

**REGULAR CITY COUNCIL MEETING ~ NOVEMBER 4, 2019**

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hircock on Monday, November 4, 2019, at 7:30 p.m. in the City Council Chambers at City Hall. Councilmembers Knafla, Liljegren, Lundberg, Storlie, Hanson, Gosiak, and Council President Hircock were present. Mayor Zylka was absent. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Motion was made by Councilmember Liljegren, seconded by Councilmember Storlie to approve the agenda of November 4, 2019, as presented. Ayes: Knafla, Liljegren, Lundberg, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Storlie, seconded by Councilmember Hanson to approve the City Council minutes of the special work session meeting of October 21, 2019; and the regular meeting of October 21, 2019, as presented. Ayes: Knafla, Liljegren, Lundberg, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Gosiak, seconded by Councilmember Knafla to approve the bills totaling \$328,465.07 for check numbers 101553 through 101627. Ayes: Knafla, Liljegren, Lundberg, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS AND PROCLAMATIONS**

a. **Award**

1. **Minnesota Department of Labor and Industry, Minnesota Safety Grant** – Motion was made by Councilmember Hanson, seconded by Councilmember Storlie to receive notice of the award of the Minnesota Safety Grant from the Minnesota Department of Labor and Industry for safety glass at City Hall. Ayes: Knafla, Liljegren, Lundberg, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

6. **CONSENT AGENDA**

Motion was made by Councilmember Storlie, seconded by Councilmember Lundberg to take the following action on Consent Agenda items a. through d.:

a. Received and placed on file the Economic Development Authority minutes of October 2019; and

b. Received and placed on file the Planning Commission minutes of October 2019; and

c. Received and placed on file the Police report for September 2019; and

d. Acknowledged Morrison County's Resolution 2019-75, Revocation of County Road 260 [Riverview from Thirteenth Avenue Northeast to the northerly County Road 76].

Ayes: Knafla, Liljegren, Lundberg, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

8. **OLD BUSINESS**

a. **Local Option Sales Tax, Consultant Agreements**

1. **Consultant Service Contract, Contegrity Group Inc.** – Motion was made by Councilmember Lundberg, seconded by Councilmember Knafla to approve and authorize the execution of a Consultant Service Contract with Contegrity Group Inc., Little Falls, for the "Community Center Planning" project [local option sales tax]. Ayes: Knafla, Liljegren, Lundberg, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

2. **Consultant Service Contract, Wold Architects and Engineers** – Motion was made by Councilmember Lundberg, seconded by Councilmember Liljegren to approve and authorize the execution of a Consultant Service Contract with Wold Architects and Engineers, Saint Paul, for the "Community Center Planning" project [local option sales tax]. Ayes: Knafla, Liljegren, Lundberg, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

b. **Work Change Directive No. 1, Rice Lake Construction Group, Wastewater Project** – Motion was made by Councilmember Storlie, seconded by Councilmember Lundberg to accept the recommendation of SEH and approve Work Change Directive No. 1 for a total deduction of \$9,804 for the electrical and piping modifications and removal of Protecto lining from Rice Lake Construction Group, Deerwood, for the Wastewater Project, to be credited to the Project. Ayes: Knafla, Liljegren, Lundberg, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

9. **NEW BUSINESS**

a. **Recommendation of Interview Committee, Oliver Bridges, Utility Technician** – Motion was made by Councilmember Gosiak, seconded by Councilmember Knafla to accept the recommendation of the Interview Committee and appointed Oliver Bridges to the Utility Technician position at Pay Grade 5, Step 1, of the Labor Agreement of the International Union of Operating Engineers, Local 49, effective as soon we are able to cover an average amount of his current duties as a Park Maintenance Worker. Ayes: Knafla, Liljegren, Lundberg, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

b. **Park Maintenance Worker Position Description Update and Posting** – Motion was made by Councilmember Storlie, seconded by Councilmember Hanson to approve the Park Maintenance Worker position description and authorized the posting within the International Union of Operating Engineers, Local 49, and should no one apply or be qualified for the position, authorized posting to the general public. Ayes: Knafla, Liljegren, Lundberg, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

c. **Paid On-Call Firefighter Position Description Update and Posting** – Motion was made by Councilmember Hanson, seconded by Councilmember Gosiak to approve the Paid On-Call Firefighter position description and authorized the posting for up to eight positions. Ayes: Knafla, Liljegren, Lundberg, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

d. **Petition, Vacate Alley, Ninth and Tenth Avenues Southeast, Block3 , Country Club Addition** – Motion was made by Councilmember Gosiak, seconded by Councilmember Lundberg to receive a petition from Jeff Holmstrom requesting the vacation of the alley in Block 3, Country Club Addition and Ninth and Tenth Avenues Southeast which lie northerly and southerly of Block 3, Country Club Addition; instructed staff to verify signatures, and further forwarded to the Public Works Department for review and a recommendation. Ayes: Knafla, Liljegren, Lundberg, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS AND COMMITTEES**

11. **ANNOUNCEMENTS**

a. Council President Hircock announced the Planning Commission will be holding public hearings on Thursday, November 14, 2019, at 6:30 p.m. in the Council Chambers at City Hall to consider: 1] vacation request of rights-of-way in the area of Block 3, Country Club Addition; and 2] creation of two commercial lots in Noncentral Business District B-2, preliminary plat from Little Falls Fleet Supply Inc.

12. **ADJOURNMENT**

Council President Hircock adjourned the meeting at 7:46 p.m.

Respectfully submitted,

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Wendy J. Zylka