

REGULAR CITY COUNCIL MEETING ~ JUNE 15, 2020; AND
RECESSED CITY COUNCIL MEETING ~ JUNE 22, 2020

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hircock on Monday, June 15, 2020, at 7:30 p.m. via Zoom video conference under Minnesota Statute 13D.021, due to the Covid-19 health pandemic. On a roll call Councilmembers Knafla, Liljegren, Lundberg, Hanson, Gosiak, Council President Hircock and Mayor Zylka were present. Councilmember Storlie was absent. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Motion was made by Councilmember Knafla, seconded by Councilmember Hanson to approve the agenda of June 15, 2020, as presented. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Hanson, and Gosiak. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Liljegren, seconded by Councilmember Lundberg to approve the City Council minutes of the special work session meeting of June 1, 2020; and the regular meeting of June 1, 2020, as presented. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Hanson, and Gosiak. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Gosiak seconded by Councilmember Knafla to approve the bills totaling \$2,936,528.03 for check numbers 102743 through 102831. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Hanson, and Gosiak. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS AND PROCLAMATIONS**

a. **Award**

1. **State Historic Preservation Grant, CAMP Program, Heritage Preservation Commission** – Motion was made by Councilmember Hanson, seconded by Councilmember Knafla to accept Certified Local Government Grant award from the State Historic Preservation Office for the Commission Assistance Mentoring Program [CAMP] for \$7,000 that the Heritage Preservation Commission applied for. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Hanson, and Gosiak. Nays: none. Motion carried.

b. **Presentation**

1. **2020 Camp Ripley Update** – Brigadier General Lowell Kruse of Camp Ripley gave a presentation on their 2019 economic impact, accomplishments, COVID-19 efforts, environmental programs and oversight, community outreach, and the 2020 training schedule. No action taken.

6. **CONSENT AGENDA**

Motion was made by Councilmember Gosiak, seconded by Councilmember Hanson to take the following action on Consent Agenda items a. through j.:

- a. Received and placed on file the Airport Commission minutes of May 2020; and
- b. Received and placed on file the Animal Control report for May 2020; and
- c. Approved a Permanent Structure Sale of Firework License as by Walmart for their store at 15091 Northeast Eighteenth Street, beginning June 16 through December 31, 2020, contingent upon the appropriate paperwork, insurance and fees being provided, and approval is granted by the Fire and Police Chiefs; and
- d. Received and placed on file the Economic Development Authority minutes of May 2020; and
- e. Received and placed on file the Fire report for May 2020; and
- f. Received and placed on file the Housing and Redevelopment Authority minutes for June 2020; and
- g. Received and placed on file the Planning Commission minutes for June 2020; and
- h. Received and placed on file the Recycling report for January through April 2020; and

- i. Received and placed on file the Wastewater report for May 2020; and
- j. Received and placed on file the Water report for May 2020.

On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Hanson, and Gosiak. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Lettings**

1. **Crosswind Runway Project, Little Falls/Morrison County Airport, Kraemer Trucking and Excavating** – Motion was made by Councilmember Knafla, seconded by Councilmember Lundberg to accept the recommendation of our engineers KLJ and awarded the low bid of \$1,375,979.85 from Kraemer Trucking and Excavating, Inc., Cold Spring, for the Construction of the Crosswind Runway and Runway Lighting at the Little Falls/Morrison Airport, contingent upon the State and Federal Grant Funding being secured, charged to the Project. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Hanson, and Gosiak. Nays: none. Motion carried.

2. **Lime Sludge Residual Plan, Request for Proposals, Short Elliott Hendrickson** – Motion was made by Councilmember Hanson, seconded by Councilmember Lundberg to accept the recommendation of the Review Committee and approved the Request for Proposal received from Short Elliott Hendrickson, St. Cloud, at a cost not to exceed \$18,575 to conduct a Lime Sludge Residual Management Plan for the Water facility, to be charged to the Water Improvement Fund. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Hanson, and Gosiak. Nays: none. Motion carried.

8. **OLD BUSINESS**

9. **NEW BUSINESS**

a. **Fire Department**

1. **Mike LeMieur Retirement, Paid On Call Firefighter** – Motion was made by Councilmember Gosiak, seconded by Councilmember Knafla to accept the letter of retirement from Mike LeMieur as a Paid On Call Firefighter effective July 1, 2020, from the Fire Department, thanked him for this 30 years of service to our community, and further wished him well. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Hanson, and Gosiak. Nays: none. Motion carried.

2. **Authorization to Post, Assistant Fire Chief** – Motion was made by Councilmember Hanson, seconded by Councilmember Liljegren to authorize the posting of an Assistant Fire Chief position within the Fire Department to fill the vacancy left by the recent retirement, effective July 1, 2020. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Hanson, and Gosiak. Nays: none. Motion carried.

b. **Internship Agreement, Stone Conley and Sourcewell** – Motion was made by Councilmember Hanson, seconded by Councilmember Lundberg to authorize the execution of a Sourcewell Internship Funding Agreement which provides for a paid internship for Stone Conley, which was previously unpaid, beginning June 19, 2020, for nine weeks. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Hanson, and Gosiak. Nays: none. Motion carried.

c. **Resolution 2020-40, Authorization to Submit Grant, Defense Community Infrastructure Pilot Program, United States Department of Defense** – Councilmember Knafla introduced and moved for the adoption of Resolution 2020-40, a Resolution Authorizing the Submittal of a Defense Community Infrastructure Pilot Program Grant Application to the United States Department of Defense, Office of Economic Adjustment, for the Construction of a Childcare Facility. Councilmember Lundberg seconded the motion for adoption. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Hanson, and Gosiak. Nays: Storlie [absent]. Council President Hircock then declared said Resolution 2020-40 to have received the majority vote of the City Council and the same to have been duly passed, approved, and adopted.

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS AND COMMITTEES**

11. **ANNOUNCEMENTS**

12. **ADJOURNMENT**

Council President Hircock recessed the meeting at 8:26 p.m. to Monday, June 22, 2020, at 1:00 p.m., among other items, the City Council will discuss the appeal request from Cody Shields.

1. **CALL TO ORDER**

The recessed City Council meeting from June 15, 2020, was called to order by Council President Hircock on Monday, June 22, 2020, at 1:00 p.m. via Zoom video conference under Minnesota Statute 13D.021, due to the Covid-19 health pandemic. On a roll call Councilmembers Knafla, Lundberg, Storlie, Hanson, Gosiak, Council President Hircock and Mayor Zylka were present. Councilmember Liljegren was absent. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Council President Hircock amended the agenda by adding item 3.f.1. Motion was made by Councilmember Storlie, seconded by Councilmember Gosiak to approve the agenda of the recessed meeting of June 22, 2020, as amended. On a roll call vote; Ayes: Knafla, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

3. **NEW BUSINESS, CONTINUED**

d. **Cody Shields Nuisance Property Appeal, 715 Northeast Fifth Street** – City Attorney Alissa Harrington reviewed the prior citation and corrective action letters sent to the property owner of 715 Northeast Fifth Street; as well as the appeal notification from Cody Shields that was received after the deadline and that Public Works Director/Engineer Kimman and Police Captain Johnson met with Mr. Shields to review the required corrective actions and the time frame to which the corrective actions must be completed. Mr. Cody again appealed the ordinances violations for which this meeting was recessed to address. Public Works Director/Engineer Kimman reviewed that he provided Mr. Shields with the information to call into the City Council meeting and that if he preferred that a computer would be set up and available for him to use to participate in the meeting at City Hall. Mr. Shields did not appear for the appeal. Following discussions, motion was made by Mayor Zylka, seconded by Councilmember Knafla to proceed with the abatement of the property located at 715 Northeast Fifth Street as provided in the City Ordinance Violations notice of May 20, 2020, as the appeal by Mr. Shields was late and the property owners has received ample time to make the required corrective actions. On a roll call vote; Ayes: Knafla, Lundberg, Zylka Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

e. **COVID-19 Preparedness Plan** – City Administrator Radermacher and Human Resources Director Payne review the City's COVID-19 Preparedness Plan. Following discussions, motion was made by Councilmember Gosiak, seconded by Councilmember Storlie to adopt the City of Little Falls COVID-19 Preparedness Plan as presented. On a roll call vote; Ayes: Knafla, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

f. **Other**

1. **Roger and Louise Walter, Property Claim** – City Administrator Radermacher reviewed that the City received correspondence from Minnesota Power that they would pay 2/3 of the repair costs of the damage they caused at the Roger and Louise Walter property located 1014 South Lindbergh Drive during the recent trail improvement project. Following discussions, motion was made by Councilmember Gosiak, seconded by Mayor Zylka to approve paying 1/3 the cost not to exceed amount of \$3,350.20 of the damages sustained to the property located at 1014 South Lindbergh Drive during the trail improvement project, contingent upon a Letter of Release being executed by the Walters and received by the City. On a roll call vote; Ayes: Knafla, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

4. **ANNOUNCEMENTS**

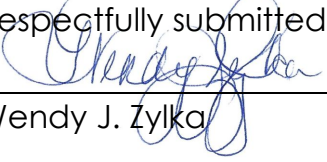
a. Councilmember Lundberg reviewed a resident's concern with dead tadpoles in Maple Island Park.

b. Councilmember Storlie announced that Community Services youth programs will be starting.

5. **ADJOURNMENT**

Council President Hircock adjourned the meeting at 1:56 p.m.

Respectfully submitted,



Wendy J. Zylka