

**REGULAR CITY COUNCIL MEETING ~ AUGUST 2, 2021**

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hircock on Monday, August 2, 2021, at 7:30 p.m. at City Hall in the Council Chambers. Councilmembers Knafla, Liljegren, Lundberg, Storlie, Hanson, Gosiak, Council President Hircock, and Mayor Zylka were present. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Motion was made by Councilmember Hanson, seconded by Councilmember Storlie to approve the agenda of August 2, 2021, as presented. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Storlie, seconded by Councilmember Knafla to approve the City Council minutes of the special work session meeting of July 19, 2021; the regular meeting of July 19, 2021, as amended. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Liljegren, seconded by Councilmember Storlie to approve the bills totaling \$846,149.27 for check numbers 105188 through 105260. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS AND PROCLAMATIONS**

a. **Donations**

1. **Resolution 2021-66, Donations** – Councilmember Storlie introduced and moved for the adoption of Resolution 2021-66, a Resolution Accepting Donations (for second quarter). Councilmember Lundberg seconded the motion for adoption. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Council President Hircock then declared said Resolution 2021-66 to have been duly passed, approved, and adopted.

6. **CONSENT AGENDA**

Motion was made by Councilmember Hanson, seconded by Councilmember Lundberg to take the following action on Consent Agenda items a. through l.:

a. Approved the increase of \$400 per year in the Agent Fee to Marshik Insurance for a total fee of \$4,400 annually; and

b. Received and placed on file the Airport Commission minutes for July 2021; and

c. Approved to the Minnesota Charitable Gambling Control Board, an Application for Exempt Permit as requested by the Little Falls Fire Department Relief Association for their annual raffle to be held on December 7, 2021, at the Fire Department located at 314 Northeast First Street, and further waived any waiting period; and

d. Received and placed on file the Building report for May 2021; and

e. Received and placed on file the Economic Development Authority minutes of July 2021; and

f. Accepted the recommendation of the Economic Development Authority and approved their request and authorized the allocation of \$63,100 of excess tax increment financing within the Equipment Fund to the Economic Development Authority's Redevelopment Loan Fund for deferred loans; and

g. Received and placed on file the Fire report for June 2021; and

h. Received and placed on file the Housing and Redevelopment Authority's minutes of June 2021; and

i. Received and placed on file the Investment Recap dated June 30, 2021; and

j. Received and placed on file the Police report for June 2021; and

k. Received and placed on file the Public Works report for June 2021; and

I. Approved a Temporary On Sale Malt Beverage License as requested by Holy Family Church for their annual Heritage Days event to be held on the church grounds at 18777 Riverwood on September 19, 2021, contingent upon all the necessary paperwork, insurance, and fees being provided, and approval is granted by the Police Chief.

Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

## 7. **PUBLIC HEARINGS AND LETTINGS**

### a. **Lettings**

1. **OpWORKS Software, Vessco Inc.** – Motion was made by Councilmember Gosiak, seconded by Councilmember Storlie to approve the quotation of \$7,508 annually from Vessco Inc., Chanhassen, for the OpWORKS software for Wastewater and Water, to be charged equally between the Wastewater and Water Operating Funds. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

2. **Aerator, Frontier Ag and Turf, Gold Course** – Motion was made by Mayor Zylka, seconded by Councilmember Gosiak to award the low quotation of \$19,152.20 from Frontier Ag and Turf, Hastings, for the purchase of a John Deere Aercore 800 Aerator for the Golf Course, to be charged to the Golf Equipment Fund, and reimbursed \$17,500 by the GOLF organization (\$3,500 per year for five years). Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

## 8. **OLD BUSINESS**

a. **Request for Proposals, Residential Recycling** – Motion was made by Councilmember Storlie, seconded by Councilmember Lundberg to approve the Request for Proposals on the City's One and Two Family Residential Recycling, as amended, and further approved Mayor Zylka's appointment of Councilmembers Hanson, Knafla, Gosiak, and three staff members to be selected by City Administrator Radermacher, as the Selection Review Committee to make a recommendation to the City Council on negotiations. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

## 9. **NEW BUSINESS**

a. **Heritage Preservation Commission Recommendation, 106 Group, Historic Site Survey Update** – Motion was made by Mayor Zylka, seconded by Councilmember Knafla to accept the recommendation of the Heritage Preservation Commission, and approved the Reconnaissance Architectural History Survey proposal from the 106 Group, St. Paul, at \$17,150 to complete the update to the historic site survey, to be charged the Certified Local Government Grant. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

b. **Ordinance No. 27, Seventh Series, Rescind Ordinance No. 95, Sixth Series, and Sale of Property, Patriot Investments Management LLC** – Councilmember Storlie moved to accept the recommendation of the Housing and Redevelopment Authority, and introduced Ordinance No. 27, Sixth Series, an Ordinance Rescinding Ordinance No. 95, Sixth Series, and Authorizing and Directing the Sale of Certain Property to Patriot Investments Management LLC for the sum of \$5,000.

## 10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS AND COMMITTEES**

### 11. **ANNOUNCEMENTS**

a. Mayor Zylka reviewed the recent Coalition of Greater Minnesota Cities summer conference he attended in Alexandria.

b. Councilmember Storlie reviewed the recent Coalition of Greater Minnesota Cities summer conference he attended in Alexandria.

### 12. **ADJOURNMENT**

Council President Hircock adjourned the meeting at 8:15 p.m.

Respectfully submitted,



Wendy J. Zylka (Aug 25, 2021 08:48 CDT)

Wendy J. Zylka