

REGULAR CITY COUNCIL MEETING ~ DECEMBER 6, 2021

1. CALL TO ORDER

The regular City Council meeting of the City of Little Falls was called to order by Council President Hircock on December 6, 2021, at 7:30 p.m. at City Hall in the Council Chambers. Councilmembers Knafla, Liljegren, Lundberg, Storlie, Hanson, Gosiak, Council President Hircock, and Mayor Zylka were present. It was determined there was a quorum.

2. APPROVAL OF AGENDA

Motion was made by Councilmember Lundberg, seconded by Councilmember Knafla to approve the agenda of December 6, 2021, as presented. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

3. APPROVAL OF MINUTES

Motion was made by Councilmember Storlie, seconded by Councilmember Liljegren to approve the City Council minutes of the special work session meeting of November 15, 2021, and the regular meeting of November 15, 2021; as presented. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

4. APPROVAL OF BILLS

Motion was made by Councilmember Gosiak, seconded by Councilmember Lundberg to approve the bills totaling \$1,169,628.88 for check numbers 105868 through 105950. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

5. AWARDS, DONATIONS, PRESENTATIONS AND PROCLAMATIONS

6. CONSENT AGENDA

Motion was made by Councilmember Hanson, seconded by Councilmember Lundberg to take the following action on Consent Agenda items a. through h.:

a. Approved the 2022 annual licenses as presented contingent upon the appropriate paperwork, insurances and fees being provided, approval is granted by the Fire and Police Chiefs, as necessary, all obligations to the City and all taxes, [i.e. property taxes, sales taxes, etc.], are current, and approval is granted by the Minnesota Department of Public Safety, Alcohol and Gambling Enforcement Division, as appropriate; and

b. Received and placed on file the Animal Control report for November 2021; and

c. Approved an Application for Display of Fireworks permit as requested by Dean Schmiedt on behalf of the Little Falls Lions Club to be held on December 16, 2021, at the Golf Course, contingent upon the appropriate paperwork, insurance listing the City as additional insured, and approval is granted by the Fire and Police Chiefs; and

d. Received and placed on file the Economic Development Authority minutes of November 2021; and

e. Approved the legal fee rates as submitted by Flaherty & Hood, P.A., dated November 19, 2021; and

f. Received and placed on file the Public Works report for October 2021; and

g. Received the resignation of Doug Rakow as a paid on call Firefighter effective November 15, 2021, and wished him well in his future pursuits; and

h. Received and placed on file the Water report for November 2021.

Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

7. PUBLIC HEARINGS AND LETTINGS

a. Public Informational Meetings

1. **Levy and Budget 2022** – Council President Hircock opened a scheduled public informational meeting at 7:34 p.m. on the 2022 proposed levy and budget. City Administrator Radermacher reviewed the proposed levy, housing and redevelopment authority levy, and the budget and capital improvement plan. Asking questions was Chester and Molly Nelson, 19463 Haven Road. Council President Hircock closed the meeting at 7:57 p.m.

2. **Body Worn Camera, Mobile Video Recorders, and Taser Policy and Survey Results** – Council President Hircock opened a scheduled informational meeting at 7:57 p.m. regarding a proposed policy on body worn cameras, mobile video records, and tasers by the Police Department. Police Chief Schirmers reviewed the results of the community wide survey on the proposed policy. No one asked questions or provided comments. Council President Hircock closed the meeting at 8:10 p.m.

b. **Lettings**

1. **City Hall Renovations and Safety Updates** – Motion was made by Councilmember Gosiak, seconded by Councilmember Lundberg to award the low quotation of \$87,687 from Rice Lake Construction Group, Deerwood, for the renovations and safety updates at City Hall, to be charged to the Equipment Fund. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

2. **Transfer Pump, Thompson Pump** – Motion was made by Mayor Zylka, seconded by Councilmember Gosiak to award the quotation of \$65,665 from Thompson Pump, Port Orange, FL, through Sourcewell, for a 6" x 6" skid-mounted vacuum assisted heavy duty trash pump, to be charged 1/3 each to Storm Water, Equipment, and Wastewater Funds. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

8. **OLD BUSINESS**

a. **Resolution 2021-88, 2022 Levy** – Councilmember Hanson introduced and moved for the adoption of Resolution 2021-88, a Resolution Adopting the 2022 Levy. Councilmember Storlie seconded the motion for adoption. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Council President Hircock then declared said Resolution 2021-88 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted.

b. **Resolution 2021-89, 2022 Housing and Redevelopment Authority Levy** – Councilmember Knafla introduced and moved for the adoption of Resolution 2021-89, a Resolution Adopting the 2022 Housing and Redevelopment Authority Levy. Councilmember Lundberg seconded the motion for adoption. On a roll call vote; Ayes: Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, Gosiak, and Knafla. Nays: none. Council President Hircock then declared said Resolution 2021-89 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted.

c. **Resolution 2021-90, 2022 Budget and Capital Improvement Plan** – Councilmember Lundberg introduced and moved for the adoption of Resolution 2021-90, a Resolution Adopting the 2022 Budget and Capital Improvement Plan. Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Lundberg, Zylka, Hircock, Storlie, Hanson, Gosiak, Knafla, and Liljegren. Nays: none. Council President Hircock then declared said Resolution 2021-90 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted.

d. **Vacate Portions of Right-of-Way, County Club Addition**

1. **Resolution 2021-79A, Rescind Resolution** – Councilmember Gosiak introduced and moved for the adoption of Resolution 2021-79A, a Resolution Rescinding Resolution 2021-79 recorded as Document 582383 at the Morrison County Records Office. Councilmember Storlie seconded the motion for adoption. On a roll call vote; Ayes: Zylka, Hircock, Storlie, Hanson, Gosiak, Knafla, Liljegren, and Lundberg. Nays: none. Council President Hircock then declared said Resolution 2021-79A to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted.

2. **Resolution 2021-79B, Vacate Certain Rights-of-Way, Country Club Addition** – Councilmember Gosiak introduced and moved for the adoption of Resolution 2021-79B, a Resolution Authorizing the Vacation of Certain Rights-of-Way in Blocks 2, 5, and 6, Country Club Addition. Councilmember Storlie seconded the motion for adoption. On a roll call vote; Ayes: Hircock, Storlie, Hanson, Gosiak, Knafla, Liljegren, Lundberg, and Zylka. Nays: none. Council President Hircock then declared said Resolution 2021-79B to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted.

e. **Public Works Vehicle, Amend City Council Motion, November 15, 2021** – Motion was made by Councilmember Liljegren, seconded by Councilmember Lundberg to amend the City Council's motion of November 15, 2021, to award the quotation of \$37,667.36 from Boyer Trucks, Minneapolis, for a 2022 Ford F150 Super Crew pickup as listed in the quotation, for Engineering, to be charged to the Equipment Fund. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

9. **NEW BUSINESS**

a. **Petition, Streetlight on Weston Circle** – Motion was made by Councilmember Knafla, seconded by Councilmember Hanson to receive a petition requesting the installation of a streetlight on Weston Circle at Caroline Lane, instructed staff to verify signatures, and further forwarded to the Public Works Department for review and recommendation. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

b. **Resolution 2021-91, Establish 2022 Golf Fees** – Councilmember Storlie introduced and moved for the adoption of Resolution 2021-91, a Resolution the 2022 Fees for Golf. Councilmember Lundberg seconded the motion for adoption. On a roll call vote; Ayes: Storlie, Hanson, Gosiak, Knafla, Liljegren, Lundberg, Zylka, and Hircock. Nays: none. Council President Hircock then declared said Resolution 2021-91 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted.

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS AND COMMITTEES**

11. **ANNOUNCEMENTS**

Mayor Zylka announced that he attended the ribbon cutting at the Little Falls/Morrison County Airport for the new crosswind runway.

Councilmember Gosiak announced an upcoming meeting of the Camp Ripley Veterans State Trail group.

12. **ADJOURNMENT**

Council President Hircock adjourned the meeting at 8:50 p.m.

Respectfully submitted,

Wendy J. Zylka

Wendy J. Zylka (Dec 26, 2021 13:51 CST)

Wendy J. Zylka