

REGULAR CITY COUNCIL MEETING ~ JULY 20, 2020

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hircock on Monday, July 20, 2020, at 7:30 p.m. via Zoom video conference under Minnesota Statute 13D.021, due to the Covid-19 health pandemic. On a roll call Councilmembers Knafla, Liljegren, Lundberg, Storlie, Hanson, Gosiak, Council President Hircock, and Mayor Zylka were present. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Motion was made by Councilmember Knafla, seconded by Councilmember Gosiak to approve the agenda of July 20, 2020, as presented. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Liljegren, seconded by Councilmember Storlie to approve the City Council minutes of the special work session meeting of July 6, 2020, as presented; the regular meeting of July 6, 2020, as amended; and the closed meeting of July 6, 2020, as presented. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Storlie, seconded by Councilmember Knafla to approve the bills totaling \$292,937.52 for check numbers 102948 through 103046. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS AND PROCLAMATIONS**

6. **CONSENT AGENDA**

Motion was made by Councilmember Gosiak, seconded by Councilmember Storlie to take the following action on Consent Agenda items a. through l.:

- a. Received and placed on file the Animal Control report for June 2020; and
- b. Approved an Application for Exempt Permit to the Minnesota Charitable Gambling Control Board as requested by Morrison County Ducks Unlimited to allow a raffle at the Golf Course, One Edgewater Drive, on August 14, 2020, and further waived any waiting period; and
- c. Received and placed on file the Fire report for June 2020; and
- d. Received and placed on file the Morrison County Attorney's Prosecution report for May and June 2020; and
- e. Approved the use of Le Bourget Park and a Show License as requested by the Little Falls Convention and Visitors Bureau on August 20, 2020, contingent upon the appropriate paperwork, insurance listing the City as additional insured, and fees are provided; approval is granted by the Fire and Police Chiefs; Covid-19 safety precautions are taken; and they clean up after the event; and
- f. Received and placed on file the Planning Commission minutes of July 2020; and
- g. Received and placed on file the Police report for June 2020; and
- h. Received and placed on file the Public Works report for June 2020; and
- i. Received and placed on file the Recycling report for May 2020; and
- j. Accepted the resignation of Brett Czajkowski as a Lead Clubhouse Attendant at the Golf Course effective July 8, 2020; and
- k. Received and placed on file the Wastewater Treatment report for June 2020; and
- l. Received and placed on file the Water Treatment report for June 2020.

On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Lettings**

1. **Workstation, Staples, Police** – Motion was made by Councilmember Storlie, seconded by Councilmember Lundberg award the quotation of \$5,909.42 for a workstation and \$1,213.41 for enhanced installation, for a total cost of \$7,122.83, through Sourcewell purchasing, from Staples, Orlando, FL, for the Sergeant's office, to be charged to the Equipment Fund. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

8. **OLD BUSINESS**

9. **NEW BUSINESS**

a. **Interview Panel Recommendations, Fire**

1. **Appoint Duane Doble Paid On Call Assistant Fire Chief** – Motion was made by Mayor Zylka, seconded by Councilmember Lundberg to accept the recommendation of the Interview Panel and appointed Duane Doble to the Paid On Call Assistant Fire Chief position, effective July 21, 2020. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

2. **Appoint Brent Ambuehl, Bryan Flahave, Scott Mackissock and Andrew LeBlanc** – Motion was made by Councilmember Knafla, seconded by Councilmember Storlie to accept the recommendation of the Interview Panel and appointed Brent Ambuehl, Bryan Flahave, Scott Mackissock and Andrew LeBlanc to the Paid On Call Fire Captains positions, effective July 21, 2020. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

b. **Leave of Absence Extension, Daniel Kuchinski** – Motion was made by Mayor Zylka, seconded by Councilmember Gosiak to accept the recommendation of the City Attorney and Human Resources Director, and authorized the leave of absence requested by Daniel Kuchinski, through September 15, 2020, and further rejected contributing to his health insurance while he is on said extended leave. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Hanson, and Gosiak. Nays: Storlie. Motion carried.

c. **Petition, Stop Sign** – Motion was made by Councilmember Lundberg, seconded by Councilmember Storlie to receive a petition requesting the installation of stop signs on Twelfth Street Southwest at Third Avenue Southwest stopping north/south bound traffic, instructed staff to verify signatures, and further forward to the Public Works Director/Engineer and Police Chief to review and report back with a recommendation. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

d. **Resolution 2020-46, Approve Plans and Specifications, Public Improvement 383** – Councilmember Gosiak introduced and moved for the adoption of Resolution 2020-46, a Resolution Approving the Plans and Specification for Public Improvement 383, [i.e. surface and or utility improvements on Esther Place from a point approximately 230 feet northerly of Eleventh Avenue Southeast to Tenth Avenue Southeast, Block 6, Country Club Addition], and Directed Staff to Complete said Project. Councilmember Lundberg seconded the motion for adoption. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Council President Hircock then declared said Resolution 2020-46 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted.

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS AND COMMITTEES**

11. **ANNOUNCEMENTS**

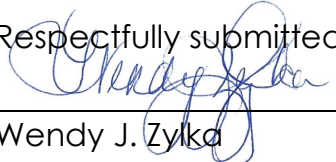
a. Mayor Zylka announced that the Economic Development Authority's Covid-19 Loan/Grant applications will end July 29, 2020, at 4:30 p.m.

b. Councilmember Gosiak updated the City Council on the Camp Ripley Veterans State Trail.

12. **ADJOURNMENT**

Council President Hircock adjourned the meeting at 8:06 p.m.

Respectfully submitted,



Wendy J. Zylka