

**REGULAR CITY COUNCIL MEETING ~ SEPTEMBER 3, 2019**

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hircock on Tuesday, September 3, 2019, at 7:30 p.m. in the City Council Chambers at City Hall. Councilmembers Knafla, Liljegren, Storlie, Hanson, Gosiak, Council President Hircock, and Mayor Zylka were present. Councilmember Lundberg was absent. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Motion was made by Councilmember Storlie, seconded by Councilmember Liljegren to approve the agenda of September 3, 2019, as presented. Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Knafla, seconded by Councilmember Storlie to approve the City Council minutes of the special work session meeting of August 19, 2019; and the regular meeting of August 19, 2019, as presented. Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Mayor Zylka, seconded by Councilmember Storlie to approve the bills totaling \$616,531.83 for check numbers 101199 through 101274. Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS AND PROCLAMATIONS**

6. **CONSENT AGENDA**

Motion was made by Councilmember Hanson, seconded by Councilmember Gosiak to take the following action on Consent Agenda items a. through c.:

a. Approved an Application for Parade, Walk/Run as requested/presented by the Lucky Lindy 5.5 Trail Run to be held on September 14, 2019, contingent upon the appropriate paperwork is submitted, they hold the City harmless, approval is granted by the Police Chief, and they clean up after the event; and

b. Received and placed on file the Community Services Advisory Board minutes of June 2019; and

c. Received and placed on file the Building report for July 2019.

Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Public Hearing**

1. **Resolution 2019-55, Vacate Alley, Block 3, Rothwell's Addition, The Overland Group, LLC** – Council President Hircock opened a scheduled public hearing at 7:33 p.m. to consider a request from The Overland Group, LLC, to vacate the alley in Block 3, Rothwell's Addition, (i.e. between Eighth and Ninth Streets Northwest and between Broadway and First Avenues Northwest). Public Works Director/Engineer Kimman presented the affidavit of publication, reviewed the request and reported that the Planning Commission is recommending the approval of said vacation. Council President Hircock closed the public hearing at 7:35 p.m. Motion was made by Councilmember Gosiak to accept the recommendation of the Planning Commission and introduced and moved for the adoption of Resolution 2019-55, a Resolution Authorizing the Vacation of the Alley in Block 3, Rothwell's Addition. Councilmember Knafla seconded the motion for adoption. On a roll call vote; Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: Lundberg (absent). Council President Hircock then declared said Resolution 2019-55 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

b. **Lettings**

1. **Professional Services, Concept Design, Public Input and Design Services, Contegrity Group, Inc.** – Motion was made by Councilmember Storlie, seconded by Mayor Zylka to authorize/approve the Professional Services of consulting, management and estimated services to aid in the discussions and direction for the City's interest in a local option sales tax and associated community center development, with Contegrity Group,

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Inc., Little Falls, at a cost not to exceed \$13,000, to be charged to the Equipment Fund. Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

2. **Professional Services, Move Police Department Storage Shed, Rich Kliber** –

Motion was made by Mayor Zylka, seconded by Councilmember Hanson to award the only quotation received to Rich Kliber, Little Falls, at a cost not to exceed \$60,450 to move a storage shed; including concrete footings, sidewalls and floor; aprons; electrical; two garage doors; additional trusses; and engineering, for the Police Department to be charged to the Equipment Fund. Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

8. **OLD BUSINESS**

a. **Resolution 2019-56, Variance, Block 3, Rothwell's Addition, The Overland Group, LLC** – Motion was made by Councilmember Storlie to accept the recommendation of the Planning Commission and introduced and moved for the adoption of Resolution 2019-56, a Resolution Adopting the Findings of Fact and Reasons for the Approval of a Variance Requested by The Overland Group, LLC, for Block 3, Rothwell's Addition. Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Liljegren, Zylka, Hircock, Storlie, Hanson, Gosiak, and Knafla. Nays: Lundberg (absent). Council President Hircock then declared said Resolution 2019-56 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

9. **NEW BUSINESS**

a. **Resolution 2019-54, Declared Surplus Property, Authorize Sale Thereof** – Councilmember Gosiak introduced and moved for the adoption of Resolution 2019-54, a Resolution Declaring Certain Property Surplus and Authorizing the Sale Thereof. Councilmember Knafla seconded the motion for adoption. On a roll call vote; Ayes: Zylka, Hircock, Storlie, Hanson, Gosiak, Knafla, and Liljegren. Nays: Lundberg (absent). Council President Hircock then declared said Resolution 2019-54 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS AND COMMITTEES**

11. **ANNOUNCEMENTS**

a. Public Works Director/Engineer Kimman announced the ribbon cutting for reopening of east Trunk Highway 27 at 10:00 a.m. on Thursday, September 5, 2019.

12. **ADJOURNMENT**

Council President Hircock adjourned the meeting at 7:51 p.m.

Respectfully submitted,

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Wendy J. Zylka