

**SPECIAL WORK SESSION CITY COUNCIL MEETING ~ DECEMBER 7, 2020**

1. **CALL TO ORDER**

The special work session City Council meeting of the City of Little Falls was called to order by Council President Hircock on Monday, December 7, 2020, at 6:30 p.m. via Zoom video conference under Minnesota Statutes 13D.021, due to the COVID-19 health pandemic. Councilmembers Knafla, Liljegren, Lundberg, Storlie, Hanson, Gosiak, Council President Hircock, and Mayor Zylka were present. It was determined there was a quorum.

2. **PUBLIC FORUM**

*Temporarily suspended.*

3. **BILLS DISCUSSION**

None.

4. **CONSENT AGENDA ITEMS DISCUSSION**

None.

5. **COUNCIL INFORMATIONAL ONLY ITEMS**

a. **COVID-19 Response, Licenses Fee On Sale Liquor** – Finance Officer Kasella reviewed a proposal to refund the 2020 On Sale Liquor license holders one month (i.e. \$250) of their license fee due to Governor Walz’s Executive Order closing bars and restaurants for four weeks. This item is on the regular agenda for consideration.

b. **Wastewater Construction Project Updates** – Colin Marcusen, Project Engineer from Short Elliott Hendrickson, and Public Works Director/Engineer Kimman reviewed the work change directives of the Wastewater construction project and that a change order including the directives will be forthcoming at a future meeting for consideration. No action taken.

The construction observation report was also received on the project for October 2020.

c. **Update Shields Property Administrative Appeal** – City Attorney Harrington reported that the Administrative Hearing Officer, Kristine Erickson, upheld the Administrative Offenses for nuisance/hazardous property at 715 Northeast Fifth Street and that it will now go to the Courts. No action taken.

d. **Equipment Replacement Schedule, Streets and Parks** – Public Works Director/Engineer Kimman reviewed the updated equipment replacement schedule for the equipment within the Streets and Parks Division. No action taken.

e. **Budget and Levies** – City Administrator Radermacher and Finance Officer Kasella reviewed the proposed budget and levies for 2021. No action taken.

f. **Other**

1. Councilmember Gosiak stated he would like an area of Tenth Street Southwest to be marked as “no parking”.


6. **CONSTITUENT MESSAGES**

a. Councilmembers Lundberg reported receiving a request to make the alley between First and Kidder Streets Southeast one-way. She further stated she believed northbound would be best.

7. **ADJOURNMENT**

Council President Hircock adjourned the meeting at 7:17 p.m.

Respectfully submitted,

  
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Lori Kasella