

**REGULAR CITY COUNCIL MEETING ~ SEPTEMBER 7, 2021**

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hircock on Tuesday, September 7, 2021, at 7:30 p.m. at City Hall in the Council Chambers. Councilmembers Knafla, Liljegren, Lundberg, Storlie, Hanson, Gosiak, Council President Hircock, and Mayor Zylka were present. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Motion was made by Councilmember Knafla, seconded by Councilmember Liljegren to approve the agenda of September 7, 2021, as presented. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Storlie, seconded by Councilmember Hanson to approve the City Council minutes of the special work session meeting of August 16, 2021; the regular meeting of August 16, 2021; the budget meeting of August 30, 2021, as presented. Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Abstention: Lundberg. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Hanson, seconded by Councilmember Storlie to approve the bills totaling \$1,052,345.54 for check numbers 105373 through 105468. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS AND PROCLAMATIONS**

a. **Award**

1. **Minnesota Board of Firefighter Training and Educations Funding, Fire**

**Department** – Motion was made by Councilmember Storlie, seconded by Councilmember Lundberg to receive the notification of funding of \$4,760 for firefighter training reimbursement from the Minnesota Board of Firefighter Training and Education under Round 14 (2022). Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

6. **CONSENT AGENDA**

Motion was made by Councilmember Lundberg, seconded by Councilmember Liljegren to take the following action on Consent Agenda items a. through i.:

a. Approved a Renewal for 2AM License/Permit as requested by CMC Holding LLC dba Beer Belly's Bar & Grill, 118 Southeast First Street, contingent upon the appropriate paperwork, insurance, and fees being provided, and approval is granted by the Police Chief and the Minnesota Department of Public Safety, Alcohol and Gambling Enforcement Division; and

b. Received and placed on file the Airport Commission minutes for August 2021; and

c. Approved to the Minnesota Charitable Gambling Control Board an Application for Exempt Permit requested by St. Mary's Parish to allow a raffle on their grounds located at 305 Southeast Fourth Street, on November 21, 2021, and further waive any waiting period; and

d. Received and placed on file the Building report for July 2021; and

e. Received and placed on file the Fire report for August 2021; and

f. Received and placed on file the notification of the City's Certification of Minimum Local Support Requirement for 2022 to the Library of \$45,007; and

g. Received and placed on file the Public Works report for July 2021; and

h. Approved an Application for a Show/Dance License as requested by the Little Falls Convention and Visitors Bureau to be hosted within Le Bourget Park on September 19, 2021, contingent upon the appropriate paperwork, insurance listing the City as additional insured with not less than \$1 million coverage, fees being paid, they clean up after the

event, and approval is granted by the Fire and Police Chiefs, and the Public Works Director/City Engineer; and

- i. Received and placed on file the Water report for August 2021.

Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

## 7. **PUBLIC HEARINGS AND LETTINGS**

### a. **Lettings**

#### 1. **2022 Ford F350 Dump Body, Crysteel Truck Equipment, Streets and Parks** –

Motion was made by Councilmember Hanson, seconded by Councilmember Knafla to award the quotation, off the State bid, of \$11,777 plus tax, for a 5.0 Dump Body as detailed in the quotation, from Crysteel Truck Equipment, Fridley, for Streets and Parks, to be charged to the Equipment Fund. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

#### 2. **2022 Ford F550 Chassis, Boyer Ford, Streets and Parks** –

Motion was made by Councilmember Gosiak, seconded by Councilmember Storlie to award the quotation, off the State bid, of \$36,569.90 from Boyer Trucks, Minneapolis, for a 2022 Ford F550 chassis, as detailed in the quotation, for Streets and Parks, to be charged to the Equipment Fund. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

## 8. **OLD BUSINESS**

## 9. **NEW BUSINESS**

### a. **Change Order 1, Kraemer Trucking & Excavating, Inc., Little Falls/Morrison County**

**Airport Improvements** – Motion was made by Councilmember Liljegren, seconded by Councilmember Knafla to accept the recommendation of the City's Project Engineer KLJ and approved Change Order 1 at \$6,660 with Kraemer Trucking & Excavating, Inc., Cold Spring, for additional mobilization costs on the construction of runway and lighting at the Little Falls/Morrison County Airport, to be charged to the Project. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

### b. **Personnel**

1. **Ordinance No. 28, Seventh Series, Amend City Code Chapter 2, Employee Response Time; and City Code Chapter 4, Water Service Regulations** – Councilmember Hanson introduced Ordinance No. 28, Seventh Series, an Ordinance Amending City Code Chapter 2, entitled "Administration", by deleting Paragraph J, entitled "Employee Response Time"; and Amending City Code, Chapter 4, entitled "Municipal and Public Utilities"; by Amending Article III. Water, Section 4.20, entitled "Rules and Regulations Relating to Water Service".

2. **Amend Personnel Policy 27, Response Time** – Motion was made by Councilmember Storlie, seconded by Councilmember Lundberg to approve Personnel Policy 27, Response Time, as amended. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

3. **Resignation, William Vanden Avond, Police Department** – The City Council received and placed on file the resignation of William Vanden Avond as a parttime Patrol Officer in the Police Department effective August 18, 2021.

b. **Petitions, Country Club Addition** – Motion was made by Councilmember Knafla, seconded by Councilmember Lundberg to receive a petition requesting the vacation of the alley in Block 5, Country Club Addition; and a petition requesting the vacation of five feet on right-of-way of Tenth Avenue Southeast between Hilton Road and Call Place, instructed staff to verify signatures, and further forwarded to the Public Works Department and the Planning Commission for review and a recommendation. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

## 10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS AND COMMITTEES**

### 11. **ANNOUNCEMENTS**

a. City Administrator Radermacher reviewed a meeting with Senator Tina Smith on September 3, 2021, on childcare.

12. **ADJOURNMENT**

Council President Hircock adjourned the meeting at 7:49 p.m.

Respectfully submitted,

*Wendy J. Zylka*

[Wendy J. Zylka \(Sep 21, 2021 10:30 CDT\)](#)

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Wendy J. Zylka