

REGULAR CITY COUNCIL MEETING ~ JANUARY 22, 2019

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hircock on Tuesday, January 22, 2019, at 7:30 p.m. Councilmembers Knafla, Liljegren, Lundberg, Storlie, Hanson, Gosiak, Council President Hircock, and Mayor Zylka were present. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Motion was made by Councilmember Liljegren, seconded by Councilmember Hanson to approve the agenda of January 22, 2019, as presented. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Knafla, seconded by Councilmember Storlie to approve the City Council minutes of the special meeting of January 7, 2019, and the regular meeting of January 7, 2019, as presented. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Storlie, seconded by Councilmember Gosiak to approve the bills totaling \$62,334.90 for check numbers 99938 through 99969, [December 31, 2018]. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

Motion was made by Councilmember Gosiak, seconded by Mayor Zylka to approve the bills totaling \$380,787.73 for check numbers 99970 through 100022. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS**

a. **Donations**

1. **Resolution 2019-06, Accept Fourth Quarter Donations** – Councilmember Storlie introduced and moved for the adoption of Resolution 2019-06, a Resolution Accepting Donation from the Fourth Quarter 2018. Councilmember Hanson seconded the motion for adoption. On roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Council President Hircock then declared said Resolution 2019-06 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and approved.

6. **CONSENT AGENDA**

Motion was made by Councilmember Storlie, seconded by Councilmember Liljegren to take the following action on Consent Agenda items a. through n.:

- a. Authorized the execution of an Agreement with the Morrison County Chaplaincy Program to provide certain counseling services following critical and emergency situations; and
- b. Received and placed on file the Animal Control report for December 2018; and
- c. Authorized staff to post and advertise for positions at the Golf Course; seasonal Laborers in the Streets and Parks; seasonal Engineering Aid; and Wastewater Treatment Operator; and
- d. Received and placed on file the Building report for December 2018; and
- e. Received and placed on file the Economic Development Authority minutes of December 2018; and
- f. Received and placed on file the Fire report for December 2018; and
- g. Received and placed on file the Heritage Preservation Commission minutes of January 2019; and
- h. Received and placed on file the Investment Recap dated December 31, 2018; and
- i. Received and placed on file the Pay Equity Implementation Report for 2018; and
- j. Received and placed on file the Police report for December 2018; and
- k. Received and placed on file the Public Works report for December 2018; and
- l. Received and placed on file the Recycling report for October 2018; and
- m. Received and placed on file the Wastewater report for December 2018; and
- n. Received and placed on file the Water Treatment report for December 2018.

Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none.
Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Public Hearings**

1. **Resolution 2019-07, Order in Surface and/or Utility Improvements, Block 22, Water Power Company No. 2** – Council President Hircock opened a scheduled public hearing at 7:36 p.m. to consider ordering in surface and/or utility improvements in and around Block 22, Water Power Company No. 2, [i.e. on Seventh and Eighth Avenues Southwest between Ninth and Tenth Street Southwest and the alley within said Block 22]. Public Works Director Kimman presented the affidavit of publication, reviewed the proposed project and the deferral of assessment policy for those individuals who meet City Code Chapter 2, Section 2.04.G. Speaking at the public hearing was: Julie and Shawn Kapsch, 805 Southwest Tenth Street. One letter was received from Edward Moran, 901 Southwest Seventh Street. Council President Hircock closed the public hearing at 7:49 p.m. Mayor Zylka introduced and moved for the adoption of Resolution 2019-07, a Resolution Ordering in Surface and/or Utility Improvements in and around Block 22, Water Power Company Addition No. 2. Councilmember Gosiak seconded the motion for adoption. On a roll call vote; Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, and Gosiak. Nays: Storlie and Hanson. Council President Hircock then declared said Resolution 2019-07 to have received the majority vote of the entire City Council and the same to have been duly passed, approved adopted.

b. **Lettings**

1. **Accept Recommendation of the Heritage Preservation Commission, Update Historic Walking/Driving Tour Guide** – Motion was made by Councilmember Liljegren, seconded by Councilmember Knafla to accept the recommendation of the Heritage Preservation Commission and awarded the quotation of \$960 from Mary E. Warner, Little Falls, to update the Historic Walking/Driving Tour guide, to be charged to the Heritage Preservation Commission Budget. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

2. **Elevated Water Tower Inspections, KLM Engineering, Inc.** – Motion was made by Councilmember Storlie, seconded by Councilmember Lundberg to award the quotation of \$5,600 from KLM Engineering Inc., Woodbury, to provide full report for both the east and west side elevated water towers, to be charged to the Water Improvement Fund. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

8. **OLD BUSINESS**

9. **NEW BUSINESS**

a. **Resignation, Dustin Lukasavitz, Park Maintenance Worker, Post Position** – Motion was made by Councilmember Gosiak, seconded by Councilmember Knafla to accept the resignation of Dustin Lukasavitz as a Park Maintenance Worker effective February 6, 2019, wished him well in his future pursuits; and further authorized the posting for a Park Maintenance Worker within the International Union of Operating Engineers, Local 49, as required by the Labor Agreement, and should no one apply or be qualified, authorized the posting to the general public. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

b. **Resignation of Leland Bundy, Wastewater/Water Superintendent** – Motion was made by Councilmember Lundberg, seconded by Councilmember Hanson to accept the resignation of Leland Bundy as the Wastewater/Water Superintendent, effective January 11, 2019. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

c. **Parking Lot Use Agreement, Anderson Custom Processing** – Motion was made by Councilmember Liljegren, seconded by Councilmember Knafla approved the use of the City's parking lot within Subdivision of Block 63, Thayer's Addition, by Anderson Custom Processing; and further authorize the execution of an Agreement for the use of said parking lot. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Hanson, and Gosiak. Nays: Storlie. Motion carried.

d. **Resolution 2019-08, Increase Recycling Rates** – Councilmember Hanson introduced and moved for the adoption of Resolution 2019-08, a Resolution Increasing the Base Residential Recycling Fee for One and Two Family Residential Dwelling Units to \$4.30. Councilmember Storlie seconded the motion for adoption. Following discussions, Councilmembers Hanson and Storlie rescinded their motion. Motion was then made by Councilmember Storlie, seconded by Councilmember Knafla to table action on this item until the February 4, 2019, for additional information. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

e. **Guarantee Rate to Recycling Agreement, City Sanitary Commercial Inc.** – Motion was made by Councilmember Lundberg, seconded by Councilmember Storlie to table action on the proposed Guarantee Rate to Recycling Agreement with City Sanitary Commercial Inc. until the regular meeting of February 4, 2019, for addition information. Ayes: Knafla, Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, and Gosiak. Nays: none. Motion carried.

f. **Resolution 2019-09, Authorize Execution of Labor Agreement, Law Enforcement Labor Services** – Councilmember Lundberg introduced and moved for the adoption of Resolution 2019-09, a Resolution Authorizing the Execution of a Law Enforcement Labor Services Labor Agreement, January 1, 2019, through December 31, 2020. Councilmember Storlie seconded the motion for adoption. On a roll call vote; Ayes: Liljegren, Lundberg, Zylka, Hircock, Storlie, Hanson, Gosiak, and Knafla. Nays: none. Council President Hircock then declared said Resolution 2019-09 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

g. **Resolution 2019-10, Authorize Execution of Labor Agreement, American Federation of State, County and Municipal Employees Council 65** – Councilmember Knafla introduced and moved for the adoption of Resolution 2019-10, a Resolution Authorizing the Execution of an American Federation of State, County and Municipal Employees Council 65 Labor Agreement, January 1, 2019, through December 31, 2020. Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Lundberg, Zylka, Hircock, Storlie, Hanson, Gosiak, Knafla, and Liljegren. Nays: none. Council President Hircock then declared said Resolution 2019-10 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, COMMITTEES, AND COMMISSIONS**

11. **ANNOUNCEMENTS**

a. Financing Officer Kasella announcement that the City is working on allowing online bill pay and output processor for utility billing and miscellaneous bills.

b. Mayor Zylka announced issues with the sidewalk snow/ice removal notices that were sent to residents.

c. The City Council reviewed public comment time limits.

d. Mayor Zylka and City Administrator Radermacher announced they would be attending the Coalition of Greater Minnesota Cities Legislative Update on January 30, 2019, in St. Paul.

12. **ADJOURNMENT**

Council President Hircock adjourned the meeting at 8:53 p.m.

Respectfully submitted,

Wendy J. Zylka