

REGULAR CITY COUNCIL MEETING ~ SEPTEMBER 16, 2019

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hircock on Monday, September 16, 2019, at 7:30 p.m. in the City Council Chambers at City Hall. Councilmembers Knafla, Liljegren, Lundberg, Storlie, Hanson, Gosiak, Council President Hircock and Mayor Zylka were present. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Motion was made by Councilmember Storlie, seconded by Councilmember Liljegren to approve the agenda of September 16, 2019, as presented. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Storlie, seconded by Councilmember Knafla to approve the City Council minutes of the special work session budget meeting of August 28, 2019; the special work session meeting of September 3, 2019; and regular meeting of September 3, 2019, as presented. Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, and Gosiak. Nays: none. Abstention: Lundberg and Hanson. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Hanson, seconded by Councilmember Storlie to approve the bills totaling \$914,809.58 for check numbers 101275 through 101354. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS AND PROCLAMATIONS**

a. **Award**

1. **Minnesota Board of Firefighter Training and Education, Training Funds Award** –

Motion was made by Councilmember Gosiak, seconded by Councilmember Lundberg to receive notice of the award of \$2,688 in Fire Department Training Reimbursement Funds from the Minnesota Board of Firefighter Training and Education. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

b. **Proclamations**

1. **Minnesota Manufacturing Week, October 1 through 7, 2019** – Mayor Zylka proclaimed the week of October 1, 2019, as Minnesota Manufacturing Week.

2. **Pregnancy and Infant Loss Remembrance Day, October 15, 2019** – Mayor Zylka proclaimed October 15, 2019, as Pregnancy and Infant Loss Remembrance Day.

6. **CONSENT AGENDA**

Motion was made by Councilmember Gosiak, seconded by Councilmember Lundberg to take the following action on Consent Agenda items a. through m.:

- a. Received and placed on file the Animal Control report for August 2019; and
- b. Approved to the Minnesota Charitable Gambling Control Board, an Application for Exempt Permit as requested by the Little Falls Fire Department Relief Association to allow for their annual raffle to be held on December 3, 2019, and the Fire Hall, 314 Northeast First Street, and waived any waiting period; and
- c. Received and placed on file the Fire reports for July and August 2019; and
- d. Received and placed on file the Heritage Preservation Commission minutes of September 2019; and
- e. Received and placed on file the Housing and Redevelopment Authority minutes of August 2019; and
- f. Received and placed on file the Planning Commission minutes of August 2019; and
- g. Received and placed on file the Police reports of July and August 2019; and
- h. Received and placed on file the Public Works report for August 2019; and
- i. Received and placed on file the Recycling report for June 2109; and

- j. Approved a Show License as requested by Starry Eyed Brewing, 16757 Northeast Eleventh Street, to allow for a show on September 20 and 21, 2019, at their facility, contingent upon the appropriate paperwork and fees being provided; and approval is granted by the Fire and Police Chiefs; and
- k. Received and placed on file the Wastewater report for August 2019; and
- l. Received and placed on file the Water report for August 2019; and
- m. Received and placed on file the Zoning Administrator's report for September 2019.

Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Public Hearing**

1. **Resolution 2019-57, Vacate Alley, Block 27, Thayer's Addition, Theresa Stand; Recommendation of the Planning Commission** – Council President Hircock opened a scheduled public hearing at 7:38 p.m. to consider a request from Theresa Stang to vacate the alley in Block 27, Thayer's Addition (i.e. between Fourth Avenue Northwest and Fifth Avenue Northwest extended and between Fifth Street Northwest and Sixth Street Northwest extended). Public Works Director/Engineer Kimman presented the affidavit of publication and reviewed the request. Asking questions was: Mary Jo Then, 404 Southwest Fourth Street. Public Works Director/Engineer Kimman reported that the Planning Commission is recommending the City Council vacate said alley. Council President Hircock closed the public hearing at 7:45 p.m. Motion was then made by Councilmember Gosiak to accept the recommendation of the Planning Commission and introduced and moved for the adoption of Resolution 2019-57, a Resolution Vacating the Alley in Block 27, Thayer's Addition. Councilmember Knafla seconded the motion for adoption. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, and Gosiak. Nays: Hanson. Council President Hircock then declared said Resolution 2019-57 to have received the majority vote of the entire City Council and the same to have been duly passed, approved and adopted.

b. **Lettings**

1. **Motor Grader, Ziegler, Inc., Public Works/Streets** – Motion was made by Councilmember Storlie, seconded by Councilmember Hanson to authorize the purchase, off the State bid, of a 2019 Caterpillar 140 motor grader from Ziegler, Inc., Brainerd, at a cost of \$280,775, for the Streets to be charged to the Equipment Fund. Public Works Director/Engineer Kimman reported that he does hold stock in Caterpillar. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

8. **OLD BUSINESS**

a. **Planning Commission Recommendation, Resolution 2019-53, Variance, Construction Garage, Lucas Kingkade** [Sent back to Planning Commission 08-19-19] – Motion was made by Councilmember Gosiak to accept the recommendation of the Planning Commission and introduced and moved for the adoption of Resolution 2019-53, a Resolution Adopting the Findings of Fact and Reasons for Approval of a Variance Requested by Lucas Z. Kingkade and Melony A. Kingkade on their property described in Exhibit A of said Resolution. Councilmember Knafla seconded the motion for adoption. On a roll call vote; Ayes: Liljegren, Lundberg, Zylka, Hircock, Hanson, Gosiak, and Knafla. Nays: Storlie. Council President Hircock then declared said Resolution 2019-53 to have received the majority vote of the entire City Council and the same to have been duly passed, approved and adopted.

9. **NEW BUSINESS**

a. **Groundskeeper, Marcus Roman, Golf Course** – Motion was made by Councilmember Lundberg, seconded by Councilmember Hanson to ratify and confirm the hiring of Marcus Roman as a seasonal groundskeeper at the Golf Course, effective September 9, 2019, at \$9.86 per hour. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

b. **Heritage Preservation Commission Recommendation, Loan/Grant, Great Wall, Roof Repairs** – Motion was made by Councilmember Knafla, seconded by Councilmember Liljegren to accept the recommendation of the Heritage Preservation Commission and approved a \$35,000 loan/grant request from the Great Wall Restaurant, 113 Northeast First Street, under Policy No. 31, Heritage Preservation Commission's Loan/Grant Criteria [Local Funds]. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

c. **Ordinance No. 20, Seventh Series, Grant Cable TV Franchise, Spectrum Mid-America, LLC** – Mayor Zylka introduced Ordinance No. 20, Seventh Series, an Ordinance Granting a Cable TV Franchise to Spectrum Mid-America, LLC, I/k/a Charter Communications, and the confirmation of Adjustments to Service to Public Buildings.

d. **Ordinance No. 20A, Seventh Series, Summary Publication of Ordinance No. 20, Seventh Series, Cable TV Franchise** – Councilmember Knafla introduced Ordinance No. 20A, Seventh Series, an Ordinance Authorizing the Summary Publication of Ordinance No. 20 Regarding Granting Cable TV Franchise.

e. **Resolution 2019-58, Levy Resolution** – Councilmember Gosiak introduced and moved for the adoption of Resolution 2019-58, a Resolution Adopting the 2020 Proposed Levy. Councilmember Storlie seconded the motion for adoption. On a roll call vote; Ayes: Lundberg, Zylka, Hircock, Storlie, Hanson, Gosiak, Knafla, and Liljegren. Nays: none. Council President Hircock then declared said Resolution 2019-58 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

f. **Resolution 2019-59, Housing and Redevelopment Authority Levy Resolution** – Councilmember Lundberg introduced and moved for the adoption of Resolution 2019-59, a Resolution Adopting the 2020 Proposed Housing and Redevelopment Authority Levy. Mayor Zylka seconded the motion for adoption. On a roll call vote; Ayes: Zylka, Hircock, Storlie, Hanson, Gosiak, Knafla, Liljegren, and Lundberg. Nays: none. Council President Hircock then declared said Resolution 2019-59 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

g. **Resolution 2019-60, Budget Resolution** – Councilmember Knafla introduced and moved for the adoption of Resolution 2019-60, a Resolution Adopting the Proposed 2020 Budget. Councilmember Lundberg seconded the motion for adoption. On a roll call vote; Ayes: Hircock, Storlie, Hanson, Gosiak, Knafla, Liljegren, Lundberg, and Zylka. Nays: none. Council President Hircock then declared said Resolution 2019-60 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

h. **Public Informational Meeting, Levies and Budget, December 2019** – Motion was made by Councilmember Gosiak, seconded by Councilmember Hanson to call for a public informational meeting on Monday, December 2, 2019, at 7:30 p.m. in the Council Chambers to review the City's proposed 2020 budget and levies. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

i. **Submittal Rural Initiatives Grant, The Laura Jane Musser Fund** – Motion was made by Councilmember Storlie, seconded by Councilmember Liljegren to authorize the submittal of a Rural Initiatives Grant application to The Laura Jane Musser Fund for \$25,000 to work towards the implementation of the action plan of the Local Foods Local Places group and further authorized the partnership with Five Wings Arts Council and Sprout on the project. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

j. **Up-front Costs, Agreement and Request Reimbursement, National Endowment for the Arts and Five Wings Arts Council, Our Town Project** – Motion was made by Councilmember Storlie, seconded by Councilmember Lundberg to authorize the execution of an agreement with Five Wings Arts Council to up-front costs accrued and eligible costs for the Our Town grant, and further request reimbursement from the Five Wings Arts Council when the grant fund dollars are available, at a total not to exceed \$25,000. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

10. CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS AND COMMITTEES

a. Councilmember Storlie reviewed the Community Services Advisory Board meeting that he attended.

11. ANNOUNCEMENTS

a. Council President Hircock announced a special Planning Commission meeting to be held on Wednesday, September 25, 2019, at 6:30 p.m. in the Council Chambers to consider a variance request from Little Falls Machine.

12. ADJOURNMENT

Motion was made by Councilmember Lundberg, seconded by Councilmember Hanson to recess the regular meeting at 8:39 p.m. to go into a scheduled closed meeting. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

Motion was made by Mayor Zylka, seconded by Councilmember Storlie to close the meeting at 8:39 p.m. pursuant to Minnesota Statute Chapter 13D.03 to discussion labor negotiation strategies. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

Motion was made by Councilmember Knafla, seconded by Councilmember Liljegren to reopen the meeting at 9:12 p.m. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

Council President Hircock adjourned the meeting at 9:13 p.m.

Respectfully submitted,

Wendy J. Zylka