

REGULAR CITY COUNCIL MEETING ~ MARCH 6, 2023

1. CALL TO ORDER

The regular meeting of the City Council of the City of Little Falls was called to order by Council President Knafla on Monday, March 6, 2023, at 7:30 p.m. in the Council Chambers at City Hall. Councilmembers Liljegren, Meyer, Glaze, Hanson, Council President Knafla, and Mayor Zylka were present. Councilmembers Lundberg and Gosiak were absent. It was determined there was a quorum present.

2. APPROVAL OF AGENDA

Motion was made by Mayor Zylka, seconded by Councilmember Hanson to approve the agenda of March 6, 2023, as presented. Ayes: Liljegren, Meyer, Zylka, Knafla, Glaze, and Hanson. Nays: none. Motion carried.

3. APPROVAL OF MINUTES

Motion was made by Councilmember Liljegren, seconded by Councilmember Glaze to approve the City Council minutes of the special work session of February 21, 2023; and the regular meeting of February 21, 2023; as presented. Ayes: Liljegren, Meyer, Zylka, Knafla, Glaze, and Hanson. Nays: none. Motion carried.

4. APPROVAL OF BILLS

Motion was made by Mayor Zylka, seconded by Councilmember Meyer to approve the bills totaling \$333,583.08 for checks 108385 through 108438 and voided check 108228. Ayes: Liljegren, Meyer, Zylka, Knafla, Glaze, and Hanson. Nays: none. Motion carried.

5. AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS

6. CONSENT AGENDA

Motion was made by Councilmember Hanson, seconded by Councilmember Glaze to take the following action on Consent Agenda items a. through h.:

a. Authorized the advertisement for two seasonal cooks, four clubhouse attendants, and three groundskeepers at the Golf Course; and

b. Approved the Dam-2-Dam Bike Ride requested by the Central Minnesota Bicycle Club beginning at Le Bourget Park and following the route represented, on June 17, 2023, contingent upon them cleaning up after the event, they coordinate with and approval is granted by the Police Chief and the Minnesota Department of Transportation, and all safety precautions/measures are followed as determined by the Minnesota Department of Health; and

c. Authorized the participation in the 2023 Day of Caring which includes purchasing lawn/leaf bags for the event; renting port-a-potties; contracting with garbage hauler for the collection of leaves; and staff time picking up garbage/leaves from the routes and the City parks and playgrounds on May 3, 2023, with the funds being charged to the Park Budget; and

d. Received and placed on file the Fire report for February 2023; and

e. Authorized the out of state travel of the Police Chief to attend the Professionalizing Law Enforcement Community Engagement Training (PLACET)

conference in Atlanta, GA, May 3 through May 6, 2023, as requested by the Police Chief; and

f. Received and placed on file the Recycling report for February 2023; and

g. Received and placed on file the retirement of Jeremy Santala from the Fire Department and thanked him for his years of service; and

h. Received and placed on file the Water report for February 2023.

Ayes: Liljegren, Meyer, Zylka, Knafla, Glaze, and Hanson. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Lettings**

1. **Pavement Markings, Linescape, Streets** – Motion was made by Councilmember Hanson, seconded by Councilmember Liljegren to award the low quotation of \$11,374.36 from Linescape, Pillager, for the 2023 Pavement Marking Project, to be charged to Streets. Ayes: Liljegren, Meyer, Zylka, Knafla, Glaze, and Hanson. Nays: none. Motion carried.

2. **Surveillance System, Absolute Electric, Police** – Motion was made by Councilmember Liljegren, seconded by Councilmember Hanson to award the quotation of \$14,000 from Absolute Electric, Little Falls, for a Digital Watch Dog Surveillance System, for Police, to be charged to the 2023 Equipment Fund. Ayes: Liljegren, Meyer, Zylka, Knafla, Glaze, and Hanson. Nays: none. Motion carried.

3. **Well 6 Rehabilitation, Thein, Water** – Motion was made by Councilmember Glaze, seconded by Councilmember Hanson to award the quotation of \$24,962.50 from Thein Well, Spicer, for the Well 6 Rehabilitation project, to be charged to the Water Improvement Fund. Ayes: Liljegren, Meyer, Zylka, Knafla, Glaze, and Hanson. Nays: none. Motion carried.

8. **OLD BUSINESS**

9. **NEW BUSINESS**

a. **Park Recreation and Tree Board Recommendations**

1. **Splash Pad and Restrooms, Taylor Chebet Twitchell Park** – Motion was made by Councilmember Meyer, seconded by Councilmember Liljegren to accept the Park, Recreation and Tree Board's recommendation, and approve the placement of a splash pad and restroom facility adjacent to Taylor Chebet Twitchell Playground. Ayes: Liljegren, Meyer, Zylka, Knafla, Glaze, and Hanson. Nays: none. Motion carried.

2. **Submittal of Grant Application, Minnesota Department of Natural Resources Outdoor Recreation Grant, Splash Pad and Restrooms** – Motion was made by Councilmember Meyer, seconded by Councilmember Glaze to authorize the submittal of a Minnesota Department of Natural Resources' Outdoor Recreation Grant application for a splash pad and restroom facility for \$300,000 with the City's matching funds to be charged to the Park Improvement Fund; and should said grant be awarded, further authorized the execution of all documents necessary to receive said grant funds. Ayes: Liljegren, Meyer, Zylka, Knafla, Glaze, and Hanson. Nays: none. Motion carried.

3. **Submittal of Grant Application, United States Department of Interior National Parks Service's Rivers, Trails and Conservation Assistance Program, Master Plan Update, Mill Park**

– Motion was made by Councilmember Hanson, seconded by Councilmember Meyer to ratify and confirm the submittal of a grant application to the National Park Service's Rivers, Trails and Conservation Assistance Program to update the master plan of Mill Park using Camp Ripley Sentinel Landscape Program, and should the grant application be awarded, further authorized the execution of all documents necessary to receive said funds. Ayes: Liljegren, Meyer, Zylka, Knafla, Glaze, and Hanson. Nays: none. Motion carried.

b. **Resolution 2023-17, Declare Surplus Property and Authorize Sale Thereof**

– Councilmember Hanson introduced and moved for the adoption of Resolution 2023-17, a Resolution Declaring Certain Property Surplus and Calling for the Sale/Disposal Thereof. Councilmember Glaze seconded the motion for adoption. On a roll call vote; Ayes: Liljegren, Meyer, Zylka, Knafla, Glaze, and Hanson. Nays: Lundberg (absent) and Gosiak (absent). Council President Knafla then declared said Resolution 2023-17 to have received the majority vote of the City Council and the same to have been duly passed, approved, and adopted.

c. **Resolution 2023-18, Amend Fee Schedule, Golf**

– Mayor Zylka introduced and moved for the adoption of Resolution 2023-18, a Resolution Adopting 2023 Fee Schedule (Golf). Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Meyer, Zylka, Knafla, Glaze, Hanson, and Liljegren. Nays: Lundberg (absent) and Gosiak (absent). Council President Knafla then declared said Resolution 2023-18 to have received the majority vote of the City Council and the same to have been duly passed, approved, and adopted.

10. **CITY COUNCIL REPORTS OF CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS, AND COMMITTEES**

11. **ANNOUNCEMENTS**

a. Mayor Zylka announced that the Minnesota Fishing Museum annual banquet will be held at Rice Creek on March 24, 2023.

b. Mayor Zylka announced that the Sourcewell event, Students of Character, will take place on April 19, 2023, at Maddens on Gull.

12. **ADJOURNMENT**

Council President Knafla adjourned the meeting at 8:03 p.m.

Respectfully submitted,

Wendy J. Zylka

Wendy J. Zylka (Mar 21, 2023 08:02 CDT)

Wendy J. Zylka