

REGULAR CITY COUNCIL MEETING ~ FEBRUARY 4, 2019

1. CALL TO ORDER

The regular City Council meeting of the City of Little Falls was called to order by Council President Hircock on Monday, February 4, 2019, at 7:30 p.m. Councilmembers Knafla, Liljegren, Storlie, Hanson, Gosiak, Council President Hircock, and Mayor Zylka were present. Councilmember Lundberg was absent. It was determined there was a quorum.

2. APPROVAL OF AGENDA

Motion was made by Mayor Zylka, seconded by Councilmember Liljegren to approve the agenda of February 4, 2019, as presented. Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

3. APPROVAL OF MINUTES

Motion was made by Councilmember Storlie, seconded by Councilmember Gosiak to approve the City Council minutes of the special meeting of January 22, 2019, and the regular meeting of January 22, 2019, as presented. Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

4. APPROVAL OF BILLS

Motion was made by Councilmember Storlie, seconded by Councilmember Liljegren to approve the bills totaling \$2,511,460.87 for check numbers 100023 through 10078. Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

5. AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS

a. Proclamation

1. Teen Dating Violence Awareness Month, February 2019 – Mayor Zylka proclaimed February 2019 as “Teen Dating Violence Awareness” month.

6. CONSENT AGENDA

Motion was made by Councilmember Hanson, seconded by Councilmember Knafla to take the following action on Consent Agenda items a. through i.:

- a. Received and placed on file the 2018 annual Fire/Rescue report; and
- b. Approved an Application for Exempt Permit as requested by the Dam Festival Organization Inc. to allow a raffle and bingo during the annual Dam Festival on June 15, 2019, at Maple Island Park, and further waived any waiting period; and
- c. Approved and placed on file the Emergency Contingency Plan dated January 2019 of the City’s water supply as a part of the Wellhead Protection Plan; and
- d. Approved the updated Morrison County Emergency Operations Plan as submitted; and
- e. Received and placed on file the Heritage Preservation Commission’s Certified Local Government Report for the fiscal year of 2017/2018, and further instructed staff to forward to the Minnesota Department of Administration, State Historic Preservation Office; and
- f. Accept the resignation of Ray Schulte from the Planning Commission effective immediately, thanked him for his many years serving the City, and further appointed Gerald Knafla to fill his unexpired fill of January 31, 2021; and
- g. Approved Mayor Zylka’s appointments to the various authorities, boards, bureaus, commissions and committees as follows: Airport Commission, Gerald Knafla, 01/31/21; Community Services Advisory Board, James Storlie, 01/31/20; Economic Development Authority, Jeremy Hanfler, 01/31/23; Fire Relief Association City Representatives, Greg Zylka and Frank Gosiak, 01/31/20; Heritage Preservation Commission, Linda LeMieur, Gary Block, and Patricia Sharon, all 01/31/22; Housing and Redevelopment Authority, John Kimman, 01/31/24; Library Board, James Storlie and Charlie Peterka, 01/31/22; Mississippi Headwaters Board, Raquel Lundberg, 01/31/20; Park, Recreation and Tree Board, Frank Gosiak and Jeremy Hanfler, 01/31/22; Planning Commission, James Kleinschmidt, Kara Schilling and Jeremy Hanfler, 01/31/22; and Rural Development Finance Authority, Brad Hircock, 01/31/22; and
- h. Received and placed on file the Planning Commission minutes of November and December 2018; and
- i. Received and placed on file the Reviewed Financial Statements of Friends of Linden Hill, Inc., the Friends of Pine Grove Zoo; and Senior Citizens, Inc., all dated December 31, 2018.

Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Lettings**

1. **Camp Ripley Veterans State Trail, DeChantel Excavating, LLC** – Motion was made by Councilmember Gosiak, seconded by Councilmember Storlie to award the base bid and Alternate A totaling \$880,730.09 from DeChantel Excavating, LLC, Brainerd, for the construction of the Camp Ripley Veterans State Trail, to be charged to the Camp Ripley Veterans State Trail Cooperative Development and Operations Agreement with the Minnesota Department of the Natural Resources. Ayes: Knafla, Liljegren Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

8. **OLD BUSINESS**

a. **Resolution 2019-08, Increase Recycling Rates** [Tabled 01/22/19] – City Administrator Radermacher reviewed the proposal and additional information presented by Gregg Burgardt of City Sanitary Commercial Services. Following discussions, Resolution 2019-08 was amended to include requirements for copies of monthly invoices from City Sanitary Commercial Services' company to which they deliver the City's recyclables stating what if anything was paid to them; and that City Sanitary Commercial Services, Inc., will, should the costs decrease, work with the City to lower the rates per residential dwelling. Councilmember Hanson introduced and moved for the adoption of Resolution 2019-08 as amended, a Resolution Increasing the Base Residential Recycling Fee for One and Two Family Residential Dwelling Units to \$4.30. Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: Lundberg [absent]. Council President Hircock then declared said Resolution 2019-08 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

b. **Guarantee Rate to Recycling Agreement, City Sanitary Commercial Inc.** [Tabled 01/22/19] – City Administrator Radermacher reviewed the proposal and additional information presented by Gregg Burgardt of City Sanitary Commercial Services. Following discussions, the Guarantee Rate of Recycling Agreement was amended to include requirements for copies of monthly invoices from City Sanitary Commercial Services' company to which they deliver the City's recyclables stating what if anything was paid to them; and that City Sanitary Commercial Services, Inc., will, should the costs decrease, work with the City to lower the rates per residential dwelling. Motion was made by Councilmember Storlie, seconded by Councilmember Liljegren to approve the proposed Guarantee Rate to Recycling Agreement with City Sanitary Commercial Inc., as amended. Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

9. **NEW BUSINESS**

a. **Call for Public Hearing, Resolution 2019-19, Vacate Alley, Block 2, Rhode's Addition** – Motion was made by Mayor Zylka, seconded by Councilmember Storlie to call for a public hearing to be held on Monday, March 4, 2019, at 7:30 p.m. in the Council Chambers to consider the proposed vacation of the alley contained within Block 2, Rhode's Addition. Ayes: Hircock, Gosiak, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

b. **Memorandums of Understanding** – City Administrator Radermacher requested that items b.1., b.2. and b.4., Memorandums of Understandings with American Federation of State, County and Municipals Employees and the International Union of the Operating Engineers be tabled. Motion was made by Councilmember Gosiak, seconded by Councilmember Knafla to accept the recommendation of the City Attorney and tabled items b.1., b.2. and b.4., Memorandums of Understandings with American Federation of State, County and Municipals Employees and the International Union of the Operating Engineers, to the February 19, 2019, regular City Council meeting. Ayes: Knafla Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

3. **International Union of Operating Engineers, Local 49, Snow Removal Differential Pay** – Motion was made by Councilmember Storlie, seconded by Councilmember Gosiak to approve the Memorandum of Understanding with the International Union of Operating Engineers, Local 49, providing a shift differential pay of \$2.00 per hour for employees assigned to snow removal, not including the employee assigned as Street and Parks Foreman for hours worked between 9:00 p.m. and 7:00 a.m. Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

5. **Law Enforcement Labor Services, Inc., Local 68, Police Officer Investigation Pay** – Motion was made by Mayor Zylka, seconded by Councilmember Storlie to approve the Memorandum of Understanding with Law Enforcement Labor Services Inc., Local 68, providing for a pay increase for the assignment of a Police Officer Investigator by the Police Chief with an 8% of current step for employee assigned and said employee will not receive the Officer in Charge Pay. Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

c. **Petition, One Hour Parking, HealthSource/Ben Grams** – Motion was made by Councilmember Hanson, seconded by Councilmember Storlie to receive a petition requesting the installation of one hour parking in the 100 block of Fourth Street Northeast, instructed staff to verify signatures, and further forwarded to the Public Works Director/Engineer to review and report back with a recommendation. Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

d. **Resolution 2019-11, International Union of Operating Engineers, Local 49, Labor Agreement** – Councilmember Knafla introduced and moved for the adoption of Resolution 2019-11, a Resolution Authorizing the Execution of a Labor Agreement with the International Union of Operating Inc., Local 49, from January 1, 2019, through December 31, 2020. Councilmember Storlie seconded the motion for adoption. On a roll call vote; Ayes: Liljegren, Zylka, Hircock, Storlie, Hanson, Gosiak, and Knafla. Nays: Lundberg [absent]. Council President Hircock then declared said Resolution 2019-11, to have received the majority vote of the City Council and the same to have been duly passed, approved, and adopted.

e. **Resolution 2019-12, Minnesota Department of Transportation, Detour Agreement Trunk Highway 27 Project** – Councilmember Storlie introduced and moved for the adoption of Resolution 2019-12, a Resolution Authorizing the Execution of a Detour Agreement with the State of Minnesota, Department of Transportation, Contract No. 1033131. Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Zylka, Hircock, Storlie, Hanson, Gosiak, Knafla, and Liljegren. Nays: Lundberg [absent]. Council President Hircock then declared said Resolution 2019-12 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

f. **Resolution 2019-04, Year End Transfers** – Councilmember Storlie introduced and moved for the adoption of Resolution 2019-04, a Resolution Approving the 2018 Year End Transfers. Councilmember Hanson seconded the motion for adoption. On a roll call vote; Ayes: Hircock, Storlie, Hanson, Gosiak, Knafla, Liljegren, and Zylka. Nays: Lundberg [absent]. Council President Hircock then declared said Resolution 2019-04 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

g. **Resolution 2019-13, Call for Public Hearing, Expand Tax Increment Financing District, ABS** – Mayor Zylka introduced and moved for the adoption of Resolution 2019-13, a Resolution Call for a Public Hearing on the Modification of Municipal Development District No. 1, the Approval of the Modified Development Program related thereto, Modification No. 1 of the Tax Increment Financing District No. 40; and the Adoption of the Modified Financing Plan Relating Thereto for ABS Supply. Councilmember Knafla seconded the motion for adoption. On a roll call vote; Ayes: Storlie, Hanson, Gosiak, Knafla, Liljegren, Zylka, and Hircock. Nays: Lundberg [absent]. Council President Hircock then declared said Resolution 2019-13 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

h. **Resolutions for Acquisition of Properties, Easement Rights-of-Way, 138th Street**

1. **Resolution 2019-14, Authorize Acquisition of Right-of-Way, Erdrich Family Revocable Trust** – Councilmember Gosiak introduced and moved for the adoption of Resolution 2019-14, a Resolution Authorizing the Acquisition of Right-of-Way from the Erdrich Family Revocable Trust for the Improvement and Extension of 138th Street. Mayor Zylka seconded the motion for adoption. On a roll call vote; Ayes: Gosiak, Knafla, Liljegren, Zylka, Hircock, and Storlie. Nays: Lundberg [absent] and Hanson. Council President Hircock then declared said Resolution 2019-14 to have received the majority for the City Council and the same to have been duly passed, approved and adopted.

2. **Resolution 2019-15, Authorize Acquisition of Right-of-Way, Patrick and Sheila Henry** – Councilmember Knafla introduced and moved for the adoption of Resolution 2019-15, a Resolution Authorizing the Acquisition of Right-of-Way from the Patrick G. and Sheila A. Henry for the Improvement and Extension of 138th Street. Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Gosiak, Knafla, Liljegren, Zylka, Hircock, and Storlie. Nays: Lundberg [absent] and Hanson. Council President Hircock then declared said Resolution 2019-15 to have received the majority for the City Council and the same to have been duly passed, approved and adopted.

3. **Resolution 2019-16, Authorize Acquisition of Right-of-Way, Brandon LeBlanc** – Councilmember Gosiak introduced and moved for the adoption of Resolution 2019-16, a Resolution Authorizing the Acquisition of Right-of-Way from Brandon T. LeBlanc for the Improvement and Extension of 138th Street. Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Knafla, Liljegren, Zylka, Hircock, Storlie, and Gosiak. Nays:

Lundberg [absent] and Hanson. Council President Hircock then declared said Resolution 2019-16 to have received the majority for the City Council and the same to have been duly passed, approved and adopted.

4. **Resolution 2019-17, Authorize Acquisition of Right-of-Way, Paul and Ami McKinley** – Mayor Zylka introduced and moved for the adoption of Resolution 2019-17, a Resolution Authorizing the Acquisition of Right-of-Way from the Paul D. and Ami McKinley for the Improvement and Extension of 138th Street. Councilmember Knafla seconded the motion for adoption. On a roll call vote; Ayes: Liljegren, Zylka, Hircock, Storlie, Gosiak, and Knafla. Nays: Lundberg [absent] and Hanson. Council President Hircock then declared said Resolution 2019-17 to have received the majority for the City Council and the same to have been duly passed, approved and adopted.

5. **Resolution 2019-18, Authorize Acquisition of Right-of-Way, Beverly Joyce Nouis Revocable Trust** – Mayor Zylka introduced and moved for the adoption of Resolution 2019-18, a Resolution Authorizing the Acquisition of Right-of-Way from Beverly Joyce Nouis Revocable Trust for the Improvement and Extension of 138th Street. Councilmember Storlie seconded the motion for adoption. On a roll call vote; Ayes: Zylka, Hircock, Storlie, Gosiak, Knafla, and Liljegren. Nays: Lundberg [absent] and Hanson. Council President Hircock then declared said Resolution 2019-18 to have received the majority for the City Council and the same to have been duly passed, approved and adopted.

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, COMMITTEES, AND COMMISSIONS**

11. **ANNOUNCEMENTS**

12. **ADJOURNMENT**

Council President Hircock adjourned the meeting at 8:25 p.m.

Respectfully submitted,

Wendy J. Zylka