

REGULAR CITY COUNCIL MEETING ~ NOVEMBER 1, 2021; AND
CLOSED CITY COUNCIL MEETING ~ NOVEMBER 1, 2021

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hircock on November 1, 2021, at 7:30 p.m. at City Hall in the Council Chambers. Councilmembers Knafla, Liljegren, Lundberg, Storlie, Hanson, Gosiak, Council President Hircock, and Mayor Zylka were present. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Council President Hircock amended the agenda by amending 6.a. and 6.g. Motion was made by Councilmember Hanson, seconded by Councilmember Storlie to approve the agenda of November 1, 2021, as amended. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Storlie, seconded by Mayor Zylka to approve the City Council minutes of the special work session meeting of October 18, 2021; and the regular meeting of October 18, 2021, as presented. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Knafla, seconded by Councilmember Liljegren to approve the bills totaling \$1,071,666.13 for check numbers 105729 through 105794. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS AND PROCLAMATIONS**

6. **CONSENT AGENDA**

Motion was made by Councilmember Storlie, seconded by Councilmember Hanson to take the following action on Consent Agenda items a. through g., as amended:

a. Received and placed on file the Airport Commission minutes of October 2021, as amended; and

b. Approved to the Minnesota Charitable Gambling Control Board an Application for Exempt Permit as requested by the Knights of Columbus Council 1804 to allow a raffle at Holy Family Catholic Church, 18777 Riverwood, on April 3, 2022, and further waived any waiting period; and

c. Approved Deferral of Special Assessment 2021C for Public Improvement 389; and

d. Received and placed on file the Economic Development Authority minutes of October 2021; and

e. Received and placed on file the Public Works report for September 2021; and

f. Received and placed on file Jeremy Pekula's resignation as an Equipment Operator effective October 20, 2021, and wished him well; and

g. Approved a 2:00AM On Sale Liquor License as requested by Rustic Saloon LLC, 112 Southeast First Street, contingent upon the appropriate paperwork, insurance, and fees are provided, and approval is granted by the Police Chief and the Minnesota Department of Public Safety, Alcohol and Gambling Enforcement Division.

Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Lettings**

1. **Flagpole and Flag, Falls Flag Source, Lindbergh Lions Recreational Complex** –

Motion was made by Councilmember Gosiak, seconded by Councilmember Lundberg to award the quotation, of \$2,715 from Falls Flag Source, Nisswa, for a 35 foot internal halyard Sentry Satin Aluminum flagpole and assembly, including a 6 foot x 10 foot United States flag, at the Lindbergh Lions Recreational Complex, charged to the Park Improvement Fund, and reimbursed by the Lindbergh Lions Club. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

8. **OLD BUSINESS**

9. **NEW BUSINESS**

a. **Post Equipment Operator Position, Streets and Parks** – Motion was made by Councilmember Storlie, seconded by Councilmember Knafla to authorize the posting of an Equipment Operator position within the International Union of Operating Engineers, Local 49, as required by the Labor Agreement, followed by a posting to the public; and further authorize the posting of the recommended internal candidate's position within said Union, followed by posting to the public, if applicable. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

b. **Oak Wilt Suppression, Morrison Soil and Water Conservation District** – Motion was made by Councilmember Gosiak, seconded by Mayor Zylka to authorize the execution of a Landowner Agreement, Oak Wilt Suppression Contract with Morrison Soil and Water Conservation District for the property described. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

c. **Accept Recommendations of Airport Commission**

1. **Airport Engineer, TKDA** – Motion was made by Councilmember Hanson, seconded by Councilmember Lundberg to accept the recommendation of the Airport Commission, and appointed TKDA, St. Paul, the Little Falls/Morrison County Airport Engineer and further authorized negotiations for said services, effective January 1, 2022. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

2. **Resolution 2021-84, Authorize Execution of Airport Maintenance and Operation Grant Contract No. 1047476** – Motion was made by Councilmember Knafla to accept the recommendation of the Airport Commission and introduced and moved for the adoption of Resolution 2021-84, a Resolution Authorizing the Execution of a Grant Contract for Airport Maintenance and Operation No. 1047476 with the Minnesota Department of Transportation, Office of Aeronautics. Councilmember Storlie seconded the motion for adoption. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Council President Hircock then declared said Resolution 2021-84 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted.

d. **Resolution 2021-82, Approve Terms of Internal Loan, North Freeze Dry, LLC** – Mayor Zylka introduced and moved for the adoption of Resolution 2021-82, a Resolution Approving the Terms of an Internal Loan in Connection with Tax Increment Financing District 1-43, North Freeze Dry, LLC. Councilmember Hanson seconded the motion for adoption. On a roll call vote; Ayes: Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, Gosiak, and Knafla. Nays: none. Council President Hircock then declared said Resolution 2021-82 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted.

e. **Resolution 2021-83, Authorize Joint Powers Agreement with the State of Minnesota Department of Public Safety, Bureau of Criminal Apprehension** – Councilmember Storlie introduced and moved for the adoption of Resolution 2021-83, a Resolution Authorizing the Execution of Joint Powers Agreement with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension Agreement MN 0490100 and Court Data Services Subscriber Amendment to CJDN Subscriber Agreement, for the Police and Prosecuting Attorney. Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Lundberg, Zylka, Hircock, Storlie, Hanson, Gosiak, Knafla, and Liljegren. Nays: none. Council President Hircock then declared said Resolution 2021-83 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted.

f. **Resolution 2021-85, Establish Retirement Benefits, Volunteer Firefighters** – This item was postponed due to unforeseen circumstances.

g. **Resolution 2021-86, Grade Separation, Trunk Highway 27/Memorial Bridge, BNSF Railway Tracks** – Councilmember Knafla introduced and moved for the adoption of Resolution 2021-86, a Resolution Authorizing the Amendment to the Application with the Minnesota Management and Budget Office for Trunk Highway 27 Mississippi River (Memorial) Bridge, Grade Separation with the BNSF Railway Railroad Tracks. Councilmember Lundberg seconded the motion for adoption. On a roll call vote; Ayes: Zylka, Hircock, Storlie, Hanson, Gosiak, Knafla, Liljegren, and Lundberg. Nays: none.

Council President Hircock then declared said Resolution 2021-86 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted.

h. **Violation Minnesota Pollution Control Agency, Wastewater Division** – Motion was made by Councilmember Hanson, seconded by Councilmember Storlie to authorize the violation/fine of \$2,310 to the Minnesota Pollution Control Agency for the error in reporting biosolid applications, to be charged to the Wastewater Budget. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

10. CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS AND COMMITTEES

11. ANNOUNCEMENTS

12. ADJOURNMENT

Council President Hircock recessed the meeting at 7:46 p.m. to go into a scheduled closed meeting.

Motion was made by Councilmember Knafla, seconded by Councilmember Storlie to close the meeting at 7:53 p.m. pursuant to Minnesota Statutes 13D.05, Subdivision 3, to evaluate the performance of the City Administrator. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

Motion was made by Councilmember Storlie, seconded by Councilmember Lundberg to reopen the meeting at 8:28 p.m. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

Council President Hircock adjourned the meeting at 8:28 p.m.

Respectfully submitted,
Wendy J. Zylka

[Wendy J. Zylka \(Nov 18, 2021 10:52 CST\)](#)

Wendy J. Zylka