

**REGULAR CITY COUNCIL MEETING ~ MAY 3, 2021**

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hircock on Monday, May 3, 2021, at 7:30 p.m. at City Hall in the Council Chambers. Councilmembers Knafla, Liljegren, Lundberg, Storlie, Hanson, Gosiak, Council President Hircock, and Mayor Zylka were present. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Motion was made by Councilmember Gosiak, seconded by Councilmember Storlie to approve the agenda of May 3, 2021, as presented. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Knafla, seconded by Councilmember Liljegren to approve the City Council minutes of the special work session meeting of April 19, 2021; the regular meeting of April 19, 2021, as presented. Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Abstention: Lundberg. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Storlie, seconded by Councilmember Hanson to approve the bills totaling \$348,370.15 for check numbers 104635 through 104705. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS AND PROCLAMATIONS**

a. **Proclamation**

1. **Public Works Professionals Week, May 16, 2021** – Mayor Zylka proclaimed the week of May 16 through 24, 2021, as Public Works Professionals Week, and further thanked Greg Kimman, Doug Stewart, Brad Rutz, Oliver Bridges, Joe Sobania, Peter Balaski, Pete Boser, Brian Segler, Joe Masog, Jeremy Pekula, Tim Lashinski, Keith Schumann, John Witucki, Marcus Freuchte, Guy Efraimson, Bill Holman, Matt Streit, Brian Zapzalka, Stephen Hartzell, Dan Kuchinski, Dwayne Heinen, Mitch LeBlanc, and Ron Zablocki, for their dedication and commitment to our community.

6. **CONSENT AGENDA**

Motion was made by Councilmember Hanson, seconded by Councilmember Storlie to take the following action on Consent Agenda items a. through d.:

a. Approved to the Minnesota Charitable Gambling Control Board, an Application for Exempt Permit as requested by Our Lady of Lourdes Church to allow a raffle on their grounds at 208 West Broadway, on July 25, 2021, and further waived any waiting period; and

b. Approved Permanent Structure Sale of Fireworks Licenses as requested by Coborn's MarketPlace, 1101 Northeast Second Avenue; and Walmart Supercenter, 15091 Northeast Eighteenth Street, contingent upon the appropriate paperwork, insurances, inventories, placement, safety measures, and fees are provided, and approval is granted by the Fire and Police Chiefs; and

c. Accepted the recommendation of the Interview Committee and appointed Alyssa Hirsch a Clubhouse Attendant at the Golf Course at Pay Grade 3, Step 1, \$12.20 per hour; effective May 4, 2021, or as soon thereafter as she is available; and

d. Received an update report from the OurTown 56345 organization steering committee.

Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Lettings**

1. **Resolution 2021-45, Award Bid, R L Larson Excavating, Public Improvement 389** – Councilmember Gosiak introduced and moved for the adoption of Resolution 2021-45, a Resolution Awarding Public Improvement 389 (surface and/or utility improvements commonly known as 2021 Improvement Projects), to R L Larson Excavating, Inc., St. Cloud,

at \$2,722,422.25. Councilmember Hanson seconded the motion for adoption. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Council President Hircock then declared said Resolution 2021-45 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted.

2. **Public Improvement 391, Sidewalks** – Motion was made by Councilmember Knafla, seconded by Councilmember Lundberg to reject the one bid received for Public Improvement 391, (i.e. sidewalk repair), as there was only one bid, and that bid was substantially higher than the engineer's estimate. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

3. **Pavement Markings, Sir Lines A Lot** – Motion was made by Councilmember Gosiak, seconded by Councilmember Lundberg to award the low bid of \$14,109.10 from Sir Lines A Lot, LLC, Edina, for the pavement markings project, (i.e. crosswalks, arrows, etc.), as listed in the bid, to be charged to the Street Department Budget. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

## 8. **OLD BUSINESS**

### 9. **NEW BUSINESS**

a. **Policy 84, Procurement** – Motion was made by Councilmember Storlie, seconded by Mayor Zylka to adopt Policy 84, Procurement, as presented. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, Gosiak. Nays: none. Motion carried.

b. **Resolution 2021-54, Support of Passenger Train, All Aboard Minnesota** – Councilmember Lundberg introduced and moved for the adoption of Resolution 2021-54, a Resolution Supporting a Second Passenger Train Frequency between Minneapolis/St. Paul and Fargo/Moorhead, with a Stop in Little Falls, and further Supports Legislative Funding for the Project. Councilmember Gosiak seconded the motion for adoption. On a roll call vote; Ayes: Liljegren, Lundberg, Zylka, Hircock, Storlie, Gosiak, and Knafla. Nays: Hanson. Council President Hircock then declared said Resolution 2021-54 to have received the majority vote of the entire City Council and the same to have been duly passed, approved, and adopted.

c. **Vacate Easement Petition, Helen Drive** – Motion was made by Councilmember Hanson, seconded by Mayor Zylka to accept the recommendation of the Public Works Director/Engineer, and denied the request to vacate Helen Drive as it is a platted roadway and utilities are located within the right-of-way. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

d. **Letter of Retirement, Ronda Monnier, Police Department** – The City Council received Ronda Monnier's letter of retirement from the City as the Police Administrative Specialist, effective May 31, 2021, thanked her for her over eighteen years of service and wished her well in her retirement.

e. **Post Police Administrative Specialist Position** – Motion was made by Councilmember Gosiak, seconded by Councilmember Knafla to authorize posting the Police Administrative Specialist position within the American Federation of State, County and Municipal Employees, Council 65, as required by the Labor Agreement; should no one apply or be qualified, further authorize the posting to all employees and the general public; and should an internal candidate apply and be qualified, authorize the posting of that position within the required union, and to all employees and general public. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

## 10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS AND COMMITTEES**

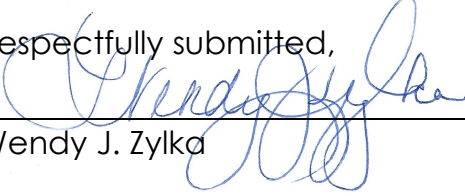
### 11. **ANNOUNCEMENTS**

Council President Hircock announcement that the Planning Commission will be holding five public hearings on May 10, 2021, at 6:30 p.m. via Zoom video conference as allowed under Minnesota Statute 13D.021, which include: amending the City Code regarding food trucks; accessory structure eaves; portable storage units; separate residential zoning requirements; and zoning of 17502 Haven Road.

12. **ADJOURNMENT**

Council President Hircock adjourned the meeting at 7:54 p.m.

Respectfully submitted,

  
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Wendy J. Zylka