

**REGULAR CITY COUNCIL MEETING ~ AUGUST 5, 2019**

**1. CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hircock on Monday, August 5, 2019, at 7:34 p.m. in the City Council Chambers at City Hall. Councilmembers Knafla, Lundberg, Storlie, Gosiak, Council President Hircock and Mayor Zylka were present. Councilmembers Liljegren and Hanson were absent. It was determined there was a quorum.

**2. APPROVAL OF AGENDA**

Council President Hircock amended the agenda by adding item 9.e. Motion was made by Councilmember Knafla, seconded by Councilmember Gosiak to approve the agenda of August 5, 2019, as amended. Ayes: Knafla, Lundberg, Zylka, Hircock, Storlie, and Gosiak. Nays: none. Motion carried.

**3. APPROVAL OF MINUTES**

Motion was made by Councilmember Storlie, seconded by Mayor Zylka to approve the City Council minutes of the special work session meeting of July 15, 2019; and the regular meeting of July 15, 2019, as presented. Ayes: Knafla, Lundberg, Zylka, Hircock, Storlie, and Gosiak. Nays: none. Motion carried.

**4. APPROVAL OF BILLS**

Motion was made by Councilmember Gosiak, seconded by Councilmember Lundberg to approve the bills totaling \$1,005,098.17 for check numbers 100996 through 101094. Ayes: Knafla, Lundberg, Zylka, Hircock, Storlie, and Gosiak. Nays: none. Motion carried.

**5. AWARDS, DONATIONS, PRESENTATIONS AND PROCLAMATIONS**

**6. CONSENT AGENDA**

Motion was made by Councilmember Storlie, seconded by Mayor Zylka to take the following action on Consent Agenda items a. through m.:

- a. Received and placed on file the Airport Commission minutes for June and July 2019; and
- b. Received and placed on file the Animal Control report for June and July 2019; and
- c. Approved to the Minnesota Charitable Gambling Control Board, an Application to Conduct Off Site Gambling as requested by the Minnesota Fishing Museum to allow a raffle at 304 West Broadway on August 26, 2019, and further waived any waiting period; and
- d. Received and placed on file the Building reports for May and June 2019; and
- e. Received and placed on file the Economic Development Authority minutes of June and July 2019; and
- f. Received and placed on file the Fire report for June 2019; and
- g. Received and placed on file the Investment Recap dated June 30, 2019; and
- h. Received and placed on file the Planning Commission minutes of May 2019; and
- i. Received and placed on file the Police report for June 2019; and
- j. Received and placed on file the Recycling report for May 2019; and
- k. Approved a Show License as requested by Rustic Saloon, 112 Southeast First Street, for August 8 and September 7, 2019, from 12:00 noon to 12:00 midnight on their outside patio, contingent upon the appropriate paperwork, insurance and fees being provided, and approval is granted by the Fire and Police Chiefs; and
- l. Approved a Temporary Roadway Closing, Sidewalk Closing, Sidewalk Display or Promotion requested by The Shoppes of Little Falls, 102 Southeast First Street, on August 13, 2019, contingent upon the appropriate paperwork and insurance being provided, approval is granted by the Fire and Police Chiefs, and the Public Works Director/Engineer; and
- m. Approved a Temporary Roadway Closing, Sidewalk Closing, Sidewalk Display or Promotion requested by Bon Jos, 111 Southeast First Street, on August 27 through 29, 2019,

contingent upon the appropriate paperwork and insurance being provided, approval is granted by the Fire and Police Chiefs, and the Public Works Director/Engineer.

Ayes: Knafla, Lundberg, Zylka, Hircock, Storlie, and Gosiak. Nays: none. Motion carried.

## 7. **PUBLIC HEARINGS AND LETTINGS**

### a. **Lettings**

1. **Environmental Services, Landmark Environmental, LLC** – Motion was made by Councilmember Gosiak, seconded by Councilmember Knafla to award the quotation of the scope of services of the Proposal to Provide Environmental Services for the former CentraSota Project, et al, to Landmark Environmental, LLC, Bloomington, at cost not to exceed \$37,240, to be charged to the Minnesota Department of Employment and Economic Development Grant and the Economic Development Authority Fund. Ayes: Knafla, Lundberg, Zylka, Hircock, Storlie, and Gosiak. Nays: none. Motion carried.

2. **Patch Work, Knife River-North Central** – Motion was made by Mayor Zylka, seconded by Councilmember Lundberg to award the only quotation from Knife River-North Central, Little Falls, at \$36,113 for the patch work of certain roadwas as submitted, to be charged to the Street Improvement Fund. Ayes: Knafla, Lundberg, Zylka, Hircock, Storlie, and Gosiak. Nays: none. Motion carried.

## 8. **OLD BUSINESS**

a. **Change Order No. 1, DeChantal Excavating, LLC** – Motion was made by Councilmember Gosiak, seconded by Councilmember Storlie to approve Change Order No. 1 in the amount of \$8,712.20 from DeChantal Excavating, LLC, Brainerd, for the additional granular borrow for the Camp Ripley State Veterans Trail, to be charged to the Project. Ayes: Knafla, Lundberg, Zylka, Hircock, Storlie, and Gosiak. Nays: none. Motion carried.

b. **Request/Petition, Installation of Stop Signs, First Avenue and Seventh Street Southwest** [Received 07/01/19] – Motion was made by Councilmember Gosiak, seconded by Mayor Zylka to accept the recommendation of the Public Works Director/Engineer and denied the request for a four-way stop sign at the intersection of First Avenue and Seventh Street Southwest, as the request does not meet the guidelines stop sign installation. Ayes: Knafla, Lundberg, Zylka, Hircock, Storlie, and Gosiak. Nays: none. Motion carried.

## 9. **NEW BUSINESS**

a. **Accept Recommendation of Airport Commission, Construction Administration, KLJ, Little Falls/Morrison County Airport** - Motion was made by Councilmember Storlie, seconded by Mayor Zylka to accept the recommendation of the Airport Commission and approved the Professional Services Agreement for Construction Administration with Kadrmas Lee and Jackson, KJL, Fargo, ND, in an amount not to exceed \$61,287.38, construction management of the pavement improvements and taxi lane at the Little Falls/Morrison County Airport, to be charged to the Project. Ayes: Knafla, Lundberg, Zylka, Hircock, Storlie, and Gosiak. Nays: none. Motion carried.

b. **Petition, Disc Golf** – Motion was made by Councilmember Gosiak, seconded by Councilmember Storlie to receive a petition requesting the research and pursuit of the construction of a disc golf course within the City, instructed staff to verify signatures, and further forwarded to the Public Works Director/Engineer for review and a recommendation. Ayes: Knafla, Lundberg, Zylka, Hircock, Storlie, and Gosiak. Nays: none. Motion carried.

c. **Petition, Vacation of Alley, Thayer's Addition** – Motion was made by Councilmember Storlie, seconded by Councilmember Knafla to receive a petition requesting the vacation of the alley within Block 27, Thayer's Addition, [i.e. between Fourth and Fifth Avenues Northwest and between Fifth and Street Streets Northwest], instructed staff to verify signatures, and further forwarded to the Public Works Director/Engineer for review and recommendation. Ayes: Knafla, Lundberg, Zylka, Hircock, Storlie, and Gosiak. Nays: none. Motion carried.

d. **Resolution 2019-51, Declare Surplus Property and Authorize the Sale Thereof** – Councilmember Storlie introduced and moved for the adoption of Resolution 2019-51, a Resolution Declaring Certain Property Surplus and Authorizing the Sale Thereof. Councilmember Gosiak seconded the motion for adoption. On a roll call vote; Ayes:

Knafla, Lundberg, Zylka, Hircock, Storlie, and Gosiak. Nays: Liljegren [absent] and Hanson [absent]. Council President Hircock then declared said Resolution 2019-51 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

e. **Restoration Reimbursement, Erik and Brenda Arne** – Motion was made by Mayor Zylka, seconded by Councilmember Gosiak to approve a minimum of \$350 reimbursement for the restoration costs to the Erik and Brenda Arne property. Following discussions, Mayor Zylka and Councilmember Gosiak rescinded their motion. Mayor Zylka then made a motion to reimburse Erik and Brenda Arne \$350 for the additional restoration costs to their property while hooking up to City utilities. Motion was seconded by Councilmember Gosiak. Ayes: Knafla, Lundberg, Zylka, Hircock, Storlie, and Gosiak. Nays: none. Motion carried.

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS AND COMMITTEES**

11. **ANNOUNCEMENTS**

a. City Administrator Radermacher reviewed that he attended the Coalition of Greater Minnesota Cities annual conference in Bemidji.

b. Mayor Zylka reviewed that he attended the Coalition of Greater Minnesota Cities annual conference in Bemidji.

12. **ADJOURNMENT**

Council President Hircock adjourned the meeting at 8:05 p.m.

Respectfully submitted,

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Wendy J. Zylka