

**REGULAR CITY COUNCIL MEETING ~ JULY 19, 2021**

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hircock on Monday, July 19, 2021, at 7:30 p.m. at City Hall in the Council Chambers. Councilmembers Knafla, Liljegren, Lundberg, Storlie, Hanson, Gosiak, Council President Hircock, and Mayor Zylka were present. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Motion was made by Councilmember Knafla, seconded by Councilmember Lundberg to approve the agenda of July 19, 2021, as presented. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Storlie, seconded by Councilmember Gosiak to approve the City Council minutes of the special work session meeting of July 6, 2021; the regular meeting of July 6, 2021; the closed meeting of July 6, 2021; and the special work session strategic planning meeting of July 14, 2021, as presented. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, and Gosiak. Nays: none. Abstention: Hanson. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Liljegren, seconded by Councilmember Lundberg to approve the bills totaling \$1,179,188.35 for check numbers 105087 through 105187. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS AND PROCLAMATIONS**

6. **CONSENT AGENDA**

Motion was made by Councilmember Hanson, seconded by Councilmember Storlie to take the following action on Consent Agenda items a. through f, and h.:

a. Received and placed on file the 2020 Audited Financial Statements dated December 31, 2020; and

b. Animal Control report for June 2021; and

c. Received and placed on file the Heritage Preservation Commission minutes of July 2021; and

d. Approved and authorized the execution of Lease Agreement PS0376 with the Minnesota Department of Public Safety for the continued use of the parking lot at North Pine Grove Park for motorcycle testing; and

e. Received and placed on file the Planning Commission minutes of July 2021; and

f. Received and placed on file the Recycling reports for April, May, and June 2021; and

h. Received and placed on file the Wastewater report for June 2021.

Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

Motion was then made by Councilmember Knafla, seconded by Councilmember Hanson to take the following action on Consent Agenda items g.:

g. Approved the Show Licenses as requested by Scott Lundberg dba Scott's Lot to allow shows on July 23, 2021, August 28, 2021, and September 11, 2021, of a single guitar player at his property located at 503 Southeast First Street. Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Abstention: Lundberg. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Lettings**

1. **Resolution 2021-62, Award Bid, Public Improvement 372** – Councilmember Storlie introduced and moved for the adoption of Resolution 2021-62, a Resolution Awarding the Bid of \$677,709.30 received from Anderson Brother Construction Inc., Brainerd, for Public Improvement 372 (Safe Routes to School). Mayor Zylka seconded the

motion for adoption. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Council President Hircock then declared said Resolution 2021-62 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted.

2. **Bids, Public Improvement 393** – Motion was made by Councilmember Gosiak, seconded by Councilmember Knafla to reject all bids received on Public Improvement 393, (Fourteenth Street Southeast), directed staff to update the plans and specifications, and further obtain pricing on the project. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

3. **Parking Lot Improvements, Little Falls Area Recreational Complex, Knife River Corporation-North Central** – Motion was made by Councilmember Gosiak, seconded by Councilmember Lundberg to award the low quotation of \$34,724.50 from Knife River Corporation-North Central, Sauk Rapids, for the parking lot improvements at the Little Falls Area Recreational Complex, to be charged to the Park Improvement Fund. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

## 8. **OLD BUSINESS**

a. **Resolution 2021-64, Rescind Resolution 2021-25, Declaration of Local Emergency** – Councilmember Storlie introduced and moved for the adoption of Resolution 2021-64, a Resolution Rescinding Resolution 2020-25 a Mayoral Declaration and Resolution of Local Emergency, effective July 20, 2021. Councilmember Knafla seconded the motion for adoption. On a roll call vote; Ayes: Liljegren, Lundberg, Zylka, Hircock, Storlie, Gosiak, Hanson, and Knafla. Nays: none. Council President Hircock then declared said Resolution 2021-64 to have received the unanimous vote of the entire City Council and the same to have been, duly passed, approved, and adopted.

b. **Resolution 2021-65, Approving Law of Minnesota 2021, Local Option Sales Tax** – Councilmember Hanson introduced and moved for the adoption of Resolution 2021-65, a Resolution Approving the Laws of Minnesota 2021, Chapter 14, Section 11, which authorizes the City of Little Falls, if approved by the voters at a general election as required by Minnesota Section 297A.99, Subdivision 3, to impose a local option sales tax. Councilmember Lundberg seconded the motion for adoption. On a roll call vote; Ayes: Lundberg, Zylka, Hircock, Storlie, Hanson, Gosiak, Knafla, and Liljegren. Nays: none. Council President Hircock then declared said Resolution 2021-65 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted.

## 9. **NEW BUSINESS**

a. **Personnel Policy 12, Employee Benefits** – Motion was made by Councilmember Lundberg, seconded by Councilmember Liljegren to approve Personnel Policy 12, Employee Benefits, as amended. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

b. **Out of State of Travel, City Administrator, Conference** – Motion was made by Mayor Zylka, seconded by Councilmember Lundberg to authorize the out of state travel by the City Administrator to Portland, Oregon, October 3 through 6, 2021, to attend the International City/County Manager's Association conference, to be charged to the Administrative Budget. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

c. **Housing and Redevelopment Authority Recommendation, Professional Service Agreement, Community Partners Research, Inc., Housing Study** – Motion was made by Councilmember Gosiak, seconded by Councilmember Knafla to accept the recommendation of the Housing and Redevelopment Authority and approved and authorized the execution of a Professional Service Agreement with Community Partners Research, Inc., Lake Elmo, to complete a Housing Study, to be charged to the Housing and Redevelopment Budget. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

d. **Planning Commission Recommendation, Resolution 2021-63, Variance, Christopher and Heather Bell** – Motion was made by Councilmember Hanson to accept the recommendation of the Planning Commission and introduced and moved for the adoption of Resolution 2021-63, a Resolution Adopting the Findings of Fact and Reasons for Approval of a Variance Application requested by Christopher and Heather Bell.

Councilmember Lundberg seconded the motion for adoption. On a roll call vote; Ayes: Zylka, Hircock, Storlie, Hanson, Gosiak, Knafla, Liljegren, and Lundberg. Nays: none. Council President Hircock then declared said Resolution 2021-63 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

**10. CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS AND COMMITTEES**

**11. ANNOUNCEMENTS**

- a. City Administrator Radermacher reviewed the strategic planning work session the City Council held on July 14, 2021.
- b. Councilmember Storlie announced that the OurTown 56345 meeting scheduled for July 20, 2021, was cancelled.

**12. ADJOURNMENT**

Council President Hircock adjourned the meeting at 7:55 p.m.

Respectfully submitted,

*Wendy J. Zylka*

[Wendy J. Zylka \(Aug 3, 2021 15:13 CDT\)](#)

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Wendy J. Zylka