

REGULAR CITY COUNCIL MEETING ~ MARCH 21, 2022

1. CALL TO ORDER

The regular meeting of the City Council of the City of Little Falls was called to order by Council President Hircock on March 21, 2022, at 7:30 p.m. at City Hall in the Council Chambers. Councilmembers Knafla, Liljegren, Lundberg, Hanson, Gosiak, Council President Hircock, and Mayor Zylka were present. Councilmember Storlie was absent. It was determined that a quorum was present.

2. APPROVAL OF AGENDA

Council President Hircock amended the agenda by deleting item 9.a.1. Motion was made by Councilmember Knafla, seconded by Mayor Zylka to approve the agenda of March 21, 2022, as amended. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Hanson, and Gosiak. Nays: none. Motion carried.

3. APPROVAL OF MINUTES

Motion was made by Councilmember Liljegren, seconded by Councilmember Hanson to approve the City Council minutes of the special work session of March 7, 2022; and the regular meeting of March 7, 2022, as amended. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Hanson, and Gosiak. Nays: none. Motion carried.

4. APPROVAL OF BILLS

Motion was made by Councilmember Hanson, seconded by Mayor Zylka to approve the bills totaling \$238,147.05 for checks 106387 through 106459. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Hanson, and Gosiak. Nays: none. Motion carried.

5. AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS

a. Award

1. **Daycare Funding** – City Administrator Radermacher reviewed that the City of Little Falls will be awarded \$1.5 million in funding to construct a daycare facility.

6. CONSENT AGENDA

Motion was made by Councilmember Gosiak, seconded by Councilmember Lundberg to take the following action on Consent Agenda items a. through k.:

a. Authorized the advertisement for the following temporary and seasonal employees, Seasonal Engineering Aide; Temporary Laborer in the Streets and Parks; Seasonal Cook, three Lead Clubhouse Attendants; and four Seasonal Groundskeepers all at the Golf Course; and

b. Appointed the following seasonal and/or temporary employees at the Golf Course, at the Pay Grade and Step listed: Clubhouse Supervisor, Sherry Johnson, Pay Grade 8, Step 3; Lead Clubhouse Attendants: John Qualley, Pay Grade 3, Step 4, Landon Johnson and Nicole Roddy, at Pay Grade 3, Step 3, and Abi Miller and Austin Fenske at Pay Grade 3, Step 2; Seasonal Cook, Linda Tretter at Pay Grade 4, Step 4; Head Groundskeeper, Ethan Ballou at Pay Grade 8, Step 2; and Groundskeepers, Michael Casillas at Pay Grade 3, Step 6; Nick Abbott and Jeff Udy Jr. at Pay Grade 3, Step 3; and Jeff Udy Sr., Austin Udy, Dean Erdman, Ryan McDuffee, Justin Pekula, and Riley Czech, all at Pay Grade 3, Step 2; and

c. Received and placed on file the Community Services Advisory Board minutes of March 2022; and

d. Received and placed on file the Fire report for February 2022; and

e. Received and placed on file the Heritage Preservation Commission minutes of March 2022; and

f. Received and placed on file the Housing and Redevelopment Authority minutes of February 2022; and

g. Received and placed on file the Morrison County Attorney's Prosecution report for January and February 2022; and

h. Received and placed on file the Police report for February 2022; and

i. Received and placed on file the Recycling report for February 2022; and

j. Received and placed on file the Wastewater report for February 2022; and

k. Received and placed on file the Water report for February 2022.

Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Hanson, and Gosiak. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Public Hearings**

1. **Resolution 2022-23, Order in Public Improvement 393, Fourteenth Street East** – Council President Hircock opened a scheduled public hearing at 7:35 p.m. to consider surface and/or utility improvements on Fourteenth Street Southeast from a point approximately 450 feet southerly of Fifth Avenue Southeast to a point approximately 1,100 feet southerly of Fifth Avenue Southeast. Public Works Director/City Engineer Kimman provided the affidavit of publication, reviewed the costs of the proposed project, and explained the deferral of special assessment policy. Asking questions was Cassie Fredregill, 14969 Brittney Lane. Council President Hircock then closed the public hearing at 7:44 p.m. Councilmember Lundberg introduced and moved for the adoption of Resolution 2022-23, a Resolution Ordering in Public Improvement 393, Surface and/or Utility Improvements on Fourteenth Street Southeast. Councilmember Hanson seconded the motion for adoption. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Hanson, and Gosiak. Nays: Storlie (absent). Council President Hircock then declared said Resolution 2022-23 to have received the majority vote of the City Council and the same to have been duly passed, approved, and adopted.

b. **Lettings**

1. **Workstation and Wardrobes, KI, Administration** – Motion was made by Mayor Zylka, seconded by Councilmember Knafla to ratify and confirm the low quotation, through the NASPO contract, totaling \$7064.72 from KI, Green Bay, WI, for one workstation and three wardrobes, for Administration, to be charged to the Equipment Fund. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Hanson, and Gosiak. Nays: none. Motion carried.

2. **Well 7 Rehabilitation, Thein Well, Water** – Motion was made by Councilmember Hanson, seconded by Councilmember Liljegren to award the quotation of \$41,800 from Thein Well Co., Inc., Spicer, to rehabilitation Well 7 as submitted, to be charged to the Water Improvement Fund. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Hanson, and Gosiak. Nays: none. Motion carried.

8. **OLD BUSINESS**

a. **Housing Study (Final), Community Partners Research, Inc.** – Motion was made by Councilmember Gosiak, seconded by Councilmember Knafla to receive and place on file the final "City of Little Falls Housing Study Update" dated January 2022 as completed by Community Partners Research, Inc. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Hanson, and Gosiak. Nays: none. Motion carried.

b. **Resolution 2022-15, Order in Public Improvement 397 and Call for Plans and Specifications, Gayle Drive** – Councilmember Knafla at the March 7, 2022, meeting and being a no vote, requested Resolution 2022-15, a Resolution Ordering in Surface and/or Utility Improvements on Gayle Drive be reconsidered. Motion was then made by Councilmember Lundberg, seconded by Councilmember Liljegren to move to vote on Resolution 2022-15 at the meeting. Following clarification from the City Attorney, a motion to reconsider Resolution 2022-15 is needed and will prevail over the motion. Motion was then made by Councilmember Knafla, seconded by Councilmember Lundberg to reconsider Resolution 2022-15 which orders in surface and/or utility improvements on Gayle Drive. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Hanson, and Gosiak. Nays: none. Motion carried.

Councilmember Lundberg and Councilmember Liljegren rescinded their motion.

Councilmember Knafla introduced and moved for the adoption of Resolution 2022-15, a Resolution Ordering in Public Improvement 397, Surface and/or Utility Improvements on Gayle Drive, and Called for Plans and Specifications for said Project.

Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Liljegren, Lundberg, Zylka, Hircock, Hanson, Gosiak, and Knafla. Nays: Storlie (absent). Council President Hircock then declared said Resolution 2022-15 to have received 7/8 vote of the City Council and the same to have been duly passed, approved, and adopted.

9. **NEW BUSINESS**

b. **Resolution 2022-24, Approve Plans and Specifications and Call for Bids, Public Improvements 393 and 397** – Councilmember Gosiak introduced and moved for the

adoption of Resolution 2022-24, a Resolution Approving Plans and Specifications and Calling for Bids on Public Improvements 393 (Fourteenth Street Southeast), and 397 (Gayle and Circle Drives). Councilmember Knafla seconded the motion for adoption. On a roll call vote; Ayes: Lundberg, Zylka, Hircock, Hanson, Gosiak, Knafla, and Liljegren. Nays: Storlie (absent). Council President Hircock then declared said Resolution 2022-24 to have received the majority vote of the City Council and the same to have been duly passed, approved, and adopted.

c. **Resolution 2022-25, Large Scale Street and Sidewalk Sale License, Little Falls Area Chamber of Commerce** – Debora Boelz and Mary Bednarek representing the Little Falls Area Chamber of Commerce, reviewed a request for their annual Arts and Crafts Fair. Councilmember Gosiak introduced and moved for the adoption of Resolution 2022-25, a Resolution Establishing the Number of Arts and Crafts Vendors, Restricted Vehicle Parking and No Parking Areas, under the Large Scale Street and Sidewalk License requested by the Little Falls Area Chamber of Commerce for September 10 and 11, 2022. Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Hircock, Hanson, Gosiak, Knafla, Liljegren, Lundberg, and Zylka. Nays: Storlie (absent). Council President Hircock then declared said Resolution 2022-25 to have received the majority vote of the City Council and the same to have been duly passed, approved, and adopted.

d. **Resolution 2022-26, Large Scale Street and Sidewalk Sale License, West Side Improvement Association** – Rosie LeBlanc, Deb Retka, and Brad Jensen representing the West Side Improvement Association, reviewed a request for their annual Antiques and Collectibles Fair. Councilmember Lundberg introduced and moved for the adoption of Resolution 2022-26, a Resolution Establishing the Number of Antiques and Collectibles Vendors, Restricted Vehicle Parking and No Parking Areas, under the Large Scale Street and Sidewalk License requested by the West Side Improvement Associations for September 10 and 11, 2022. Councilmember Knafla seconded the motion for adoption. On a roll call vote; Ayes: Zylka, Hircock, Hanson, Gosiak, Knafla, Liljegren, and Lundberg. Nays: Storlie (absent). Council President Hircock then declared said Resolution 2022-26 to have received the majority vote of the City Council and the same to have been duly passed, approved, and adopted.

e. **Lakeshirts LLC, Public Hearings**

1. **Public Hearing, Minnesota Investment Fund Application** – Motion was made by Councilmember Hanson, seconded by Councilmember Lundberg to call for a public hearing on Monday, April 18, 2022, at 7:30 p.m. to consider the submittal of an application to the Minnesota Department of Employment and Economic Development for a grant under the Minnesota Investment Fund (MIF) program for Lakeshirts LLC. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Hanson, and Gosiak. Nays: none. Motion carried.

2. **Resolution 2022-27, Call for Public Hearing, Business Subsidy, Lakeshirts LLC** – Councilmember Knafla introduced and moved for the adoption of Resolution 2022-27, a Resolution Calling for a Public Hearing on the Adoption of Business Subsidy in excess of \$150,000 for Lakeshirts LLC, on April 18, 2022, at 7:30 p.m. Councilmember Hanson seconded the motion for adoption. On a roll call vote; Ayes: Hanson, Gosiak, Knafla, Liljegren, Lundberg, Zylka, and Hircock. Nays: Storlie (absent). Council President Hircock then declared said Resolution 2022-27 to have received the majority vote of the City Council and the same to have been duly passed, approved, and adopted.

f. **Resolution 2022-28, Authorize Submittal of Grant Application, Minnesota Department of Natural Resources** – Councilmember Liljegren introduced and moved for the adoption of Resolution 2022-28, a Resolution Authorizing the Submittal of an Outdoor Recreational Grant Application to the Minnesota Department of Natural Resources for Playground Equipment at Pine Tree Park. Councilmember Lundberg seconded the motion for adoption. On a roll call vote; Ayes: Gosiak, Knafla, Liljegren, Lundberg, Zylka, Hircock, and Hanson. Nays: Storlie (absent). Council President Hircock then declared said Resolution 2022-28 to have received the majority vote of the City Council and the same to have been duly passed, approved, and adopted.

10. **CITY COUNCIL REPORTS OF CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS, AND COMMITTEES**

11. **ANNOUNCEMENTS**

12. **ADJOURNMENT**

Council President Hircock adjourned the meeting at 8:15 p.m.

Respectfully submitted

Wendy J. Zylka

Wendy J. Zylka / Apr 12, 2022 07:56:01

Wendy J. Zylka