

REGULAR CITY COUNCIL MEETING ~ OCTOBER 18, 2021

1. CALL TO ORDER

The regular City Council meeting of the City of Little Falls was called to order by Council President Hircock on Monday, October 18, 2021, at 7:30 p.m. at City Hall in the Council Chambers and via Zoom interactive technology. Councilmembers Liljegren, Lundberg, Storlie, Hanson, Gosiak (Zoom), Council President Hircock, and Mayor Zylka were present. Councilmember Knafla was absent. It was determined there was a quorum.

2. APPROVAL OF AGENDA

Council President Hircock amended the agenda by adding 7.b.5. Motion was made by Councilmember Storlie, seconded by Councilmember Gosiak to approve the agenda of October 18, 2021, as amended. On a roll call vote; Ayes: Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

3. APPROVAL OF MINUTES

Motion was made by Mayor Zylka, seconded by Councilmember Lundberg to approve the City Council minutes of the special work session meeting of October 4, 2021; and the regular meeting of October 4, 2021, as presented. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

4. APPROVAL OF BILLS

Motion was made by Councilmember Hanson, seconded by Councilmember Liljegren to approve the bills totaling \$1,382,744.18 for check numbers 105626 through 105728. On a roll call vote; Ayes: Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

5. AWARDS, DONATIONS, PRESENTATIONS AND PROCLAMATIONS

a. Presentation/Award

1. **Lifesaver Award** – Mayor Zylka and Fire Chief Seelen presented Life Saver Awards to Art Chapin, Sandy Chapin, and James Reinhart for their quick response in aiding their neighbor, Curt Perry, to get out of his home as it was engulfed in fire.

b. Donation

1. **Resolution 2021-81, Donations (Third Quarter)** – Councilmember Storlie introduced and moved for the adoption of Resolution 2021-81, a Resolution Accepting Donations for the third quarter. Councilmember Hanson seconded the motion for adoption. On a roll call vote; Ayes: Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: Knafla (absent). Council President Hircock then declared said Resolution 2021-81 to have received the majority vote of the City Council and the same to have been duly passed, approved, and adopted.

6. CONSENT AGENDA

Motion was made by Councilmember Gosiak, seconded by Councilmember Storlie to take the following action on Consent Agenda items a. through k.:

- a. Received and placed on file the Animal Control report for September 2021; and
- b. Received and placed on file the Building report for August 2021; and
- c. Received and placed on file the Fire report for September 2021; and
- d. Received and placed on file the Heritage Preservation Commission minutes of October 2021; and
- e. Approved the On Sale, On Sale Sunday, and Off Sale Liquor Licenses requested by The Friends of Linden Hill for Linden Hill, 608 Highland Avenue, contingent upon the appropriated paperwork, insurance, and fees being provided, approval is granted by the Police Chief and the Minnesota Department of Public Safety, Alcohol and Gambling Enforcement Division; and
- f. Received and placed on file the Park, Recreation and Tree Board minutes for September 2021; and
- g. Received and placed on file the Planning Commission minutes for September and October 2021; and

h. Received and placed on file the Police report for September 2021; and

i. Approved to the Minnesota Department of Transportation, a Parade Permit/Special Events Application as requested by the West Side Improvement Association for their annual Santa Parade on November 26, 2021, beginning at 6:00 p.m. beginning on Trunk Highway 27 at Lindbergh Drive West, continuing east on Trunk Highway 27 then north of First Street East to Third Avenue Northeast, contingent upon the appropriate paperwork and insurance listing the City as additional insured, they clean up after the event, and approval is granted by the Fire and Police Chiefs, and the Public Works Director/City Engineer; and

j. Received and placed on file the Wastewater report for September 2021; and

k. Received and placed on file the Water report for September 2021.

On a roll call vote; Ayes: Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Public Hearing**

1. **Vacate Portions of Public Rights-of-Way, Block 5, Country Club Addition** –

Council President Hircock opened a scheduled public hearing at 7:39 p.m. to gain input on the proposed vacation of the north five feet and the south five feet of Tenth Avenue Southeast between Hilton Road and Call Place, and the alleyway located in Block 5, Country Club Addition. Public Works Director/City Engineer Kimman presented the affidavit of publication and reviewed the requests. There were no comments. Council President Hircock closed the public hearing at 7:41 p.m.

b. **Lettings**

1. **Barracuda Backup 490, SHI, Police Department** – Motion was made by Councilmember Storlie, seconded by Councilmember Lundberg award the quotation, through Sourcewell, of \$21,340 from SHI for a Barracuda Backup 490 recovery appliance with unlimited cloud storage and related subscription updates and service agreement, for the Police Department, to be charged to the Equipment Fund. On a roll call vote; Ayes: Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

2. **Carts, Toter LLC, Recycling** – Motion was made by Mayor Zylka, seconded by Councilmember Lundberg to award the purchase, through Sourcewell, of 3,000 64 gallon carts at \$161,280 plus shipping at \$17,687.52 and \$18,150 for upload, assembly, and distribution, for a total project cost of \$197,117.52, for the one and two family residential program, to be charged to the Garbage and Recycling Fund. On a roll call vote; Ayes: Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

3. **Clubhouse Predesign and Bid Preparation, BHH Partners and Contegrity Group, Golf** – Motion was made by Councilmember Lundberg, seconded by Councilmember Storlie to award the quotation of \$14,000 with BHH Partners, Perham, and Contegrity Group, Little Falls, for the preliminary design of a clubhouse renovation project at the golf course, contingent upon City Attorney's review and approval of, to be charged to the Golf Improvement Fund. On a roll call vote; Ayes: Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

4. **Tree Testing/Trimming, Athmanns Outdoors, Golf** – Motion was made by Councilmember Gosiak, seconded by Councilmember Storlie to award the quotation of up to \$5,000 from Athmanns Outdoors, Little Falls, to test for disease and trim trees at the Golf Course, to be charged to Golf Operating Fund. On a roll call vote; Ayes: Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

5. **Toro Pro Force Blower, MTI Distribution, Golf** – Motion was made by Councilmember Hanson, seconded by Councilmember Liljegren to award the quotation of \$9,470.48 from MTI Distribution, Maple Grove, for a Toro Pro Force Blower for the Golf Course to be paid by the anonymous donor who contacted City Administrator Radermacher. On a roll call vote; Ayes: Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

8. OLD BUSINESS

a. **Change Order No. 2, Runway Project, Kraemer Trucking and Excavating, Inc., Little Falls/Morrison County Airport** – Motion was made Councilmember Liljegren, seconded by Councilmember Lundberg to accept the recommendation of our Project Engineer, KLJ, and approved Change Order No. 2 with Kraemer Trucking and Excavating, Inc., Cold Spring, in the amount of \$9,615.11 for the additional compensation due to HMA price increase for the runway project at the Little Falls/Morrison County Airport, to be charged to the Project. On a roll call vote; Ayes: Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

b. **Residential Recycling Contract, Bob LeMieur Rolloffs Refuse and Recycling Inc., One and Two Family Residential** – Motion was made by Councilmember Gosiak, seconded by Councilmember Hanson to approve, and authorized the execution of an Agreement for Residential Recycling Collection Services with Bob LeMieur Rolloffs Refuse and Recycling, Inc., Little Falls, effective January 1, 2022. On a roll call vote; Ayes: Liljegren, Lundberg, Zylka, Hircock, Hanson, and Gosiak. Nays: Storlie. Motion carried.

9. NEW BUSINESS

a. **Park, Recreation and Tree Board Recommendation, Wayfinding Signs** – Motion was made by Councilmember Storlie, seconded by Councilmember Lundberg to accept the recommendation of the Park, Recreation and Tree Board, and approved the wayfinding signs as presented, to be charged to the Region Five grant. On a roll call vote; Ayes: Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

b. Planning Commission Recommendations

1. **Zoning Administrator Report** – Motion was made by Councilmember Lundberg, seconded by Councilmember Hanson to receive and place on file the Zoning Administrator report dated October 12, 2021. On a roll call vote; Ayes: Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

2. **Resolution 2021-78, Adopting Findings of Fact for Variance, Merjer Housing LLC** – Motion was made by Councilmember Storlie to accept the recommendation of the Planning Commission and introduced and moved for the adoption of Resolution 2021-78, a Resolution Adopting the Findings of Fact and Reasons for Approval of a Variance Application of Merjer Housing LLC for their property at 811 South Lindbergh Drive. Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Lundberg, Zylka, Hircock, Storlie, Hanson, Gosiak, and Liljegren. Nays: Knafla (absent). Council President Hircock then declared said Resolution 2021-78 to have received the majority vote of the City Council and the same to have been duly passed, approved, and adopted.

3. **Resolution 2021-79, Vacate Portions of Public Rights-of-Way, Block 5, Country Club Addition** – Motion was made by Councilmember Hanson to accept the recommendation of the Planning Commission and introduced and moved for the adoption of Resolution 2021-79, a Resolution Authorizing the Vacation of a Public Rights-of-Way of five feet to the north and five feet to the south of Tenth Avenue Southeast between Hilton Road and Call Place, all within Block 5, Country Club Addition, and the alleyway Block 5, Country Club Addition. Councilmember Lundberg seconded the motion for adoption. On a roll call vote; Ayes: Zylka, Hircock, Storlie, Hanson, Gosiak, Liljegren, and Lundberg. Nays: Knafla (absent). Council President Hircock then declared said Resolution 2021-79 to have received the majority vote of the City Council and the same to have been duly passed, approved, and adopted.

c. **Resolution 2021-80, Certify Delinquent Accounts, Morrison County Treasurer** – Councilmember Storlie introduced and moved for the adoption of Resolution 2021-80, a Resolution Certifying Certain Delinquent Accounts to Morrison County for Collection on Payable 2022 Property Taxes. Councilmember Hanson seconded the motion for adoption. On a roll call vote; Ayes: Hircock, Storlie, Hanson, Gosiak, Liljegren, Lundberg, and Zylka. Nays: Knafla (absent). Council President Hircock then declared said Resolution 2021-80 to have received the majority vote of the City Council and the same to have been duly passed, approved, and adopted.

10. CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS AND COMMITTEES

11. **ANNOUNCEMENTS**

12. **ADJOURNMENT**

Council President Hircock adjourned the meeting at 8:07 p.m.

Respectfully submitted,

Wendy J. Zylka

Wendy J. Zylka (Nov 2, 2021 09:13 CDT)

Wendy J. Zylka