

SPECIAL WORK SESSION CITY COUNCIL MEETING ~ MAY 17, 2021

1. **CALL TO ORDER**

The special work session City Council meeting of the City of Little Falls was called to order by Council President Hircock on Monday, May 17, 2021, at 6:30 p.m. in the Council Chambers at City Hall. Councilmembers Knafla, Liljegren, Lundberg, Storlie, Hanson, Gosiak, Council President Hircock, and Mayor Zylka were present. It was determined there was a quorum.

2. **PUBLIC FORUM**

Temporarily suspended.

3. **BILLS DISCUSSION**

None.

4. **CONSENT AGENDA ITEMS DISCUSSION**

None.

5. **COUNCIL INFORMATIONAL ONLY ITEMS**

a. **Update, Historic Site Survey, Heritage Preservation Commission** – Chairperson Gary Block reviewed the activities of the Heritage Preservation Commission and their request to apply for a grant to the State Historic Preservation Office, for Phase I of their update to the Historic Site Survey. This item is on the regular agenda for consideration.

b. **Schedule Future City Council/Staff Planning Meetings and Future City Council Retreats** – City Administrator Radermacher discussed the future meetings of the City Council retreats and meetings with staff. It was determined that these meetings should be scheduled for two hours. No action taken.

c. **Planning Future Work Session Discussion Items** – The City Council discussed reviewing items on the work session agenda and waiting until the following regular agenda to vote on certain items. City Administrator Radermacher discussed the development of a City Council handbook prior to filing for office in August 2022. No action taken.

d. **Requests for Proposals**

Residential Recycling – City Administrator Radermacher and Finance Officer Kasella reviewed the four proposals the City received from two local haulers and two haulers outside of the City. The Advisory Committee of Jon Radermacher, Lori Kasella, Kelly Leidenfrost, and Phoebe Ward reviewed all proposals and checked references, and are recommending Republic Services, Sauk Rapids, to begin the City's one and two family residential properties curbside collection of recycling in 2022. This item is on the regular agenda for consideration.

Website Design and Update – City Administrator Radermacher reviewed the proposals received for the redesign and update of the City's website and that the Advisory Committee of himself, Greg Kimman, Craig Seelen, Greg Schirmers, Kelly Leidenfrost, Lacey Burgardt, Phoebe Ward, and Wendy Zylka reviewed the requests for proposals and met with three companies and is recommending the City Council work with JesseJames Creative on the updates. This item is on the regular agenda for consideration.

e. **Questions, Concerns, Comments of Public Hearing Items, North Freeze Dry, LLC and Community Asset Development Group** – City Administrator Radermacher and Finance Officer Kasella answered questions on the tax increment financing plans and development agreements of the North Freeze Dry, LLC, and Community Asset Development Group, LLC. These items are on the regular agenda for consideration.

f. **Bond Rating Updating** – City Administrator Radermacher reviewed the City's Bond Rating as established by S&P Global is A+. No action taken.

g. **Miscellaneous**

The City Council received, for their information only, copies of correspondence from the Federal Energy Regulatory Commission dated April 27, 2021; a data request dated April 27, 2021.

h. **Other**

a. City Attorney Harrington reviewed that the allowable outdoor dining within the public rights-of-way is allowed under the City's Emergency Ordinance and that the City

Council may want to consider at this time or soon if they want to rescind the Ordinance due to current COVID-19 health pandemic conditions and Governor Walz's lifting of the face mask and social distancing mandates. No action taken.

6. **CONSTITUENT MESSAGE(S)**

None.

7. **ADJOURNMENT**

Council President Hircock adjourned the meeting at 7:28 p.m.

Respectfully submitted,



Wendy J. Zylka