

REGULAR CITY COUNCIL MEETING ~ MAY 16, 2022

1. CALL TO ORDER

The regular meeting of the City Council of the City of Little Falls was called to order by Council President Hircock on Monday, May 16, 2022, at 7:30 p.m. at City Hall in the Council Chambers. Councilmembers Knafla, Liljegren, Storlie, Hanson, Gosiak and Council President Hircock, and Mayor Zylka were present. Councilmember Lundberg was absent. It was determined there was a quorum present.

2. APPROVAL OF AGENDA

Council President Hircock amended the agenda by postponing Item 8.a. on the agenda. Motion was made by Councilmember Hanson, seconded by Councilmember Storlie to approve the agenda of May 16, 2022, as amended. Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

3. APPROVAL OF MINUTES

Motion was made by Councilmember Liljegren, seconded by Councilmember Knafla to approve the City Council minutes of the special work session of May 2, 2022; the regular meeting of May 2, 2022; and the recessed meeting of May 9, 2022, as presented. Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, and Hanson. Nays: none. Abstention: Gosiak. Motion carried.

4. APPROVAL OF BILLS

Motion was made by Councilmember Knafla, seconded by Councilmember Hanson to approve the bills totaling \$281,270.59 for checks 106674 through 106774. Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

5. AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS

a. Donation

1. **Resolution 2022-46, First Quarter Donations** – Mayor Zylka introduced and moved for the adoption of Resolution 2022-46, a Resolution to Accept Donations for First Quarter 2022. Councilmember Gosiak seconded the motion for adoption. On a roll call vote; Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: Lundberg (absent). Council President Hircock then declared said Resolution 2022-46 to have received the majority vote of the City Council and the same to have been duly passed, approved, and adopted.

6. CONSENT AGENDA

Motion was made by Councilmember Gosiak, seconded by Councilmember Knafla to take the following action on Consent Agenda items a. through n.:

- a. Received and placed on file the Airport Commission minutes of February and March 2022; and
- b. Received and placed on file the Animal Control report for April 2022; and
- c. Approved a Display of Fireworks License as requested by Pyrotechnic Display, Inc., Clear Lake, and the Little Falls Dam Festival Organization, from Mill Park on June 18, 2022, contingent upon the appropriate paperwork, insurances, inventories, placement, and safety measures being provided, and approval is granted by the Fire and Police Chiefs; and
- d. Received and placed on file the Fire report for April 2022; and
- e. Approved a Parade Permit/Special Event License as requested by Little Falls Catholic Community dba Our Lady of Lourdes for the Corpus Christi Procession on June 19, 2022, contingent upon the appropriate paperwork and insurance being provided, approval is granted by the Police Chief and Minnesota Department of Transportation; and
- f. Received and placed on file the Planning Commission minutes of January, April, and May 2022; and
- g. Received and placed on file the Police report for April 2022; and
- h. Authorized staff to post Assistant Fire Chief internally within the Fire Department; and Captain's position of the internal candidate; and
- i. Received and placed on file the Public Works report for April 2022; and

- j. Received and placed on file the Recycling report for April 2022; and
- k. Appointed the following Seasonal Lead Clubhouse Attendant at the Golf Course, at the Pay Grade and Step listed: Collin Eckman, at Pay Grade 3, Step 3, \$15.43 an hour, effective May 17, 2022, or as soon thereafter as he is available.
- l. Authorized the submittal of a Rural Fire Department Volunteer Fire Assistance Matching grant to the Minnesota Department of Natural Resources for \$9,803.90 to be used toward the purchase of hoses and water supply equipment, and should the grant be awarded, further authorize the execution of all documents necessary to receive said funds, with matching funds to be charged to the Fire Equipment Fund; and
- m. Received and placed on file the Wastewater report for April 2022; and
- n. Received and placed on file the Water report for April 2022

Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

7. PUBLIC HEARINGS AND LETTINGS

a. **Lettings**

1. **Historic Downtown Walking/Driving Tour Guide Update-Reprint, Range Printing, Heritage Preservation Commission** – Motion was made by Councilmember Storlie, seconded by Councilmember Hanson to award the quotation of \$7,049.36 from Range Printing, Little Falls, to update with minor changes and reprint 10,000 copies of the Historic Walking/Driving Tour Guide, to be charged to the Heritage Preservation Budget. Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

2. **Irrigation Controls, MTI Distributing, Golf** – Motion was made by Councilmember Storlie, seconded by Councilmember Hanson to award the quotation of \$46,036.37 from MTI Distributing, Brooklyn Center, for the irrigation control system upgrade at the Golf Course to be charged to the Golf Equipment Fund. Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

3. **Squad Utility Vehicle and Related Equipment, Police** – Motion was made by Mayor Zylka, seconded by Councilmember Knafla to award the bid/quotations for the purchase of a new squad utility vehicle and related equipment as presented to replace the vehicle that was totaled due to an accident, at a total cost of \$39,087.54, for the Police Department, to be charged to the Self Insured Fund. Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

8. OLD BUSINESS

9. NEW BUSINESS

a. **Planning Commission Recommendation, Preliminary and Final Plat, Third Addition to Gideon’s Farm Addition** – Motion was made by Councilmember Hanson, seconded by Councilmember Gosiak to accept the recommendation of Planning Commission, and approved the preliminary and final plat of the Gideon's Farm Addition. Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

b. **Resolution 2022-43, Declare Surplus Property and Authorize Sale Thereof** – Councilmember Storlie introduced and moved for the adoption of Resolution 2022-43, a Resolution Declaring Surplus Property and Authorizing Sale Thereof. Councilmember Knafla seconded the motion for adoption. On a roll call vote; Ayes: Liljegren, Zylka, Hircock, Storlie, Hanson, Gosiak, and Knafla. Nays: Lundberg (absent). Council President Hircock then declared said Resolution 2022-43 to have received the majority vote of the City Council and the same to have been duly passed, approved, and adopted.

c. **Resolution 2022-47, Intent to Sell Bonds, Public Improvements 393 and 397** – Councilmember Liljegren introduced and moved for the adoption of Resolution 2022-47, a Resolution Declaring the City's intent to Sell Bonds for Public Improvements 393 and 397 (2022 Improvement Projects). Councilmember Storlie seconded the motion for adoption. On a roll call vote; Ayes: Zylka, Hircock, Storlie, Hanson, Gosiak, Knafla, and Liljegren. Nays: Lundberg (absent). Council President Hircock then declared said Resolution 2022-47 to have received the majority vote of the City Council and the same to have been duly passed, approved, and adopted.

10. **CITY COUNCIL REPORTS OF CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS, AND COMMITTEES**

11. **ANNOUNCEMENTS**

12. **ADJOURNMENT**

Council President Hircock recessed the meeting at 7:48 p.m.

Motion was made by Councilmember Storlie, seconded by Councilmember Hanson to go into a closed meeting at 7:53 p.m. pursuant to Minnesota Statutes 13D.05, Subdivision 3(c), to develop an offer to purchase property located at 925 Southeast Fourth Street. Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

Motion was made by Councilmember Gosiak, seconded by Councilmember Liljegren to reopen the meeting at 8:10 p.m. Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

Council President Hircock adjourned the meeting at 8:10 p.m.

Respectfully submitted,

Wendy J. Zylka

Wendy J. Zylka (Jun 8, 2022 05:20 CDT)

Wendy J. Zylka