

AGENDA  
**Regular City Council Meeting**  
Hybrid (ZOOM Video Conference and In Person), City Hall  
March 20, 2023 7:30 p.m.

1. **CALL TO ORDER/DETERMINATION OF QUORUM/PLEDGE OF ALLEGIANCE** *Council President*  
All individuals are asked to either silence or turn off all cell phones, pagers, and other electronic devices that may disrupt the meeting.
2. **APPROVAL OF AGENDA** *City Council*  
Approve the agenda as posted in accordance with the Open Meeting Law and herein place all agenda items on the table for discussion.
3. **APPROVAL OF MINUTES** *City Council*  
Special work session meeting of March 6, 2023; the regular meeting of March 6, 2023 – approve
4. **APPROVAL OF BILLS** *City Council*  
Checks 108439 through 108531 totaling \$226,857.89 – approve
5. **AWARDS, DONATIONS, PRESENTATIONS AND PROCLAMATIONS** *Council President/Others*
6. **CONSENT AGENDA** *City Council*
  - a. Animal Control Report, February 2023 – receive
  - b. Application to Conduct Off Site Gambling, Minnesota Fishing Museum, Raffle, November/December 2023 – approve
  - c. Building Report, January and February 2023 – receive
  - d. Heritage Preservation Commission Minutes, February and March, 2023 – receive
  - e. Letter of Support, Morrison County Historical Society/Charles A. Weyerhaeuser Museum, Erosion Mitigation Project – ratify/confirm
  - f. Morrison County Attorney's Prosecution Report, January and February 2023 – receive
  - g. Off Sale Malt and Tobacco Licenses, Little Falls One Stop LLC – approve
  - h. Police Report, February 2023 – receive
    - i. Public Works Report, February 2023 – receive
    - j. Reviewed Financial Statements, December 31, 2022, Schlenner Wenner & Co.; Friends of Linden Hill, Friends of Pine Grove Zoo, and Little Falls Convention and Visitors Bureau – receive
  - k. Sales of Fireworks Licenses, Permanent and Temporary Structures, Walmart and TNT Fireworks – approve
  - l. Show License, Great River Arts Association, July 27, 2023, Le Bourget Park – approve
  - m. Use of City Hall Parking Lot, Morrison County Animal Humane Society Fundraiser, May 6, 2023 – approve
  - n. Wastewater Report, February 2023 – receive

If you need any type of reasonable accommodations to participate in this meeting, contact City Hall at (320) 616-5500 at least 72 hours prior to the meeting. Meetings are live streamed at [LITTLE FALLS CITY COUNCIL MEETING](#). A current list of meetings can be found at [Notice of Meetings](#).

7. **PUBLIC HEARINGS AND LETTINGS**

a. Public Hearings

1. Resolution 2023-22, Tax Increment Financing District – adopt *Finance Director*
2. Resolution 2023-23 Minnesota Investment Fund Application, Falls Fabricating LLC – adopt *Finance Director*
3. Resolution 2023-26, Approve Business Subsidy, Falls Fabricating LLC – approve *Finance Director*

b. Lettings

1. Airport Commission Recommendation, Extension of Taxilane, Burski Excavating, Airport – award *PW Director/City Engineer*
2. Elevator Maintenance, MEI USA, Library – award *PW Director/City Engineer*
3. Garage Door Replacements, Central MN Door Service, Wastewater – award *PW Director/City Engineer*
4. Public Facilities Authority Funding Applications, Bolton & Menk Inc., Public Improvements 399 and 403 – award *PW Director/City Engineer*
5. Surface Improvements, Asphalt Surface Technologies Corporation, Streets – award *PW Director/City Engineer*

8. **OLD BUSINESS**

- a. Resolution 2023-27, Authorize Submittal of Minnesota Department of Natural Resources Grant Application, Splash Pad – adopt *PW Director/City Engineer*

9. **NEW BUSINESS**

a. Personnel

1. Personnel Policy 21, Training (Updated) – approve *HR Director*
2. Personnel Policy 45, Travel – adopt *HR Director*

- b. Ordinance No. 39, Seventh Series, Authorize and Direct Sale of Property, Falls Realty LLC – accept/introduce *Finance Director*

- c. Resolution 2023-20, Large Scale Street and Sidewalk Sale License, Little Falls Areas Chamber of Commerce's Arts and Crafts Fair – adopt *Mary Bednarek*

- d. Resolution 2023-21, Large Scale Street and Sidewalk Sale License, West Side Improvement Association, West Little Falls Antiques and Collectibles – adopt *Rosie LeBlanc*

- e. Resolution 2023-24, Agreement for Cultural Resources Monitoring, Minnesota Department of Transportation, Public Improvement 399 – adopt *PW Director/City Engineer*

- f. Resolution 2023-25, Morrison County Hazard Mitigation Plan Updates – adopt *Fire Chief*

- g. Submittal of Community Impact Funding Grant Application, Sourcewell, Firefighter Turnout Gear – authorize *Fire Chief*

10. **ANNOUNCEMENTS** *City Council/Others*

11. **ADJOURNMENT** *Council President*

Recess to closed City Council meeting pursuant to Minnesota Statute 13D.05, Subdivision 3(c) to determine the asking price of real property described as Parcel 48.6271.000.

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