

REGULAR CITY COUNCIL MEETING ~ MARCH 7, 2022

1. CALL TO ORDER

The regular meeting of the City Council of the City of Little Falls was called to order by Council Vice President Lundberg on March 7, 2022, at 7:30 p.m., via Zoom video conference (interactive technology) and in person in the Council Chambers at City Hall, as allowed under Minnesota Statute 13D.02. Councilmembers Liljegren, Storlie, Hanson, Council Vice President Lundberg, and Mayor Zylka were present in person. Councilmembers Knafla and Gosiak were present via interactive technology. Council President Hircock was absent. It was determined there was a quorum.

2. APPROVAL OF AGENDA

Motion was made by Councilmember Storlie, seconded by Councilmember Liljegren to approve the agenda of March 7, 2022, as presented. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

3. APPROVAL OF MINUTES

Motion was made by Mayor Zylka, seconded by Councilmember Hanson to approve the City Council minutes of the special work session of February 22, 2022; and the regular meeting of February 22, 2022, as presented. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

4. APPROVAL OF BILLS

Motion was made by Councilmember Knafla, seconded by Councilmember Gosiak to approve the bills totaling \$246,234.09 for checks 106335 through 106386. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Hanson, and Gosiak. Nays: none. Motion carried.

5. AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS

6. CONSENT AGENDA

Motion was made by Councilmember Hanson, seconded by Councilmember Storlie to take the following action on Consent Agenda items a. through j.:

- a. Approved the Agreed Upon Procedures as presented by Schlenner Wenner & Co., regarding the Hotel/Motel and Restaurant Sales Tax Returns; and
- b. Received and placed on file the Animal Control report for February 2022; and
- c. Approved to the Minnesota Charitable Gambling Control Board, an Application for Exempt Permit as requested by the Little Falls Area Chamber of Commerce to allow bingo at the VFW Post 1112, 1210 Northeast Third Avenue, on April 9, 2022, and further waived any waiting period; and
- d. Received and placed on file the Building report for January 2022; and
- e. Received and placed on file the Legislative Redistricting correspondence from Morrison County Auditor/Treasurer Robinson dated February 25, 2022; and
- f. Approved and authorized the execution of 2022 Recycling Agreement Letter of Additional Grant Funding totaling \$20,435.68 and 2022 Clean Up Day Grant Agreement totaling \$8,114.14, from Morrison County; and
- g. Approved the Organizational Chart as updated; and
- h. Received and placed on file the Friends of Pine Grove Zoo Reviewed Financial Statements as presented by Schlenner Wenner & Co., of December 31, 2021; and
- i. Approved the Temporary Structure Sale of Fireworks License as requested by American Promotional Events Inc., dba TNT Fireworks, in Walmart's parking lot as submitted, at 15091 Northeast Eighteenth Street from June 20 through July 5, 2022, contingent upon the appropriate paperwork, insurance and fees being provided, and approval is granted by the Fire and Police Chiefs; and
- j. Approved the transfer/addition of Linda and Allen Crohn as partners in CMC Holdings LLC dba Beer Belly's Bar and Grill, 118 Southeast First Street, due to the death of Christopher Crohn, for the On Sale and On Sale Sunday Liquor Licenses, contingent upon the appropriate legal documents being provided, a background investigation is

approved by the Police Chief, and approval is granted by the Minnesota Department of Public Safety, Office and Alcohol and Gambling Enforcement approves; and

On a roll vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Lettings**

1. **Demonstration, HUBER Sludge Dewatering Q-Press 280, Wastewater** – Motion was made by Councilmember Gosiak, seconded by Councilmember Knafla to approve the demonstration of the HUBER sludge dewatering Q-Press from HUBER Technology Inc., Denver, NC, at a cost of \$8,000 at the Wastewater facility, to be charged to the Wastewater Operating Budget. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

2. **Materials Testing, Public Improvements 390, 393, and 397** – Motion was made by Councilmember Hanson, seconded by Councilmember Liljegren to award the low quotation of \$28,905 from Independent Technologies, Inc., Waite Park, to complete the materials testing as presented in the quotation, for Public Improvements 390, and further extend the unit prices as submitted for Public Improvements 393 and 397, to be charged to said Projects. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

3. **Door Replacement/Repair, Rice Lake Construction Group, Police** – Motion was made by Councilmember Hanson, seconded by Councilmember Storlie to award the quotation of \$11,350 from Rice Lake Construction Group, Deerwood, for the employee entrance door repairs, etc., at the Police Department, to be charged to the Equipment Fund. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

8. **OLD BUSINESS**

a. **Ordinance No. 29, Seventh Series, Amend City Code Chapter 2, Ward Boundaries** (Introduced 02/22/22) – Councilmember Storlie moved for the adoption of Ordinance No. 29, Seventh Series, an Ordinance Amending City Code Chapter 2, Section 2.01, Paragraph A., Ward Boundaries, as required by redistricting. Mayor Zylka seconded the motion for adoption. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Storlie, Hanson, and Gosiak. Nays: Hircock (absent). Council Vice President Lundberg then declared said Ordinance No. 29 to have received the majority vote of the City Council and the same to have been duly passed, approved, and adopted.

b. **Resolution 2022-02A, Designate Official Depositories** – Councilmember Hanson introduced and moved for the adoption of Resolution 2022-02A, a Resolution Designating the Official Depositories of City Funds. Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Liljegren, Lundberg, Zylka, Storlie, Hanson, Gosiak, and Knafla. Nays: Hircock (absent). Council Vice President Lundberg then declared said Resolution 2022-02A to have received the majority vote of the City Council and the same to have been duly passed, approved, and adopted.

9. **NEW BUSINESS**

a. **Personnel**

1. **Recommendation of Interview Committee, Oliver Bridges, Engineering Technician** – Motion was made by Councilmember Storlie, seconded by Councilmember Hanson to accept the recommendation of the Interview Committee and appointed Oliver Bridges an Engineering Technician at Pay Grade 8, Step 1, within the American Federation of State, County and Municipal Employees Council 65 Union. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

b. **Resignation of Ashley Zidon and Mayor's Appointment of Don Opatz, Heritage Preservation Commission** – Motion was made by Councilmember Liljegren, seconded by Councilmember Gosiak to receive and place on file the resignation of Ashley Zidon and approved Mayor Zylka's appointment of Don Opatz to fill Ms. Zidon's unexpired term of January 31, 2023, on the Heritage Preservation Commission; thanked her for her years of commitment to the Commission and wished her well. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

c. **Resolution 2022-21, Establish Polling Places, Special, Primary, and General Elections** – Councilmember Gosiak introduced and moved for the adoption of Resolution 2022-21, a Resolution Establishing Polling Places for Special, Primary and General Elections in 2022. Councilmember Storlie seconded the motion for adoption. On a roll call vote; Ayes: Lundberg, Zylka, Storlie, Hanson, Gosiak, Knafla, and Liljegren. Nays: Hircock (absent). Council Vice President Lundberg then declared said Resolution 2022-21 to have received the majority vote of the City Council and the same to have been duly passed, approved, and adopted.

d. **Resolution 2022-22, Support Community Impact Funding Request, City of Baxter, Police Department** – Councilmember Hanson introduced and moved for the adoption of Resolution 2022-22, a Resolution Supporting a Community Impact Funding Request to Sourcewell by the City of Baxter Police Department for their Policy Conversion Project. Councilmember Storlie seconded the motion for adoption. On a roll call vote; Ayes: Zylka, Storlie, Hanson, Gosiak, Knafla, Liljegren, and Lundberg. Nays: Hircock (absent). Council Vice President Lundberg then declared said Resolution 2022-22 to have received the majority vote of the City Council and the same to have been duly passed, approved, and adopted.

10. **CITY COUNCIL REPORTS OF CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS, AND COMMITTEES**

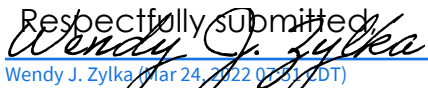
11. **ANNOUNCEMENTS**

a. Councilmember Knafla, being in the negative vote, announced he willing be bringing Resolution 2022-15 which Orders in Public Improvement 397 and Calling for Plans and Specifications on Gayle Drive, back to the City Council for consideration at the March 21, 2022, regular City Council meeting.

12. **ADJOURNMENT**

Council Vice President Lundberg adjourned the meeting at 7:53 p.m.

Respectfully submitted,


Wendy J. Zylka (Mar 24, 2022 07:53 EDT)

Wendy J. Zylka