

**REGULAR CITY COUNCIL MEETING ~ JULY 1, 2019**

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hircock on Monday, July 1, 2019, at 7:30 p.m. in the City Council Chambers at City Hall. Councilmembers Knafla, Liljegren, Lundberg, Storlie, Hanson, Gosiak, Council President Hircock and Mayor Zylka were present. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Motion was made by Councilmember Hanson, seconded by Councilmember Liljegren to approve the agenda of July 1, 2019, as presented. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Gosiak, seconded by Councilmember Storlie to approve the City Council minutes of the special work session meeting of June 17, 2019; and the regular meeting of June 17, 2019, as presented. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Knafla, seconded by Councilmember Lundberg to approve the bills totaling \$824,637.68 for check numbers 100829 through 100909. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS AND PROCLAMATIONS**

a. **Presentation**

1. **Audit 2018** – Jon Archer, City's auditor from Schlenner Wenner & Company, finished his presentation from the work session. No action taken.

6. **CONSENT AGENDA**

Motion was made by Councilmember Storlie, seconded by Councilmember Gosiak to take the following action on Consent Agenda items a. through g.:

a. Received and placed on file the City's 2018 Audit as submitted by Schlenner Wenner & Company; and

b. Approved to the Minnesota Charitable Gambling Control Board, an Application to Conduct Excluded Bingo as requested by the American Legion Auxiliary Unit 46 to allow bingo at the Morrison County Fairgrounds, 11575 Hawthorn Road, on August 8 through 10, 2019, and further waived any waiting period; and

c. Received and placed on file the Fire report for May 2019; and

d. Accepted the recommendation of the Interview Committee and authorized the hiring of Noah Boser as a seasonal Laborer in the Streets and Parks, effective as soon as he is available at \$9.86 an hour; and

e. Denied waiving the monetary limits on municipal tort liability established by Minnesota Statute 466.04; and

f. Approved a Show/Dance License application as requested by Great River Arts, 122 Southeast First Street for Rock the Park within Maple Island Park on July 27, 2019, from 6:00 p.m. to 10:00 p.m. contingent upon the appropriate paperwork, insurance and fees being provided and approval is granted by the Fire and Police Chiefs and Public Works Director/Engineer; and

g. Approved a Show/Dance License application as requested by the Haiti Partnership/First United Church, 1000 Southeast First Street for music in the park event to be held within Maple Island Park on August 3, 2019, from 5:00 p.m. to 9:00 p.m. contingent upon the appropriate paperwork, insurance and fees being provided and approval is granted by the Fire and Police Chiefs and Public Works Director/Engineer.

Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

8. **OLD BUSINESS**

a. **Ordinance No. 18, Seventh Series, Amend City Code Chapter 4, Municipal and Public Utilities, Section 4.20, Cross Connection Control** [Introduced 06/17/19] – Councilmember Hanson moved for the adoption of Ordinance No. 18, Seventh Series, an Ordinance Amending City Code Chapter 4, Section 4.20, by adding Paragraph J regarding Cross Connection Control. Councilmember Knafla seconded the motion for adoption. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Council President Hircock then declared said Ordinance No. 18 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

b. **Ordinance No. 19, Seventh Series, Authorize and Direct Sale of Property, Barrett Land, L.L.C.** [Introduced 06/17/19] – Motion was made by Councilmember Storlie, seconded by Councilmember Hanson to suspend action on Ordinance No. 19. Ayes: Storlie and Hanson. Nays: Knafla, Liljegren, Lundberg, Zylka, Hircock, and Gosiak. Mayor Zylka then moved for the adoption of Ordinance No. 19, Seventh Series, an Ordinance Authorizing and Directing the Sale of Property to Barrett Land, L.L.C. Councilmember Gosiak seconded the motion for adoption. On a roll call vote; Ayes: Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, Gosiak, and Knafla. Nays: none. Council President Hircock then declared said Ordinance No. 19 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

9. **NEW BUSINESS**

a. **Resignation of Lisa Luig, Accounting Clerk** – Motion was made by Councilmember Storlie, seconded by Councilmember Liljegren to accept the resignation of Lisa Luig, as the Accounting Clerk, effective July 5, 2019; thank her for her almost 20 years of service to the community and wish her well in future endeavors. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

b. **Recommendation of Interview Committee, Appoint/Hire Kelly Leidenfrost, Utility Billing Clerk** – Motion was made by Councilmember Knafla, seconded by Councilmember Lundberg to accept the recommendation of the Interview Committee and appointed/hired Kelly Leidenfrost as the Utility Billing Clerk, effective as soon as she is available at the wage established by the Labor Agreement of the American Federation of State, County and Municipal Employees, Council 65, contingent upon the successful completion of a background investigation, passing the physical examination, and drug/alcohol testing. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

c. **License Agreement, Crow Wing Cooperative Power and Light Company, Little Falls/Morrison County Airport** – Motion was made by Councilmember Storlie, seconded by Councilmember Hanson to authorize the execution of a License Agreement with Crow Wing Cooperative Power and Light Company to allow the construction, operation and maintenance of underground lines for electric distribution across portions of the Little Falls/Morrison County Airport. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

d. **Petition, Installation of Four-Way Stop Signs** – Motion was made by Councilmember Lundberg, seconded by Councilmember Storlie to receive a petition requesting the installation of four-way stop signs at First Avenue and Seventh Street Southwest, instructed staff to verify signatures and further forward to the Public Works Director/Engineer to review and report back with a recommendation. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

e. **Policy No. 83, Dog Park** – Motion was made by Councilmember Hanson, seconded by Councilmember Knafla adopt Policy No. 83, Dog Park. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

f. **Request for Proposals, City Banking** – Motion was made by Councilmember Gosiak, seconded by Councilmember Storlie to authorize staff to send out Request for Proposals to local financial institutions for the City's banking. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

g. **Resolution 2019-48, Acknowledgement of Funding Requirements** – Councilmember Storlie introduced and moved for the adoption of Resolution 2019-48, a Resolution Acknowledging the Funding Requirements for the Minnesota Department of Transportation Area Transportation Partnership Funding programs. Councilmember Knafla seconded the motion for adoption. On a roll call vote; Ayes: Lundberg, Zylka, Hircock, Storlie, Hanson, Gosiak, Knafla, and Liljegren. Nays: none. Council President Hircock then declared said Resolution 2019-48 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

h. **Resolution 2019-49, Minnesota Public Facilities, Wastewater Improvement Project** – Councilmember Storlie introduced and moved for the adoption of Resolution 2019-49, a Resolution Accepting the Offer of the Minnesota Public Facilities Authority to Purchase a \$15,498,248.29 in General Obligation Taxable Sewer Revenue Note of 2019, Providing for its Issuance and Authorizing the Execution of a Bond Purchase and Project Loan Agreement for the Wastewater Improvement Project. Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Zylka, Hircock, Storlie, Hanson, Gosiak, Knafla, Liljegren, and Lundberg. Nays: none. Council President Hircock then declared said Resolution 2019-49 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS AND COMMITTEES**

11. **ANNOUNCEMENTS**

- a. Mayor Zylka announced the passing of retired City employee Charles Volbert.
- b. Councilmember Storlie reviewed the lighting in the downtown area with the reconstruction of Trunk Highway 27.
- c. Councilmember Gosiak reviewed the water concerns on Trunk Highway 27 with its reconstruction.

12. **ADJOURNMENT**

Council President Hircock adjourned the meeting at 8:25 p.m.

Respectfully submitted,

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Wendy J. Zylka