

REGULAR CITY COUNCIL MEETING ~ JANUARY 21, 2020

1. CALL TO ORDER

The regular City Council meeting of the City of Little Falls was called to order by Council Vice President Knafla on Tuesday, January 21, 2020, at 7:30 p.m. in the City Council Chambers at City Hall. Councilmembers Liljegren, Lundberg, Storlie, Gosiak, Council Vice President Knafla and Mayor Zylka were present. Councilmember Hanson and Council President Hircock was absent. It was determined there was a quorum.

2. APPROVAL OF AGENDA

Motion was made by Councilmember Storlie, seconded by Councilmember Liljegren to approve the agenda of January 21, 2020, as presented. Ayes: Knafla, Liljegren, Lundberg, Zylka, Storlie, and Gosiak. Nays: none. Motion carried.

3. APPROVAL OF MINUTES

Motion was made by Councilmember Gosiak, seconded by Councilmember Lundberg to approve the City Council minutes of the special work session meeting of January 6, 2020; and the regular meeting of January 6, 2020, as presented. Ayes: Knafla, Liljegren, Lundberg, Zylka, and Gosiak. Nays: none. Abstention: Storlie. Motion carried.

4. APPROVAL OF BILLS

Motion was made by Councilmember Storlie, seconded by Councilmember Gosiak to approve the bills of December 31, 2019, totaling \$1,284,788.87 for check numbers 101924 through 101960; and bills of January 21, 2020, totaling \$206,828.61 for check numbers 101961 through 102014. Ayes: Knafla, Liljegren, Lundberg, Zylka, Storlie, and Gosiak. Nays: none. Motion carried.

5. AWARDS, DONATIONS, PRESENTATIONS AND PROCLAMATIONS

a. Presentations

1. **Retirement, Anthony Lukasavitz, Volunteer Firefighter** – Mayor Zylka presented Anthony Lukasavitz with a Certificate of Appreciation for his 30 years of services to our community as a firefighter.

2. **2019 Annual Fire Report** – Fire Chief Nieman presented and reviewed and placed on file the annual 2019 Fire Report.

b. Proclamation

1. **Congenital Heart Defect Awareness** – Mayor Zylka proclaimed the week of February 7 through 14, 2020, as Congenital Heart Defect Awareness.

6. CONSENT AGENDA

Motion was made by Councilmember Gosiak, seconded by Councilmember Liljegren to take the following action on Consent Agenda items a. through j.:

a. Received and placed on file the Fire report for December 2019; and

b. Received and placed on file the Heritage Preservation Commission minutes of January 2020; and

c. Received and placed on file the Investment Recap report dated December 31, 2019; and

d. Received and placed on file the Morrison County Attorney's Prosecution report for November and December 2019; and

e. Approved the Chaplaincy Agreement with Morrison County Sheriff's Chaplaincy effective March 1, 2020, through February 28, 2021; and

f. Approved the Application for Parade, Walk/Run as requested by CHI St. Gabriel's Health for their annual Rock n' Run to be held in May 16, 2020, in and around the Belle Prairie Soccer Fields, contingent upon the appropriate paperwork and insurance listing the City's as additional insured, they clean up after the event, and approval is granted by the Police Chief; and

g. Received and placed on file the Public Works report for December 2019; and

h. Received and placed on file the Recycling report for October 2019; and

i. Approved an Application for a Temporary Structure Sale of Fireworks license as requested by American Promotional Events dba TNT Fireworks in the southeast corner of

Walmart's parking lot at 15091 Northeast Eighteenth Street, contingent upon the appropriate paperwork, fee and insurance being provided; and the Fire and Police Chiefs approve; and

- j. Received and placed on file the Wastewater facility report for December 2019.

Ayes: Knafla, Liljegren, Lundberg, Zylka, Storlie, and Gosiak. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Lettings**

1. **2020 Hyundai Santa Fe SE, Inver Grove Hyundai, Administration** – Motion was made by Councilmember Lundberg, seconded by Mayor Zylka to authorize the purchase, off the State bid, of a 2020 Hyundai Santa Fe SE from Inver Grove Hyundai, Inver Grove Heights, at \$25,595.24 plus tax and licensing, and \$233.10 for delivery if needed, for the Administration, to be charged to the Equipment Fund. Ayes: Knafla, Liljegren, Lundberg, Zylka, Storlie and Gosiak. Nays: none. Motion carried.

2. **2020 Ford Police Interceptor Utility, Tenvoorde Ford, Police** – Motion was made by Mayor Zylka, seconded by Councilmember Gosiak to authorize the purchase, off the State bid, of a 2020 Ford Police Interceptor 4 door utility V6 AWD vehicle from Tenvoorde Ford, St. Cloud, at a cost of 33,755.56 for Police, to be charged to the Equipment Fund. Ayes: Knafla, Liljegren, Lundberg, Zylka, Storlie, and Gosiak. Nays: none. Motion carried.

3. **2020 Ford F350 and Truck Box, Street and Parks** – Public Works Director/Engineer Kimman reported that he has stock in Ford Motor Co. Motion was made by Councilmember Storlie, seconded by Mayor Zylka to authorize the purchase, off the State bid, of a 2020 Ford F350 regular cab pickup from Midway Ford Commercial, Roseville, at a cost of \$33,827.72 and a utility dump body, also off the State bid, from Crysteel Truck Equipment, Fridley, at a cost of \$12,325.43, for the Streets and Parks, to be charged to the Equipment Fund. Ayes: Knafla, Liljegren, Lundberg, Zylka, Storlie, and Gosiak. Nays: none. Motion carried.

4. **2020 Ford F450, Utility Box and Crane, Wastewater** – Public Works Director/Engineer Kimman reported that he has stock in Ford Motor Co. Motion was made by Councilmember Storlie, seconded by Councilmember Liljegren to authorize the purchase, off the State bid, of a 2020 Ford F450 regular cab pickup from Midway Ford Commercial, Roseville, at a cost of \$38,730.98, a utility box and crane, also off the State bid, from Truck Utilities, St. Paul, at \$40,903.29, all for Wastewater, to be charged to the Equipment Fund. Ayes: Knafla, Liljegren, Lundberg, Zylka, Storlie, and Gosiak. Nays: none. Motion carried.

5. **2020 GMC Sierra 2500 and Storage Compartment, Ranger Chevrolet, Water Distribution** – Public Works Director/Engineer Kimman reported that he has stock in GMC. Motion was made by Councilmember Liljegren, seconded by Councilmember Lundberg to authorize the purchase, off the State bid, a 2020 GMC Sierra 2500 crew cab pickup from Ranger Chevrolet, Hibbing, at a cost of \$32,276 plus tax and license; and a Decked storage compartment from Central Truck Equipment, St. Cloud, at a cost of \$1,187.40 plus tax; for the Utility Technician/Water Distribution, to be charged to the Water Improvement Fund. Ayes: Knafla, Liljegren, Lundberg, Zylka, Storlie, and Gosiak. Nays: none. Motion carried.

6. **Control Panel Improvements and SCADA Computer and Software Upgrades, In Control, Inc., Water** – Motion was made by Councilmember Gosiak, seconded by Mayor Zylka to approve the quotations from In Control, Inc., Blaine, for the control panel improvement at a cost not exceed \$78,700; and the SCADA computers and software upgrade quotation, at a cost not to exceed \$60,330, for the Water facility, to be charged to the Water Improvement Fund. Ayes: Knafla, Liljegren, Lundberg, Zylka, Storlie, and Gosiak. Nays: none. Motion carried.

8. **OLD BUSINESS**

a. **Consultant Service Contract, GiANT Leadership GiANT Worldwide** – Motion was made by Councilmember Lundberg, seconded by Mayor Zylka to authorize the execution of the Consultant Service Contract with Rynell Schock for the GiANT Leadership Development program through GiANT Worldwide. Ayes: Knafla, Liljegren, Lundberg, Zylka, Storlie, and Gosiak. Nays: none. Motion carried.

9. NEW BUSINESS

a. **Amend Housing Inspection Agreement, Sadusky Renovations, Inc.** – Motion was made by Councilmember Gosiak, seconded by Councilmember Storlie to approve the Amendment to the Housing Inspection Services Agreement to increase the hourly rate of pay to \$42.50 with Sadusky Renovations, Inc. Ayes: Knafla, Liljegren, Lundberg, Zylka, Storlie, and Gosiak. Nays: none. Motion carried.

b. **Heritage Preservation Commission Recommendations**

1. **Century Homes Update, Range Printing** – Motion was made by Councilmember Liljegren, seconded by Councilmember Storlie to accept the recommendation of the Heritage Preservation Commission and awarded the quotation of \$2,091.45 from Range Printing, Little Falls, to update the Century Home book, to be charged to the Heritage Preservation Budget. Ayes: Knafla, Liljegren, Zylka, Storlie, and Gosiak. Nays: none. Abstention: Lundberg. Motion carried.

2. **Policy No. 73, Historic Sign Promotion Program** – Motion was made by Councilmember Storlie, seconded by Councilmember Lundberg to accept the recommendation of the Heritage Preservation Commission and adopted Policy No. 73, Heritage Preservation Commission's Historic Sign Promotion Program. Ayes: Knafla, Liljegren, Lundberg, Zylka, Storlie, and Gosiak. Nays: none. Motion carried.

c. **Part-time Patrol Officer, Advertise, Police** – Motion was made by Councilmember Gosiak, seconded by Mayor Zylka to authorize the advertisement to fill up to two part-time Patrol Officer positions following the procedures as we have for open positions. Ayes: Knafla, Liljegren, Lundberg, Zylka, Storlie, and Gosiak. Nays: none. Motion carried.

d. **Resolution 2020-05, Support Legislative Authorization, Local Option Sales Tax** – Mayor Zylka introduced and moved for the adoption of Resolution 2020-05, a Resolution Supporting the Authority to Impose a Local Sales Tax to Fund Special Capital Improvements, a Community Recreational Facility. Councilmember Lundberg seconded the motion for adoption. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Storlie, and Gosiak. Nays: Hircock [absent] and Hanson [absent]. Council Vice President Knafla then declared said Resolution 2020-05 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

e. **Resolution 2020-06, Accept Feasibility Report and Call for Public Hearing, Surface and/or Utility Improvements, Public Improvement 386** – Councilmember Storlie introduced and moved for the adoption of Resolution 2020-06, a Resolution Accepting the Feasibility Report and Calling for a Public Hearing on the Proposed Surface and/or Utility Improvements within the Proposed Sunrise Addition 3, Public Improvement 386. Mayor Zylka seconded the motion for adoption. On a roll call vote; Ayes: Liljegren, Lundberg, Zylka, Storlie, Gosiak, and Knafla. Nays: Hircock [absent] and Hanson [absent]. Council Vice President Knafla then declared said Resolution 2020-06 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

f. **Resolution 2020-07, Joint Powers Agreement, State of Minnesota, National Incident Based Reporting System** – Mayor Zylka introduced and moved for the adoption of Resolution 2020-07, a Resolution Approving a Joint Powers Agreement with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension, National Incident Based Report System Swift Contract Number 171294. Councilmember Gosiak seconded the motion for adoption. On a roll call vote; Ayes: Lundberg, Zylka, Storlie, Gosiak, Knafla, and Liljegren. Nays: Hircock [absent] and Hanson [absent]. Council Vice President Knafla then declared said Resolution 2020-07 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

g. **Zoning Ordinance, Little Falls/Morrison County Joint Airport Zoning Board** – Motion was made by Councilmember Storlie, seconded by Councilmember Liljegren to concur with the Little Falls/Morrison County Joint Airport Zoning Board on the adoption of the Little Falls/Morrison County Airport Zoning Ordinance, as amended January 8, 2020. Ayes: Knafla, Liljegren, Lundberg, Zylka, Storlie, and Gosiak. Nays: none. Motion carried.

10. CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS AND COMMITTEES

11. ANNOUNCEMENTS

- a. Mayor Zylka reviewed this recent meeting with Congressman Pete Stauber.
- b. Council Vice President Knafla announced upcoming OurTown 56345 Visioning Sessions.
- c. Police Chief Schirmers announced and the Cities of Pierz and Little Falls and Morrison County received and destroyed 520 pounds of pharmaceuticals.

12. ADJOURNMENT

Council Vice President Knafla adjourned the meeting at 8:38 p.m.

Respectfully submitted,

Wendy J. Zylka