

REGULAR CITY COUNCIL MEETING ~ AUGUST 17, 2020

1. CALL TO ORDER

The regular City Council meeting of the City of Little Falls was called to order by Council President Hircock on Monday, August 17, 2020, at 7:30 p.m. via Zoom video conference under Minnesota Statute 13D.021, due to the COVID-19 health pandemic. On a roll call Councilmembers Knafla, Liljegren, Lundberg, Storlie, Hanson, Gosiak, Council President Hircock, and Mayor Zylka were present. It was determined there was a quorum.

2. APPROVAL OF AGENDA

Council President Hircock amended the agenda by adding item 6.k. Motion was made by Councilmember Storlie, seconded by Councilmember Gosiak to approve the agenda of August 17, 2020, as amended. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

3. APPROVAL OF MINUTES

Motion was made by Councilmember Knafla, seconded by Councilmember Liljegren to approve the City Council minutes of the special work session meeting of August 3, 2020; the regular meeting of August 3, 2020; and the closed meeting of August 3, 2020, as presented. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

4. APPROVAL OF BILLS

Motion was made by Councilmember Gosiak, seconded by Councilmember Lundberg to approve the bills totaling \$2,539,203.41 for check numbers 103129 through 103241. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

5. AWARDS, DONATIONS, PRESENTATIONS AND PROCLAMATIONS

a. Presentations

1. **Oath of Office, Jillian Robinson** – Mayor Zylka gave the oath of office to Patrol Officer Jillian Robinson. Patrol Officer Catlin was not available.

b. Award

1. **Minnesota Pollution Control Agency Inflow/Infiltration Study Grant, Wastewater** – Motion was made by Councilmember Hanson, seconded by Councilmember Storlie to accept the Environmental Assistance Climate Adaptation Grant for the Inflow/Infiltration Study from the Minnesota Pollution Control Agency by the Wastewater Division. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

6. CONSENT AGENDA

Motion was made by Councilmember Gosiak, seconded by Councilmember Knafla to take the following action on Consent Agenda items a. through k.:

- a. Received and placed on file the Animal Control report for July 2020; and
- b. Approved to the Minnesota Charitable Gambling Control Agency, the Application for Exempt Permit as requested by the Little Falls Fire Department Relief Association to hold their annual raffle on December 1, 2020, at the station located at 314 Northeast First Street, and further waived any waiting period; and
- c. Received and placed on file the Economic Development Authority minutes for July 2020; and
- d. Received and placed on file the Heritage Preservation Commission minutes for June and August 2020; and
- e. Received and placed on file the Morrison County Animal Humane Society's Reviewed Financial Statements dated December 31, 2019; and
- f. Received and placed on file the Planning Commission minutes of August 2020; and
- g. Received and placed on file the Police report for July 2020; and
- h. Received and placed on file the Recycling report for June 2020; and
- i. Received and placed on file the Wastewater report for July 2020; and
- j. Received and placed on file the Water report for July 2020; and

k. Approved to the Minnesota Charitable Gambling Control Board, the Application for Exempt Permit date change of the approved Morrison County Ducks Unlimited raffle from August 14, 2020, to August 21, 2020, with no waiting period.

On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Lettings**

1. **Surface Improvements, Thirteenth Avenue Northeast, Anderson Brothers**

Construction – Motion was made by Councilmember Storlie, seconded by Councilmember Lundberg to award the low bid of \$221,201.30 from Anderson Brothers Construction Company, Brainerd, for the surface improvements to Thirteenth Avenue Northeast, to be charged to the Permanent Improvement Revolving Fund and reimbursed by our State Aid Funds. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

8. **OLD BUSINESS**

a. **Stop Sign Petition, Twelfth Street Southwest at Third Avenue Southwest** – Motion was made by Councilmember Lundberg, seconded by Councilmember Gosiak to accept the recommendation of the Public Works Director/Engineer and Police Chief and denied the request for a stop on Twelfth Street Southwest at Third Avenue Southwest, as it does not meet standards under Policy 38, Through Streets and Stop Signs Plan. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

9. **NEW BUSINESS**

a. **Recommendation of Interview Committee, Nicole Roddy, Lead Clubhouse**

Attendant – Motion was made by Councilmember Hanson, seconded by Councilmember Storlie to accept the recommendation of the Interview Committee and appoint Nicole Roddy as a Lead Clubhouse Attendant at the Golf Course, at Grade 3, Step 1, \$12.10 per hour, on the part-time salary schedule, effective August 18, 2020. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

b. **Resolution 2020-49, Call for Public Hearing, Adopt Final Assessment Roll, Public Improvement 383** – Councilmember Hanson introduced and moved for the adoption of Resolution 2020-49, a Resolution Calling for a Public Hearing on the Adoption of the Final Assessment Roll for Public Improvement 383 for September 21, 2020, at 7:30 p.m. via Zoom video conference. Councilmember Gosiak seconded the motion for adoption. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, Gosiak. Nays: none. Council President Hircock then declared said Resolution 2020-49 to have received the unanimous vote of the entire City Council and the same to have been passed, approved, and adopted.

c. **Resolution 2020-50, Call for Public Hearing, Adopt Final Assessment Roll, Public Improvement 386** – Councilmember Lundberg introduced and moved for the adoption of Resolution 2020-50, a Resolution Calling for a Public Hearing on the Adoption of the Final Assessment Roll for Public Improvement 386 for September 21, 2020, at 7:30 p.m. via Zoom video conference. Councilmember Knafla seconded the motion for adoption. On a roll call vote; Ayes: Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, Gosiak, and Knafla. Nays: none. Council President Hircock then declared said Resolution 2020-50 to have received the unanimous vote of the entire City Council and the same to have been passed, approved, and adopted.

d. **Resolution 2020-51, Accept Petition and Order Feasibility Report, Oak Street** – Councilmember Liljegren introduced and moved for the adoption of Resolution 2020-51, a Resolution Accepting a Petition and Ordering a Feasibility Report on the Proposed Surface and/or Utility Improvements to Oak Street. Councilmember Lundberg seconded the motion for adoption. On a roll call vote; Ayes: Lundberg, Zylka, Hircock, Storlie, Hanson, Gosiak, Knafla, and Liljegren. Nays: none. Council President Hircock then declared said Resolution 2020-51 to have received the unanimous vote of the entire City Council and the same to have been passed, approved, and adopted.

e. **Resolution 2020-52, Submittal of COVID-19 Relief Partnership Emergency Funding, Sourcewell, Fire and Police** – Councilmember Knafla introduced and moved for the adoption of Resolution 2020-52, a Resolution Authorizing the Submittal of a COVID-19 Relief

Partnership Emergency Funding Grant to Sourcewell for TVs and Webcams for the Fire and Police Departments at a total of \$4,986.42. Councilmember Lundberg seconded the motion for adoption. On a roll call vote; Ayes: Zylka, Hircock, Storlie, Hanson, Gosiak, Knafla, Liljegren, and Lundberg. Nays: none. Council President Hircock then declared said Resolution 2020-52 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted.

f. **Planning Commission Recommendations**

1. **Resolution 2020-53, Variance of Lot Size, Sunrise Addition 3, J & M Developers** –

Motion was made by Councilmember Gosiak to accept the recommendation of the Planning Commission and introduced and moved for the adoption of Resolution 2020-53, a Resolution Adopting Findings of Fact and Reasons for Approval of the Variance Application from J & M Developers for Lot Size within Sunrise Addition 3. Councilmember Knafla seconded the motion for adoption. On a roll call vote; Ayes: Hircock, Storlie, Hanson, Gosiak, Knafla, Liljegren, Lundberg, and Zylka. Nays: none. Council President Hircock then declared said Resolution 2020-53 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted.

2. **Preliminary Plat, Sunrise Addition 3** –

Motion was made by Councilmember Lundberg, seconded by Councilmember Storlie to accept the recommendation of the Planning Commission and approved the Preliminary Plat of Sunrise Addition 3 as presented dated July 6, 2020. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

g. **Resolution 2020-54, Support of Bonding Bill** –

Councilmember Gosiak introduced and moved for the adoption of Resolution 2020-54, a Resolution Supporting the Legislature Pass a Bonding Bill. Councilmember Storlie seconded the motion for adoption. On a roll call vote; Ayes: Storlie, Hanson, Gosiak, Knafla, Liljegren, Lundberg, Zylka, and Hircock. Nays: none. Council President Hircock then declared said Resolution 2020-54 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

h. **Show Request, LaVerne Bzdok, September 13, 2020** –

Motion was made by Councilmember Gosiak, seconded by Councilmember Hanson to approve an Application for a Show License as requested by LaVerne Bzdok to hold a show at Maple Island Park on September 13, 2020, from 2:00 p.m. to 4:00 p.m. On a roll call vote; Ayes: Lundberg, Hircock, and Hanson. Nays: Knafla, Liljegren, Zylka, Storlie and Gosiak. Motion failed.

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS AND COMMITTEES**

a. Councilmember Storlie updated the City Council on the recent Community Services Advisory Board meeting he attended.

11. **ANNOUNCEMENTS**

a. Councilmember Gosiak updated the City Council of the Camp Ripley Veteran State Trail.

b. Mayor Zylka announced that Congressman Stauber will be at the Little Falls/Morrison County Airport to meet with the Airport Commission on a grant they received for improvements.

c. Public Works Director/Engineer Kimman updated the City Council on the construction projects.

12. **ADJOURNMENT**

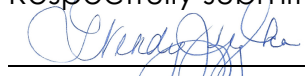
Council President Hircock recessed the meeting at 8:19 p.m. to go into a scheduled closed meeting.

Motion was made by Councilmember Gosiak, seconded by Councilmember Knafla to close the meeting at 8:20 p.m. pursuant to Minnesota Statue 13D.05, Subdivision 3(a), to evaluate the performance of the City Administrator. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

Motion was made by Councilmember Hanson, seconded by Councilmember Liljegren to reopen the meeting at 9:16 p.m. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

Council President Hircock adjourned the meeting at 9:16 p.m.

Respectfully submitted,



Wendy J. Zylka