

REORGANIZATIONAL CITY COUNCIL MEETING ~ JANUARY 3, 2022

1. CALL TO ORDER

The reorganization meeting of the City Council of the City of Little Falls was called to order by City Administrator Radermacher on Monday, January 3, 2022, at 7:30 p.m. at City Hall in the Council Chambers. Councilmembers Knafla, Liljegren, Lundberg, Hircock, Hanson, Gosiak, and Mayor Zylka were present. Councilmember Storlie was absent. It was determined that a quorum or present.

a. COUNCIL REORGANIZATION

Election of Council President – City Administrator Radermacher called for nominations of Council President for 2022. Councilmember Hanson nominated Councilmember Hircock. There being no other nominations, motion was made by Councilmember Hanson, seconded by Councilmember Knafla to cast a unanimous ballot for Councilmember Brad Hircock as Council President for 2022. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Hanson, and Gosiak. Nays: none. Motion carried. City Administrator Radermacher turned the meeting over to Council President Hircock at 7:32 p.m.

Election of Council Vice President – Council President Hircock called for nominations of Council Vice President for 2022. Councilmember Knafla nominated Councilmember Lundberg. There being no further nominations, motion was made by Councilmember Knafla, seconded by Councilmember Hanson to cast a unanimous ballot for Councilmember Lundberg as Council Vice President for 2022. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Hanson, and Gosiak. Nays: none. Motion carried.

2. APPROVAL OF AGENDA

Motion was made by Councilmember Lundberg, seconded by Councilmember Liljegren to approve the agenda of January 3, 2022, as presented. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Hanson, and Gosiak. Nays: none. Motion carried.

3. APPROVAL OF MINUTES

Motion was made by Councilmember Gosiak, seconded by Councilmember Knafla to approve the City Council minutes of the special work session of December 20, 2021; and the regular meeting of December 20, 2021, as presented. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Hanson, and Gosiak. Nays: none. Motion carried.

4. APPROVAL OF BILLS

Motion was made by Councilmember Liljegren, seconded by Councilmember Hanson to approve the bills totaling \$429,424.97 for checks 106034 through 106077. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Hanson, and Gosiak. Nays: none. Motion carried.

5. AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS

a. Awards

1. Minnesota Historical and Cultural Heritage Grant, Heritage Preservation Commission Interpretive Program – Motion was made by Councilmember Lundberg, seconded by Councilmember Knafla to receive notice of the Minnesota Historical and Cultural Heritage Grant award from the Minnesota Historical Society for the Interpretive Plan (wayfinding signage) program of the Heritage Preservation Commission. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Hanson, and Gosiak. Nays: none. Motion carried.

2. Small, Rural and Tribal Body Worn Camera Grant Award, Police Department – Motion was made by Councilmember Gosiak, seconded by Councilmember Hanson to receive the notice of award of the Small, Rural and Tribal Body Worn Camera Grant from the United States Department of Justice for body worn camera equipment for the Police Department. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Hanson, and Gosiak. Nays: none. Motion carried.

6. CONSENT AGENDA

Motion was made by Councilmember Lundberg, seconded by Mayor Zylka to take the following action on Consent Agenda item:

a. Received and placed on file the Investment Recap report dated December 31, 2021.

Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Hanson, and Gosiak. Nays: none. Motion carried.

7. PUBLIC HEARINGS AND LETTINGS

a. Lettings

1. **Gas Pump Wiring, Golf Course, Central Minnesota Electric** – Motion was made by Councilmember Hanson, seconded by Councilmember Lundberg to award the quotation of \$1,654 from Central Minnesota Electric, Little Falls, to furnish and install wiring only for two gas/fuel pumps on the south side of the maintenance building and two single pole switches inside building for pumps, all at the golf course, to be charged to the Golf Improvement Fund. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Hanson, and Gosiak. Nays: none. Motion carried.

8. OLD BUSINESS

a. Airport Commission Recommendations

1. **Amendment 1, Airport Maintenance and Operation Grant Contract** – Motion was made by Councilmember Hanson, seconded by Councilmember Gosiak to accept the recommendation of the Airport Commission, and approved Amendment 1 to the State of Minnesota Maintenance and Operation Contract 1047476, which reduces the contract amount by \$6,830 to a contract total of \$58,664. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Hanson, and Gosiak. Nays: none. Motion carried.

2. **Professional Services Agreement, Airport Engineer, Toltz, King, Duvall, Anderson and Associates, Inc.** – Motion was made by Councilmember Knafla, seconded by Councilmember Liljegren to accept the recommendation of the Airport Commission, and approved the Professional Services Agreement with Toltz, King, Duvall, Anderson and Associates, Inc. (TKDA), St. Paul, for engineering services at the Little Falls/Morrison County Airport. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Hanson, and Gosiak. Nays: none. Motion carried.

9. NEW BUSINESS

a. **Resolution 2022-01, Designate Official Newspaper, Morrison County Record** – Councilmember Lundberg introduced and moved for the adoption of Resolution 2022-01, a Resolution Designating the Morrison County Record as the Official/Legal Newspaper of the City for 2022. Mayor Zylka seconded the motion for adoption. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Hanson, and Gosiak. Nays: Storlie (absent). Council President Hircock then declared said Resolution 2022-01 to have received the majority vote of the City Council and the same to have been duly passed, approved, and adopted.

b. **Resolution 2022-02, Designate Official Depositories** – Councilmember Hanson introduced and moved for the adoption of Resolution 2022-02, a Resolution Designating the Official Depositories of City Funds for 2022. Councilmember Lundberg seconded the motion for adoption. On a roll call vote; Ayes: Liljegren, Lundberg, Zylka, Hircock, Hanson, Gosiak, and Knafla. Nays: Storlie (absent). Council President Hircock then declared said Resolution 2022-02 to have received the majority vote of the City Council and the same to have been duly passed, approved, and adopted.

10. CITY COUNCIL REPORTS OF CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS, AND COMMITTEES

11. ANNOUNCEMENTS

a. Mayor Zylka reviewed correspondence from candidate Steve Barrows for Sourcewell's Board of Directors.

12. ADJOURNMENT

Council President Hircock adjourned the meeting at 7:44 p.m.

Respectfully submitted,

Wendy J. Zylka

Wendy L. Zylka (Jan 19, 2022 06:49 CST)

Wendy J. Zylka