approve the agenda of June 6, 2022, as amended. Ayes: Knafla, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

**3. APPROVAL OF MINUTES**

Motion was made by Councilmember Storlie, seconded by Mayor Zylka to approve the City Council minutes of the special work session of May 16, 2022; the regular meeting of May 16, 2022; and the joint City/County meeting summary of May 23, 2022, as presented. Ayes: Knafla, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays; none. Abstention: Lundberg. Motion carried.

**4. APPROVAL OF BILLS**

Motion was made by Councilmember Gosiak, seconded by Councilmember Storlie to approve the bills totaling \$692,446.83 for checks 106775 through 106850. Ayes: Knafla, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

**5. AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS**

**6. CONSENT AGENDA**

Motion was made by Councilmember Hanson, seconded by Councilmember Lundberg to take the following action on Consent Agenda items a. through i.:

- a. Received and placed on file the Airport Commission minutes of March and April 2022; and
- b. Received and placed on file the Animal Control report for May 2022; and
- c. Received and placed on file the Economic Development Authority minutes of May 2022; and
- d. Received and placed on file the Fire report for April 2022; and
- e. Received and placed on file the Morrison County Attorney's Prosecution report for March and April 2022; and
- f. Received and placed on file the Park, Recreation, and Tree Board minutes for February and May 2022; and
- g. Approved Park/Show Licenses and a Temporary Roadway Closing Permit as requested by Little Falls Convention and Visitors Bureau for their events on June 9 and July 9, 2022, contingent upon the appropriate paperwork, insurance listing the City as additional insured, fees being provided, they clean up after the events, and approval is granted by the Fire and Police Chiefs and the Public Works Director/Engineer; and
- h. Received and placed on file the Recycling report for May 2022; and
- i. Received and placed on file the Water report for May 2022.

Ayes: Knafla, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

**7. PUBLIC HEARINGS AND LETTINGS**

**a. Lettings**

1. **Resolution 2022-48, Concur with Morrison County, Award Bid, Public Improvement 390** – Councilmember Lundberg introduced and moved for the adoption of Resolution 2022-48, a Resolution Awarding the Bid to R.L. Larson Excavating Inc., St. Cloud, for the Public Improvement 390, (Fourth Street East). Councilmember Storlie seconded the motion for adoption. On a roll call vote; Ayes: Knafla, Lundberg, Zylka,

Hircock, Storlie, Hanson, and Gosiak. Nays: Liljegren (absent). Council President Hircock then declared said Resolution 2022-48 to have received the majority vote of the City Council and the same to have been duly passed, approved, and adopted.

2. **Accounts Payable Laserfiche Setup, OPG-3, Administration** – Motion was made by Mayor Zylka, seconded by Councilmember Knafla to award the quotation of \$2,220 from OPG-3, Eagan, for the accounts payable Laserfiche Setup, for Administration, to be charged to the Equipment Fund. Ayes: Knafla, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

3. **Appliance, Tire, and Bulk Garbage Collection, Bob LeMieur Rolloffs Refuse and Recycling** – Motion was made by Mayor Zylka, seconded by Councilmember Knafla to award the low quotation of \$10,001.50 for the appliance, tire, and bulk garbage collection to Bob LeMieur Rolloffs, Refuse, and Recycling, Little Falls, with the collection to be held on July 23, 2022 and charged to the SCORE Grant. Ayes: Knafla, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

## 8. **OLD BUSINESS**

a. **Amend Motion of May 2, 2022, Award Quotation, Landscape Structures, Playground Equipment** – Motion was made by Councilmember Knafla, seconded by Councilmember Lundberg to amend the City Council's motion of May 2, 2022, and award the low quotation, through Sourcewell, of \$62,386.07 from Landscape Structures, Delano, for playground equipment as submitted in the quotation for Columbia, Gamradt, and Pine Grove Parks, to be charged to the Park Improvement Fund. Ayes: Knafla, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

b. **Change Order 2, Public Improvement 391, Beyond the Curb, LLC** – Motion was made by Councilmember Storlie, seconded by Councilmember Hanson to approve Change Order 2 with Beyond the Curb LLC, Little Falls, in the amount of \$1,166 for Public Improvement 391, (sidewalk improvements), to be charged to the Public Improvement 391. Ayes: Knafla, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

## 9. **NEW BUSINESS**

### a. **Personnel**

1. **Recommendation on Interview Committee, Appoint Joseph Sobania, Engineering Aide** – Motion was made by Mayor Zylka, seconded by Councilmember Gosiak to accept the recommendation of the Interview Committee and appointed Joseph Sobania to the Engineering Aide position at Pay Grade 6, Step 1, \$26.57 per hour; and further authorized the posting of the Utility Technician position as required by the Labor Agreement within the American Federation of the State, County, and Municipal Employees Union Council 65, and should no one apply or be qualified, further authorize posting to the public. Ayes: Knafla, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

b. **Bulletproof Vest Partnership Program Grant, United States Department of Justice, Police** – Motion was made by Councilmember Lundberg, seconded by Mayor Zylka to authorize an application to the United States Department of Justice, Bulletproof Vest Partnership, for nine bulletproof vests, and should the funding be approved, further authorize the execution of all documents necessary to obtain the funding; to be charged to the Equipment Fund and reimbursed by the funding. Ayes: Knafla, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

c. **Petition, Vacate Alley, Block 28, Thayer's Addition** – Motion was made by Councilmember Storlie, seconded by Mayor Zylka to receive a petition requesting the vacation of the alley in Block 28, Thayer's Addition and further forward to the Public Works Department for review and a recommendation. Ayes: Knafla, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

d. **Request for Capital Contribution, Musser Roof, Friends of Linden Hill** – Motion was made by Councilmember Gosiak, seconded by Councilmember Knafla to authorize the capital contribution of up to \$105,000 as requested by the Friends of Linden Hill for the reroofing of the Musser home at Linden Hill, to be charged to the Equipment Fund. Ayes: Knafla, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

e. **Resolution 2022-49, Intent to Sell Bonds, Public Improvement 390** –

Councilmember Knafla introduced and moved for the adoption of Resolution 2022-49, a Resolution Declaring the City's intent to Sell Bonds for Public Improvement 390 (Fourth Street Project). Councilmember Storlie seconded the motion for adoption. On a roll call vote; Ayes: Lundberg, Zylka, Hircock, Storlie, Hanson, Gosiak, and Knafla. Nays: Liljegren (absent). Council President Hircock then declared said Resolution 2022-49 to have received the majority vote of the City Council and the same to have been duly passed, approved, and adopted

f. **Settlement Terms, J.R. Ferche, Project Delays** – Motion was made by Councilmember Hanson, seconded by Mayor Zylka to approve the basic outline of the agreement as presented by City Attorney Harrington, and instructed Mayor Zylka, Council President Hircock, and City staff to take whatever actions necessary to finalize and execute an agreement with J.R. Ferche (contractor), based on these terms. Ayes: Knafla, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

10. **CITY COUNCIL REPORTS OF CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS, AND COMMITTEES**

11. **ANNOUNCEMENTS**

12. **ADJOURNMENT**

Council President Hircock recessed the meeting at 7:52 p.m.

Motion was made by Councilmember Knafla, seconded by Councilmember Storlie to go into a scheduled closed meeting at 7:58 p.m. pursuant to Minnesota Statutes 13D.05, Subdivision 3(c), to determine the asking price, to develop, to consider offers, or counteroffers for real property described as Parcel No. 48.6522.001. Ayes: Knafla, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

Motion was made by Councilmember Storlie, seconded by Councilmember Hanson to reopen the meeting at 8:10 p.m. Ayes: Knafla, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

Council President Hircock adjourned the meeting at 8:10 p.m.

Respectfully submitted,

*Wendy J. Zylka*  
[Wendy J. Zylka \(Jul 6, 2022 09:43 CDT\)](#)

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Wendy J. Zylka