

REGULAR CITY COUNCIL MEETING ~ SEPTEMBER 21, 2020

1. CALL TO ORDER

The regular City Council meeting of the City of Little Falls was called to order by Council President Hircock on Monday, September 21, 2020, at 7:30 p.m. via Zoom video conference under Minnesota Statute 13D.021, due to the COVID-19 health pandemic. On a roll call Councilmembers Knafla, Liljegren, Lundberg, Storlie, Hanson, Gosiak, Council President Hircock, and Mayor Zylka were present. It was determined there was a quorum.

2. APPROVAL OF AGENDA

Motion was made by Councilmember Liljegren, seconded by Councilmember Knafla to approve the agenda of September 21, 2020, as presented. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

3. APPROVAL OF MINUTES

Motion was made by Councilmember Knafla, seconded by Councilmember Storlie to approve the City Council minutes of the special work session meeting of September 8, 2020; and the regular meeting of September 8, 2020; as presented. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

4. APPROVAL OF BILLS

Motion was made by Councilmember Storlie, seconded by Councilmember Hanson to approve the bills totaling \$494,249.21 for check numbers 103348 through 103441. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

5. AWARDS, DONATIONS, PRESENTATIONS AND PROCLAMATIONS

6. CONSENT AGENDA

Motion was made by Councilmember Gosiak, seconded by Councilmember Storlie to take the following action on Consent Agenda items a. through h.:

- a. Received and placed on file the Animal Control report of August 2020; and
- b. Received and placed on file the Fire report for August 2020; and
- c. Received and placed on file the Heritage Preservation Commission minutes for September 2020; and
- d. Received and placed on file the Planning Commission minutes for September 2020; and
- e. Received and placed on file the Police report for August 2020; and
- f. Received and placed on file the Public Works report August 2020; and
- g. Approved the 2AM On Sale Liquor license renewal as requested by CMC Holdings LLC dba Beer Belly's Bar and Grill, 118 Southeast First Street, contingent upon approval of the Police Chief and the Minnesota Department of Public Safety, Alcohol and Gambling Enforcement Division; and
- h. Received and placed on file the Wastewater report for August 2020.

On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

7. PUBLIC HEARINGS AND LETTINGS

a. Public Hearings

1. Resolution 2020-63, Adopt Final Assessment Roll, Public Improvement 383 –

Council President Hircock opened a scheduled public hearing at 7:35 p.m. to consider the adoption of the final assessment roll for Public Improvement 383, (i.e. 2020 improvement projects). Public Works Director/Engineer Kimman presented the affidavit of publication and reviewed the improvements and the application for deferral of assessment process for those individuals who are 65 years of age or older or handicapped meeting income guidelines; or those individuals who qualify under active military as defined in Minnesota Statute Section 190.05. As the City Council meeting and public hearing were conducted via Zoom video conference, the City Hall Conference Room was equipped with a laptop computer and telephone for individuals who wished to object to the assessments or to ask

questions. No one asked questions. Council President Hircock closed the public hearing at 7:41 p.m. Councilmember Hanson then introduced and moved for the adoption of Resolution 2020-63, a Resolution Adopting the Final Assessment Roll for Public Improvement 383. Councilmember Lundberg seconded the motion for adoption. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Council President Hircock then declared said Resolution 2020-63 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted.

2. **Resolution 2020-64, Adopt Final Assessment Roll, Public Improvement 386** –

Council President Hircock opened a scheduled public hearing at 7:43 p.m. to consider the adoption of the final assessment roll for Public Improvement 386, (i.e. Sunrise Addition 3). Public Works Director/Engineer Kimman presented the affidavit of publication and reviewed the improvements and the application for deferral of assessment process for those individuals who are 65 years of age or older or handicapped meeting income guidelines; or those individuals who qualify under active military as defined in Minnesota Statute Section 190.05. As the City Council meeting and public hearing were conducted via Zoom video conference, the City Hall Conference Room was equipped with a laptop computer and telephone for individuals who wished to object to the assessments or to ask questions. No one asked questions. Council President Hircock closed the public hearing at 7:48 p.m. Councilmember Hanson then introduced and moved for the adoption of Resolution 2020-64, a Resolution Adopting the Final Assessment Roll for Public Improvement 386. Councilmember Lundberg seconded the motion for adoption. On a roll call vote; Ayes: Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, Gosiak, and Knafla. Nays: none. Council President Hircock then declared said Resolution 2020-64 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted.

b. **Lettings**

1. **CableCast and Camcorder Equipment, Great River TV** – Motion was made by Councilmember Storlie, seconded by Councilmember Hanson to authorize the request from Great River TV and awarded the low quotation of \$10,395 from Tightrope Media Systems, Minneapolis, for CBL-VIOLITE 600 and CBL-CGPlayer; and \$1,498 from B&H Photo Video and Digital Equipment, New York, NY, for a Sony HXR-NX100 Full HD NXcam Camcorder, all for use by Great River Television for Public Access Channel 180, to be charged to the Cable Fund. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

8. **OLD BUSINESS**

a. **Recommendation of Heritage Preservation Commission, Extension of Loan/Grant, Never Too Late, LLC** – Motion was made by Councilmember Lundberg, seconded by Councilmember Knafla to accept the recommendation of the Heritage Preservation Commission and authorized the extension of up to 12 months or receipt of insurance payment whichever comes first, as requested by Never Too Late, LLC/One Fifteen Properties, Inc., dba West Side Bar for the loan/grant with the City. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

b. **Weyerhaeuser House, Roof Repairs** – Motion was made by Councilmember Hanson, seconded by Councilmember Lundberg to accept the recommendation of staff and authorized a Capital Improvement Commitment of up to \$85,000 to the Friends of Linden Hill for the roof repairs to the Weyerhaeuser house, to be paid by the Equipment Fund. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

9. **NEW BUSINESS**

a. **Recommendations, Heritage Preservation Commission Loans/Grants**

1. **Brick Wall Repair, Purple Carrot Market** – Motion was made by Councilmember Storlie, seconded by Councilmember Liljegren to accept the recommendation of the Heritage Preservation Commission and authorized a loan for the brick wall repairs of \$15,000 to the Purple Carrot Market for their building at 53 East Broadway, under Policy No. 31, Heritage Preservation Commission Loan/Grant Criteria, (i.e. 30% grant 60% loan and 10% owner equity. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

2. **Roof Repair, Vacuum Cleaner Outlet** – Motion was made by Councilmember Liljegren, seconded by Councilmember Knafla to accept the recommendation of the Heritage Preservation Commission and authorized a loan to make roof repairs of \$15,900 to John Roufs owner of Vacuum Cleaner Outlet for his building at 117 Northeast First Street, under Policy No. 31, Heritage Preservation Commission Loan/Grant Criteria, (i.e. 30% grant 60% loan and 10% owner equity), and further accepted the façade easement on said property. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

b. **Planning Commission Recommendation, Final Plat, Sunrise Addition 3** – Motion was made by Councilmember Gosiak, seconded by Councilmember Knafla to accept the recommendation of the Planning Commission and approved the final plat of Sunrise Addition 3 contingent upon the trail easement between Lots 3 and 10, Block 2. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

c. **Agreement, Morrison County** – Motion was made by Councilmember Storlie, seconded by Councilmember Gosiak to authorize the execution of an Agreement with Morrison County for the proposed reconstruction of Fourth Street Southeast. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

d. **Application for Display of Fireworks License, Independent School District 482 and Pyrotechnic Display Inc., Homecoming** – Motion was made by Councilmember Hanson, seconded by Councilmember Lundberg to approve the Application for Display of Fireworks Permit as requested by Independent School District 482 and Pyrotechnic Display Inc., Clear Lake, to hold a display on October 2, 2020, from the baseball field along Eleventh Street Southeast, contingent upon the appropriate paperwork and insurance being provided; and approval is granted by the Fire and Police Chiefs. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

e. **Post Groundskeeper Positions, Golf Course** – Motion was made by Councilmember Liljegren, seconded by Councilmember Hanson to authorize the posting for up to four groundskeepers at the Golf Course; and further authorized hiring said groundskeepers and confirmation by the City Council at the next City Council meeting. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

10. CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS AND COMMITTEES

11. ANNOUNCEMENTS

12. ADJOURNMENT

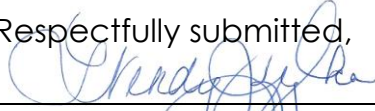
Council President Hircock recessed the meeting at 8:18 p.m. to go into a scheduled closed meeting.

Motion was made by Councilmember Hanson, seconded by Councilmember Knafla to close the meeting at 8:20 p.m. pursuant to Minnesota Statue 13D.03, Subdivision 1(a), to discuss labor negotiations with City Administrator Radermacher and Human Resources Director Payne. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

Motion was made by Councilmember Knafla, seconded by Councilmember Gosiak to reopen the meeting at 9:01 p.m. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

Council President Hircock adjourned the meeting at 9:02 p.m.

Respectfully submitted,



Wendy J. Zylka