

REGULAR CITY COUNCIL MEETING ~ JUNE 1, 2020

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hircock on Monday, June 1, 2020, at 7:30 p.m. via Zoom video conference under Minnesota Statute 13D.021, due to the Covid-19 health pandemic. On a roll call; Councilmembers Knafla, Liljegren, Lundberg, Storlie, Hanson, Gosiak, Council President Hircock, and Mayor Zylka were present. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Motion was made by Councilmember Lundberg, seconded by Councilmember Storlie to approve the agenda of June 1, 2020, as presented. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Knafla, seconded by Councilmember Liljegren to approve the City Council minutes of the special work session of May 18, 2020; the regular meeting of May 18, 2020; and the emergency special meeting of May 28, 2020, as presented. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Gosiak, seconded by Councilmember Storlie to approve the bills totaling \$464,385.24 for check numbers 102659 through 102742. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS**

6. **CONSENT AGENDA**

Motion was made by Councilmember Hanson, seconded by Councilmember Gosiak to take the following action on Consent Agenda items a. through g.:

a. Received and placed on file the Airport Commission minutes of February, March, and April 2020; and

b. Approved to the Minnesota Charitable Gambling Control Board, the updated Application to Exempt Permit requested by Holy Family Church for their bingo and raffle request from June 14, 2020, to September 20, 2020, with no waiting period; and

c. Received and placed on file the Building report for March, April, and May 2020; and

d. Received and placed on file the Park, Recreation and Tree Board minutes of February and May 2020; and

e. Received and placed on file the Planning Commission minutes of February, April, and May 2020; and

f. Received and placed on file the Police report for April 2020; and

g. Received and placed on file the Public Works report for April 2020.

On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Public Hearing**

1. **Resolution 2020-26, Adopt Final Assessment Roll, Public Improvement 375**

[continued from April 6, 2020] – Council President Hircock reopened the continued public hearing from April 6, 2020, at 7:35 p.m. to consider the adoption of the final assessment roll for surface and/or utility improvements on Trunk Highway 27 and adjacent areas under Public Improvement 375. Public Works Director/Engineer Kimman presented the affidavit of publication and reviewed the improvements and the application for deferral of assessment process for those individuals who are 65 years of age or older or handicapped meeting income guidelines; or those individuals who qualify under active military as defined in Minnesota Statute Section 190.05. As the City Council meeting and public

hearing were conducted via Zoom video conference, the City Hall conference room was equipped with a laptop computer and telephone for individuals who wished to objection to the assessments or to ask questions. No one asked questions. Council President Hircock closed the public hearing at 7:54 p.m. Councilmember Hanson then introduced and moved for the adoption of Resolution 2020-26, a Resolution Adopting the Final Assessment Roll for Public Improvement 375. Councilmember Knafla seconded the motion for adoption. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Council President Hircock then declared said Resolution 2020-26 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted.

b. **Lettings**

1. **Resolution 2020-36, Award Bid, Larson Excavating, Public Improvement 383** – Councilmember Gosiak introduced and moved for the adoption of Resolution 2020-36, a Resolution Awarding the Low Bid of \$879,749.44 from Larson Excavating, Holdingford, for the Surface and/or Utility Improvements of Public Improvement 383, [2020 projects]. Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, Gosiak, and Knafla. Nays: none. Council President Hircock then declared said Resolution 2020-36 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted.

2. **Resolution 2020-37, Award Bid, Ryan Contracting Co., Public Improvement 386** – Councilmember Storlie introduced and moved for the adoption of Resolution 2020-37, a Resolution Awarding the Low Bid of \$852,493.40 from Ryan Contracting Co., Elko New Market, for the Surface and/or Utility Improvements Public Improvement 386, [Sunrise Addition 3]. Councilmember Hanson seconded the motion for adoption. On a roll call vote; Ayes: Lundberg, Zylka, Hircock, Storlie, Hanson, Gosiak, Knafla, and Liljegren. Nays: none. Council President Hircock then declared said Resolution 2020-37 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted.

3. **Bulk Garbage and Appliance Clean Up Day, City Sanitary Service** – Motion was made by Councilmember Liljegren, seconded by Councilmember Hanson to award the low overall quotation of \$7,403 from City Sanitary Service, Little Falls, for the bulk garbage and appliance clean up, to be completed no later than August 10, 2020, to be charged to the SCORE Grant. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

8. **OLD BUSINESS**

a. **Chickens, Residential Zoned Districts** – City Administrator Radermacher reviewed possible items to address in an ordinance should the City Council wish to move forward on allowing “urban chicken” in residential zoned districts within the City. Following discussion, it was the consensus of the City Council to move forward and allow urban chickens. On a roll call vote; Ayes: Hircock, Hanson, and Gosiak. Nays: Knafla, Liljegren, Lundberg, Zylka, and Storlie. Item failed to proceed.

9. **NEW BUSINESS**

a. **Randy Kalis, Resignation from Paid On Call Firefighter, Fire Department** – Motion was made by Councilmember Gosiak, seconded by Councilmember Knafla to accept the resignation of Randy Kalis from Fire Department as a Paid On Call Firefighter, effective June 2, 2020, thanked him for his many years of service to our community, and wished him well in his future endeavors. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

b. **Airport Commission Recommendations**

1. **Resolution 2020-35, Approve Amendment 01, Airport Maintenance and Operation Grant Contract, Minnesota Department of Transportation** – Motion was made by Councilmember Knafla to accept the recommendation of the Airport Commission and introduced and moved for the adoption of Resolution 2020-35, a Resolution Approving Amendment 01 to Grant Agreement for Airport Maintenance and Operation Number 1033507 with the Minnesota Department of Transportation. Councilmember Lundberg seconded the motion for adoption. On a roll call vote; Ayes: Zylka, Hircock, Storlie, Hanson, Gosiak, Knafla, Liljegren, and Lundberg. Nays: none. Council President Hircock then declared said Resolution 2020-35 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted.

2. **Task Order 8, KLJ Engineering, Construction Administration, Crosswind Runway Project** – Motion was made by Councilmember Storlie, seconded by Councilmember Hanson to accept the recommendation of the Airport Commission, and approved Task Order 8 with KLJ Engineering, Fargo, ND, in the amount not to exceed \$342,147.52, for the construction management of the crosswind runway project at the Little Falls/Morrison County Airport, to be charged to the Project. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

c. **Grant Submittal, CenterPoint Energy Community Safety Program, Carbon Monoxide Detectors, Fire and Police Departments** – Motion was made by Councilmember Hanson, seconded by Councilmember Knafla to authorize the submittal of a Community Safety Grant application to CenterPoint Energy, for carbon monoxide testers at an estimated cost of \$4,500 for the Fire and Police Departments, and should said grant be awarded, further authorized the execution of all documents necessary to obtain said funds, with the required match to be charged \$1,740 Fire and \$510 Police Budgets. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

d. **Developer's Agreement, J & M Developers, Sunrise Addition 3** – Motion was made by Councilmember Storlie, seconded by Councilmember Liljegren to approve the Developer's Agreement with Michael and Jodi Corrow and Gerald and Gloria Thomes, dba J & M Developers, for the surface and/or utility improvements to Sunrise Addition 3. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

e. **Resolution 2020-34, Accept Feasibility Report and Call for Public Hearing, Surface and/or Utility Improvements, Block 6, Country Club Addition** – Councilmember Storlie introduced and moved for the adoption of Resolution 2020-34, a Resolution Accepting the Feasibility Report and Calling for a Public Hearing on the Proposed Surface and Utility Improvement within Block 6, Country Club Addition. Councilmember Lundberg seconded the motion for adoption. On a roll call vote; Ayes: Hircock, Storlie, Hanson, Gosiak, Knafla, Liljegren, Lundberg, and Zylka. Nays: none. Council President Hircock then declared said Resolution 2020-34 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted.

f. **Resolution 2020-38, Provide for Competitive Negotiated Sale of General Obligation PIR Fund Bonds, Public Improvement 375** – Councilmember Gosiak introduced and moved the adoption of Resolution 2020-38, a Resolution Providing for the Competitive Negotiated Sale of \$2,640,000 in General Obligation Permanent Improvement Revolving [PIR] Fund Bonds, Series 2020A, for Public Improvement 375 [Trunk Highway 27 Project]. Councilmember Storlie seconded the motion for adoption. On a roll call vote; Ayes: Storlie, Hanson, Gosiak, Knafla, Liljegren, Lundberg, Zylka, and Hircock. Nays: none. Council President Hircock then declared said Resolution 2020-38 to have received the unanimous vote of the City Council and the same to have been duly passed, approved, and adopted.

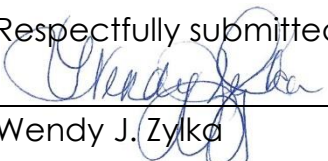
g. **Resolution 2020-39. Temporary Outdoor Dining Permit, Minnesota Department of Transportation** – Councilmember Knafla introduced and moved for the adoption of Resolution 2020-39, a Resolution Authorizing the Execution of a Temporary Outdoor Dining Permit with the Minnesota Department of Transportation. Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Hanson, Gosiak, Knafla, Liljegren, Lundberg, Zylka, Hircock, and Storlie. Nays: none. Council President Hircock then declared said Resolution 2020-39 to have received the unanimous vote of the entire City Council.

10. **ANNOUNCEMENTS**

11. **ADJOURNMENT**

Council President Hircock adjourned the meeting at 8:35 p.m.

Respectfully submitted,



Wendy J. Zylka