

REGULAR CITY COUNCIL MEETING ~ DECEMBER 2, 2019

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hircock on Monday, December 2, 2019, at 7:30 p.m. in the City Council Chambers at City Hall. Councilmembers Knafla, Liljegren, Storlie, Hanson, Gosiak, Council President Hircock and Mayor Zylka were present. Councilmember Lundberg was absent. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Motion was made by Councilmember Hanson, seconded by Councilmember Storlie to approve the agenda of December 2, 2019, as presented. Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Knafla, seconded by Mayor Zylka to approve the City Council minutes of the special work session meeting of November 18, 2019; and the regular meeting of November 18, 2019, as presented. Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Gosiak, seconded by Councilmember Storlie to approve the bills totaling \$336,833.33 for check numbers 101709 through 101770. Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS AND PROCLAMATIONS**

6. **CONSENT AGENDA**

Motion was made by Councilmember Storlie, seconded by Mayor Zylka to take the following action on Consent Agenda items a. through e.:

a. Approved the 2020 annual licenses as presented contingent upon the appropriate paperwork, insurances and fees being provided, and approval is granted by the Fire and Police Chiefs, as necessary, all obligations to the City and all taxes, [i.e. property taxes, sales taxes, etc.], are current, and approval is granted by the Minnesota Department of Public Safety, Alcohol and Gambling Enforcement Division, as appropriate; and

b. Received and placed on file the Airport Commission minutes for October 2019; and

c. Received and placed on file the Building report for October 2019; and

d. Received and placed on file the Community Services Advisory Board minutes of September 2019; and

e. Approved an Application for Display of Fireworks as requested by the Little Falls Lions Club to allow a display at the Little Falls Golf Course on December 15, 2019, beginning at 8:00 p.m., contingent upon the appropriate paperwork, insurance listing the City as additional insured, and approval is granted by the Fire and Police Chief.

Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Public Hearing**

1. **Budget Informational Meeting** – Council President Hircock opened a scheduled public hearing at 7:33 p.m. on the proposed 2020 proposed budget. City Administrator Radermacher reviewed the proposed levy, housing and redevelopment authority levy, budget and the capital improvement plan. No questions were asked. Council President Hircock closed the public informational meeting at 8:01 p.m.

b. **Lettings**

1. **SmartFLOE Systems with SmartRain and Services, SmartCover Monitoring System, Wastewater** – Motion was made by Councilmember Storlie, seconded by Mayor Zylka to authorize the purchase of SmartFLOE Systems with SmartRain and Service, from SmartCover Sewer Monitoring Systems, at a cost of \$20,000 for the Wastewater facility, to be charged to the Wastewater Improvement Fund. Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

8. **OLD BUSINESS**

a. **Ordinance No. 21, Seventh Series, Amend City Code Chapter 4, Section 4.20, K. Critical Water Deficiency** [Introduced 11/18/19] – Councilmember Knafla moved for the adoption of Ordinance No. 21, Seventh Series, an Ordinance Establishing Procedures for Critical Water Deficiency as declared by the Governor. Councilmember Hanson seconded the motion for adoption. On a roll call vote; Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: Lundberg [absent]. Council President Hircock then declared said Ordinance No. 21 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

9. **NEW BUSINESS**

a. **Office Hours Change, City Hall** – Motion was made by Councilmember Storlie, seconded by Councilmember Liljegren to authorize the change in office hours for City Hall to Monday through Friday from 8:00 a.m. to 4:30 p.m., effective January 2, 2020. Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

b. **Recommendation of Interview Committee, Appoint Jeremy Doroff, Patrol Officer** – Motion was made by Councilmember Storlie, seconded by Councilmember Hanson to accept the recommendation of the Interview Committee and appointed Jeremy Doroff as a Patrol Officer, at Pay Grade 8, Step 1, as per the Labor Agreement of Law Enforcement Labor Services, effective as soon as we are able to complete the required pre-employment testing, [i.e. physical and drug and alcohol testing]. Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

c. **Phase II Environmental Investigation Report, Landmark Environmental, Former CentraSota and City Property** – Motion was made by Councilmember Hanson, seconded by Councilmember Storlie to receive and place on file the Phase II Environmental Investigation of 306, 400, 510 Northeast Fifth Street and 215, 303, 315 Northeast Sixth Street, prepared by Landmark Environmental, LLC, dated November 2019. Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

d. **Planning Commission Recommendations**

1. **Vacation, Public Rights-of-Way, Block 3, Country Club Addition** – Motion was made by Councilmember Gosiak, seconded by Mayor Zylka to receive the Planning Commission recommendation to deny the request to vacate Ninth Avenue Southeast and approve of the request to vacate Tenth Avenue Southeast located easterly of Call Place and the alleyways between Ninth and Tenth Avenues Southeast, all adjacent to Block 3, Country Club Addition. Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

2. **Preliminary Plat, Little Falls Walmart Subdivision** – Motion was made by Councilmember Hanson, seconded by Councilmember Gosiak to accept the recommendation of the Planning Commission and approved the preliminary plat of Little Falls Walmart Subdivision as requested by Little Falls Fleet Supply Inc. Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

e. **Resolution 2019-73, 2020 Levy** – Councilmember Hanson introduced and moved for the adoption of Resolution 2019-73, a Resolution Adopting the 2020 Levy. Councilmember Storlie seconded the motion for adoption. On a roll call vote; Ayes: Liljegren, Zylka, Hircock, Storlie, Hanson, Gosiak, and Knafla. Nays: Lundberg [absent]. Council President Hircock then declared said Resolution 2019-73 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

f. **Resolution 2019-74, 2020 Housing and Redevelopment Authority Levy** – Councilmember Storlie introduced and moved for the adoption of Resolution 2019-74, a Resolution Adopting the 2020 Housing and Redevelopment Authority Levy. Councilmember Knafla seconded the motion for adoption. On a roll call vote; Ayes: Zylka, Hircock, Storlie, Hanson, Gosiak, Knafla, and Liljegren. Nays: Lundberg [absent]. Council President Hircock then declared said Resolution 2019-74 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

g. **Resolution 2019-75, 2020 Budget and Capital Improvement Plan** – Councilmember Liljegren introduced and moved for the adoption of Resolution 2019-75, a Resolution Adopting the 2020 Budget and Capital Improvement Plan. Councilmember Storlie seconded the motion for adoption. On a roll call vote; Ayes: Hircock, Storlie, Hanson, Gosiak, Knafla, Liljegren, and Zylka. Nays: Lundberg [absent]. Council President Hircock then declared said Resolution 2019-75 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

h. **Resolution 2019-71, Establish 2020 Water, Wastewater, Garbage and Recycling Rates** – Councilmember Hanson introduced and moved for the adoption of Resolution 2019-71, a Resolution Adopting the 2020 Water, Wastewater, Storm Water, Garbage and Recycling Rates. Councilmember Storlie seconded the motion for adoption. On a roll call vote; Ayes: Storlie, Hanson, Gosiak, Knafla, Liljegren, Zylka, and Hircock. Nays: Lundberg [absent]. Council President Hircock then declared said Resolution 2019-71 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

i. **Resolution 2019-72, Establish 2020 Fee Schedule** – Councilmember Storlie introduced and moved for the adoption of Resolution 2019-72, a Resolution Establishing the 2020 Fee Schedule. Mayor Zylka seconded the motion for adoption. On a roll call vote; Ayes: Hanson, Gosiak, Knafla, Liljegren, Zylka, Hircock, and Storlie. Nays: Lundberg [absent]. Council President Hircock then declared said Resolution 2019-72 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

j. **Recycling Rules, Amend Recycling Agreement, City Sanitary** – Motion was made by Councilmember Storlie to amend the Amendment to the Recycling Agreement with City Sanitary Commercial, Inc., to extend their contract and rates for five years. There being no second, the motion dies. Motion was then made by Councilmember Hanson, seconded by Councilmember Gosiak to approve the Amendment to the Recycling Agreement which amends the acceptable items and the collection site as presented. Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

10. CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS AND COMMITTEES

11. ANNOUNCEMENTS

a. Councilmember Storlie announced that wreaths will be placed at Minnesota State Veterans Cemetery at Camp Ripley on December 14, 2019.

12. ADJOURNMENT

Council President Hircock adjourned the meeting at 8:35 p.m.

Respectfully submitted,

Wendy J. Zylka