

REGULAR CITY COUNCIL MEETING ~ MAY 18, 2020

1. CALL TO ORDER

The regular City Council meeting of the City of Little Falls was called to order by Council President Hircock on Monday, May 18, 2020, at 7:30 p.m. via Zoom video conference under Minnesota Statute 13D.021, due to the Covid-19 health pandemic. On a roll call Councilmembers Knafla, Liljegren, Lundberg, Storlie, Hanson, Gosiak, Council President Hircock and Mayor Zylka were present. It was determined there was a quorum.

2. APPROVAL OF AGENDA

Council President Hircock amended the agenda by adding 9.g. Motion was made by Councilmember Knafla, seconded by Councilmember Hanson to approve the agenda of May 18, 2020, as amended. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

3. APPROVAL OF MINUTES

Motion was made by Councilmember Storlie, seconded by Councilmember Liljegren to approve the City Council minutes of the special work session meeting of May 4, 2020; and the regular meeting of May 4, 2020, as presented. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

4. APPROVAL OF BILLS

Motion was made by Councilmember Storlie, seconded by Councilmember Knafla to approve the bills totaling \$489,408.86 for check numbers 102559 through 102658. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

5. AWARDS, DONATIONS, PRESENTATIONS AND PROCLAMATIONS

a. Proclamation

1. **Little Falls Community Schools, Class of 2020** – Mayor Zylka proclaimed May 15 through May 24, 2020, a Time of Appreciation for the Dedication of the Little Falls Community High School Class of 2020.

6. CONSENT AGENDA

Motion was made by Councilmember Gosiak, seconded by Councilmember Storlie to take the following action on Consent Agenda items a. through f.:

a. Received and placed on file the Animal Control report for April 2020; and

b. Approved to the Minnesota Charitable Gambling Control Board, St. Mary's Parish request to change their previously approved raffle from June 28, 2020, to September 6, 2020; and

c. Received and placed on file the Fire report for April 2020; and

d. Received and placed on file the Morrison County Attorney's Prosecution report for March and April 2020; and

e. Received and placed on file the Wastewater report for April 2020; and

f. Received and placed on file the Water report for April 2020.

On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

7. PUBLIC HEARINGS AND LETTINGS

8. OLD BUSINESS

a. **Resilient Communities, Regional Sustainable Development Partnership Grant, University of Minnesota, Natural Resource Based Wayfinding and Signage Plan** – Motion was made by Councilmember Storlie, seconded by Councilmember Lundberg to authorize the submittal of a Regional Sustainable Development Partnership Resilient Community Project Grant application to the University of Minnesota to assist the City with a Wayfinding Signage Plan. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

9. **NEW BUSINESS**

a. **Golf Interview Committee Recommendations**

1. **Amanda Hanson, Lead Clubhouse Attendant; Andrew Poster, Groundskeeper** – Motion was made by Councilmember Knafla, seconded by Councilmember Gosiak to accept the recommendations of the Interview Committee and appointed returning seasonal Golf employees Amanda Hanson as Lead Clubhouse Attendant at Pay Grade 3, Step 2, \$12.37 per hour; and Andrew Poster as Groundskeeper at Pay Grade 2, Step 2 at \$11.25 per hours, both effective May 19, 2020. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, and Gosiak. Nays: none. Abstention: Hanson. Motion carried.

2. **Brett Czajkowski and Landon Johnson, Lead Clubhouse Attendants** – Motion was made by Councilmember Storlie, seconded by Councilmember Liljegren to accept the recommendations of the Interview Committee and appointed Brett Czajkowski and Landon Johnson as Seasonal Lead Clubhouse Attendants at Pay Grade 3, Step 1, \$12.10 per hour, effective May 19, 2020. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

3. **Jeff Udy, Nick Abbott, Ryan Stuckmayer and Nathan Boser** – Motion was made by Councilmember Hanson, seconded by Councilmember Knafla to accept the recommendations of the Interview Committee and appointed Jeffery Udy, Nick Abbott, Ryan Stuckmayer, and Nathan Boser as Seasonal Groundskeepers at Grade 2, Step 1, \$11.00 per hour, effective May 19, 2020. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

b. **Police Interview Committee Recommendations**

1. **Derrick Nagorski, Promote to Sergeant** – Motion was made by Councilmember Storlie, seconded by Councilmember Hanson to accept the recommendation of the Interview Committee and appointed Derrick Nagorski, Police Sergeant, at Pay Grade 10, Step 3, \$33.71, effective May 19, 2020. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

2. **Jullian Robinson, Fulltime Patrol Officer** – Motion was made by Councilmember Storlie, seconded by Councilmember Lundberg to accept the recommendation of the Interview Committee and appointed Jullian Robinson a fulltime Patrol Officer, effective May 19, 2020, at Pay Grade 9, Step 1, \$28.28 per hour; contingent upon her passing the background investigation, physical, and drug/alcohol testing. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

3. **Mitchell Morse and Samuel Catlin, Part-time Patrol Officers** – Motion was made by Councilmember Storlie, seconded by Councilmember Lundberg to accept the recommendations of the Interview Committee and appointed Mitchell Morse and Samuel Catlin as part-time Patrol Officers, effective May 19, 2020, at \$25.45 per hour; contingent upon them passing the background investigation, physical, and drug/alcohol testing. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

4. **Authorize Additional Part-time Patrol Officer Position** – Motion was made by Councilmember Hanson, seconded by Councilmember Storlie to accept the recommendation of the Interview Committee and approved filling up to three part-time patrol officer positions. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

5. **Zachariah Gowens, Part-time Patrol Officer** – Motion was made by Councilmember Hanson, seconded by Councilmember Storlie to accept the recommendation of the Interview Committee and appointed Zachariah Gowens as part-time Patrol Officer effective May 19, 2020, at \$25.45 per hour; contingent upon passing the background investigation, physical, and drug/alcohol testing. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

c. **Planning Commission Recommendations**

1. **Americans with Disabilities Act [ADA] Transition Plan** – Motion was made by Councilmember Gosiak, seconded by Councilmember Liljegren to accept the recommendation of the Planning Commission and adopted the Americans with

Disabilities Act [ADA] Transition Plan, dated June 2020, as presented. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

2. **Use of City Property, Chris Anderson** – Motion was made by Mayor Zylka, seconded by Councilmember Storlie to accept the recommendation of the Planning Commission and denied the request from Christopher Anderson to use City property abutting his property located at 17767 Carter Lane. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, and Gosiak. Nays: Hanson. Motion carried.

d. **Fellowship, Emily Reno, Leadership for America** – Motion was made by Councilmember Gosiak, seconded by Councilmember Knafla to approve a fellowship requested by Emily Reno to assist businesses in identifying resources to receive support from the City and our economic partners; and further authorized the execution of the Agreement for Lead for America Fellowship Services from August 2020 through July 31, 2022; at a cost of \$54,162, with funding from Sourcewell at \$30,720 and the balance (\$23,442) from the Economic Development Authority's budget minus any grants obtained. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

e. **Resolution 2020-33, Submittal of Innovative Funding Grant Application, Sourcewell** – Mayor Zylka introduced and moved for the adoption of Resolution 2020-33, a Resolution Authorizing the Submittal of an Innovative Funding Grant Application to Sourcewell for a Farmer's Market Pavilion within the Downtown. Councilmember Gosiak seconded the motion for adoption. On a roll call vote; Ayes: Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, Gosiak, and Knafla. Nays: none. Council President Hircock then declared said Resolution 2020-33 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

f. **Stone Conley, Administrative Intern** – Motion was made by Councilmember Knafla, seconded by Councilmember Gosiak to approve an unpaid internship as requested by Stone Conley for up to 300 hours beginning May 19 through August 14, 2020; to work remotely on projects with Finance Officer, Human Resources Director, Public Works Director/Engineer, and City Administrator. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

g. **License Fee, On Sale Liquor** – Motion was made by Mayor Zylka, seconded by Councilmember Hanson to prorate the On Sale Liquor license fee for 2020 during the time bars were required to be closed due to Governor Walz's Executive Orders beginning March 17, 2020, refunding those who have paid full license fee that prorated amount and for those who haven't paid their second one-half liquor license fee, credit that amount prorated and also allow the second one-half normally due by May 31, 2020, to no later than June 30, 2020. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

10. CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS AND COMMITTEES

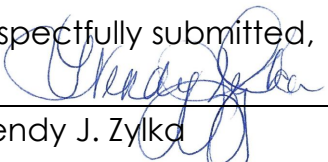
11. ANNOUNCEMENTS

a. Mayor Zylka announced that he contacted several businesses to notify them of the Economic Development Authority's Emergency Covid-19 Loan/Grant funding available.

12. ADJOURNMENT

Council President Hircock adjourned the meeting at 8:32 p.m.

Respectfully submitted,



Wendy J. Zylka