

REGULAR CITY COUNCIL MEETING ~ JULY 6, 2020

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hircock on Monday, July 6, 2020, at 7:30 p.m. via Zoom video conference under Minnesota Statute 13D.021, due to the Covid-19 health pandemic. On a roll call Councilmembers Knafla, Liljegren, Lundberg, Storlie, Hanson, Gosiak, Council President Hircock, and Mayor Zylka were present. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Motion was made by Councilmember Hanson, seconded by Councilmember Knafla to approve the agenda of July 6, 2020, as presented. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Storlie, seconded by Councilmember Lundberg to approve the City Council minutes of the special work session meeting of June 15, 2020; and the regular meeting of June 15, 2020; and the recessed meeting of June 22, 2020, as presented. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Knafla, seconded by Councilmember Storlie to approve the bills totaling \$484,043.18 for check numbers 102832 through 102947. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS AND PROCLAMATIONS**

a. **Proclamation**

1. **Think Local Month** – Mayor Zylka proclaimed July 2020 as Think Local Month.

6. **CONSENT AGENDA**

Motion was made by Councilmember Gosiak, seconded by Councilmember Liljegren to take the following action on Consent Agenda items a. through i.:

- a. Received and placed on file the City' 2019 Audited Financial Statement; and
- b. Received and placed on file the Airport Commission minutes of June 2020; and
- c. Approved Deferral of Assessment 2020D for Public Improvement 375; and
- d. Received and placed on file the Economic Development Authority minutes of June 2020; and
- e. Declined to Waive the monetary limits on municipal tort liability insurance with the League of Minnesota Cities Insurance Trust; and
- f. Received and placed on file the Little Falls Fire Department Relief Association's 2019 Reviewed Financial Statement; and
- g. Received and placed on file the Police report for May 2020; and
- h. Received and placed on file the Public Works report for May 2020; and
- i. Approved a Temporary On Sale Liquor License as requested by the Friends of Linden Hill, Inc., for a fundraising event to be held on their property at 608 Highland Avenue on October 3, 2020, contingent upon the appropriate paperwork, insurance and fees being provided, and approval is granted by the Police Chief and the Minnesota Department of Public Safety, Alcohol and Gambling Enforcement Division.

On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Public Hearing**

1. **Resolution 2020-41, Order in Public Improvement 383, Surface and/or Utility Improvements, Block 6, Country Club Addition** – Council President Hircock opened a scheduled public hearing at 7:37 p.m. to consider ordering in surface and/or utility improvements to Block 6, Country Club Addition. Public Works Director/Engineer Kimman provided the affidavit of publication, reviewed the proposed improvements, deferral of

assessments for those who apply that are 65 years of age or older or handicapped meeting income guidelines and military personnel as defined in Minnesota Statute 190.05. Asking questions were: David Cox, 1106 Call Place; Mark Erickson, 1100 Call Place; Wade Notsch, 61 Southeast Eleventh Avenue; Melissa Notsch, 61 Southeast Eleventh Avenue; and Joshua Hofmann, 1001 Hilton Road. Council President Hircock closed the public hearing at 8:00 p.m. Mayor Zylka introduced and moved for the adoption of Resolution 2020-41, a Resolution Ordering in Surface and/or Utility Improvements on Esther Place from a point approximately 230 feet northerly of Eleventh Avenue Southeast to Tenth Avenue Southeast, under Public Improvement 383. Councilmember Hanson seconded the motion for adoption. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Council President Hircock then declared said Resolution 2020-41 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted.

b. **Lettings**

1. **Toro HDX-D Sprayer, MTI Distributing, Golf** – Motion was made by Councilmember Storlie, seconded by Councilmember Hanson to ratify and confirm the purchase of a 2019 Toro HDX-D Sprayer, 2WD Heavy-Duty Diesel utility vehicle, 200 gallon spray tank, from MTI Distributing, Brooklyn Center, through Sourcewell, at \$41,700 plus \$3,075.38 sales tax, totaling \$44,775.38, for the Golf, to be charged to the Golf Equipment Fund. On a roll call vote; Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: Lundberg. Motion carried.

2. **2020 Surface Improvements, Knife River, Public Improvement PIR** – Motion was made by Councilmember Liljegren, seconded by Councilmember Knafla to award the low bid of \$222,401 from Knife River Corporation-North Central, Sauk Rapids, for the 2020 surface improvement areas as presented, to be charged to Public Improvement PIR. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

8. **OLD BUSINESS**

a. **Resolution 2020-43, Intent to Sell Bonds, Public Improvement 383** – Councilmember Knafla introduced and moved for the adoption of Resolution 2020-43, a Resolution Establishing Procedures Relating to Compliance with Reimbursement Bond Regulations under the Internal Revenue Service [Intent to Sell Bonds], for Public Improvement 383 [i.e. 2020 improvement projects]. Councilmember Storlie seconded the motion for adoption. On a roll call vote; Ayes: Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, Gosiak, and Knafla. Nays: none. Council President Hircock then declared said Resolution 2020-43 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

b. **Resolution 2020-44, Intent to Sell Bonds, Public Improvement 386** – Councilmember Storlie introduced and moved for the adoption of Resolution 2020-44, a Resolution Establishing Procedures Relating to Compliance with Reimbursement Bond Regulations under the Internal Revenue Service [Intent to Sell Bonds], for Public Improvement 386 [i.e. Sunrise Addition 3 project]. Councilmember Hanson seconded the motion for adoption. On a roll call vote; Ayes: Lundberg, Zylka, Hircock, Storlie, Hanson, Gosiak, Knafla, and Liljegren. Nays: none. Council President Hircock then declared said Resolution 2020-44 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted.

9. **NEW BUSINESS**

a. **Resolution 2020-42, Declare Surplus and Transfer, Morrison County** – Councilmember Hanson introduced and moved for the adoption of Resolution 2020-42, a Resolution Declaring Certain Property Excess and Authorizing the Transfer of Said Property to Morrison County for their Social Services Department. Councilmember Lundberg seconded by the motion for adoption. On a roll call vote; Ayes: Zylka, Hircock, Storlie, Hanson, Gosiak, Knafla, Liljegren, and Lundberg. Nays: none. Council President Hircock then declared said Resolution 2020-42 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted.

b. **Golf Improvements** – Motion was made by Councilmember Gosiak, seconded by Councilmember Hanson to approve the following improvements to the golf course, with staff completing the work: resurfacing tee boxes at a cost not to exceed \$7,000 for materials; hole 16 renovations at a cost not to exceed \$4,100 in materials; and stump removal at a cost not to exceed \$2,700 in materials; all to be charged to the Golf

Equipment Fund. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

c. **Resolution 2020-45, Provide for Issuance of \$2,640,000 in General Obligation Permanent Improvement Revolving Fund Bonds, Series 2020A** – Councilmember Knafla introduced and moved for the adoption of Resolution 2020-45, a Resolution Providing for the Issuance of \$2,640,000 in General Obligation Permanent Improvement Revolving Fund Bonds, Series, 2020A, Pledging for the Security Thereof Special Assessments and Levying a Tax for the Payment Thereof for Public Improvement 375, [Trunk Highway 27]. Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Hircock, Storlie, Hanson, Gosiak, Knafla, Liljegren, Lundberg, and Zylka. Nays: none. Council President Hircock then declared said Resolution 2020-45 to have the unanimous vote of the City Council and the same to have been duly passed, approved, and adopted.

10. CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS AND COMMITTEES

11. ANNOUNCEMENTS

a. Council President Hircock thanked golf employees as the course looks great.

12. ADJOURNMENT

Council President Hircock recessed the meeting at 8:59 p.m. to a scheduled closed meeting.

Motion was made by Councilmember Hanson, seconded by Councilmember Lundberg to close the meeting at 9:00 p.m. pursuant to Minnesota Statute 13D.03[b] to discuss labor negotiations strategy/development. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

Motion was made by Councilmember Gosiak, seconded by Councilmember Liljegren to reopen the meeting at 9:31 p.m. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

13. ADJOURNMENT

Council President Hircock adjourned the meeting at 9:32 p.m.

Respectfully submitted,



Wendy J. Zylka