

REGULAR CITY COUNCIL MEETING ~ DECEMBER 17, 2018

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hanfler on Monday, December 17, 2018, at 7:30 p.m. Councilmembers Hircock, Lundberg, Knafla, Hanson, Council President Hanfler, and Mayor Zylka were present. Councilmembers Gosiak and Liljegren were absent. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Council President Hanfler amended the agenda by deleting 9.2. Motion was made by Councilmember Lundberg, seconded by Councilmember Hircock to approve the agenda of December 17, 2018, as amended. Ayes: Hircock, Lundberg, Zylka, Hanfler, Knafla, and Hanson. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Mayor Zylka, seconded by Councilmember Knafla to approve the City Council minutes of the special meeting of December 3, 2018; the regular meeting of December 3, 2018; and the closed meetings of December 3, 2018, all as presented. Ayes: Hircock, Lundberg, Zylka, Hanfler, Knafla, and Hanson. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Hircock, seconded by Councilmember Hanson to approve the bills totaling \$306,846.80 for check numbers 99778 through 99877. Ayes: Hircock, Lundberg, Zylka, Hanfler, Knafla, and Hanson. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS**

6. **CONSENT AGENDA**

Motion was made by Councilmember Hanson, seconded by Councilmember Lundberg to take the following action on Consent Agenda items a. through f.:

- a. Received and placed on file the Animal Control report for November 2018; and
- b. Received and placed on file the Fire report for November 2018; and
- c. Approve to the Minnesota Department of Transportation, acknowledgements of the placement of two advertising benches by JMR2 Investments Inc. on private property located at 101 Northeast Fourth Street and on private property located at 103 Northeast Sixth Street; and
- d. Received and placed on file the Public Works report for November 2018; and
- e. Received and placed on file the Wastewater Treatment report for November 2018; and
- f. Received and placed on file the Water Treatment report for November 2018.

Ayes: Hircock, Lundberg, Zylka, Hanfler, Knafla, and Hanson. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Public Hearings**

1. **Joint Public Hearing with Economic Development Authority, Business Subsidy Barrett Ag Services, Inc., dba Barrett Petfood Innovations** – Chairperson Zylka opened a scheduled joint public hearing with the Economic Development Authority at 7:34 p.m. to receive input on providing Barrett Ag Services, Inc., dba Barrett Petfood Innovations, business subsidy. Reviewing the proposal was: Carol Anderson, Executive Director of Community Development; Jason Murray, City Financial Advisor from David Drown Associates; and Thomas Barrett and Michael Barrett, owners of Barrett Ag Services, Inc. Asking questions: Robin Hensel, 807 Southeast First Street; Shannon Martinson, 15480 Northeast Seventeenth Avenue; Linda Burggraff, 1032 Southeast Fifth Avenue; and Jason Johnson, 15480 Northeast Seventeenth Avenue. Chairperson Zylka closed the public hearing at 7:50 p.m.

2. **Resolution 2018-87, Tax Increment Financing District No. 41, Barrett Ag Services, Inc., dba Barrett Petfood Innovations** – Council President Hanfler opened a scheduled public hearing at 7:59 p.m. to consider the adoption of Resolution 2018-87, a establishing tax increment financing district for the proposed Barrett Ag Services, Inc., project. Reviewing the proposal was: Jason Murray, City Financial Advisor from David Drown Associates. Asking questions: Robin Hensel, 807 Southeast First Street; James Storlie, 601 Southwest Seventh Avenue. Council President Hanfler closed the public hearing at 8:10 p.m. Councilmember Hanson introduced and moved for the adoption of Resolution 2018-87 Resolution 2018-87, a Resolution Approving the Modifications of Municipal Development District No. 1 and the Establishment of Tax Increment Financing District No 41, for the proposed Barrett Ag Services, Inc., project. Councilmember Knafla seconded the motion for adoption. On a roll call vote; Ayes: Hircock,

Lundberg, Zylka, Hanfler, Knafla, and Hanson. Nays: Gosiak [absent] and Liljegren [absent]. Council President Hanfler then declared said Resolution 2018-87 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

b. **Letting**

1. **Plow Truck Box and Snow Removal Equipment, Towmaster Truck Equipment, Public Works** – Motion was made by Councilmember Lundberg, seconded by Councilmember Hircock to award the quotation, off the state bid, of \$106,994 from Towmaster Truck Equipment, Litchfield, for the truck box, cab shield, access ladder, sander, warning lights, tandem axel fenders, belly blade, front plow, plow controls, and miscellaneous equipment for the 2019 Mack Plow Truck in Public Works, to be charged to the Equipment Fund. Ayes: Hircock, Lundberg, Zylka, Hanfler, Knafla, and Hanson. Nays: none. Motion carried.

8. **OLD BUSINESS**

a. **Resolution 2018-81, Accept Feasibility Report and Call for Public Hearing, Surface and/or Utility Improvements, Block 22, Water Power Company No. 2** – Councilmember Lundberg introduced and moved for the adoption of Resolution 2018-81, a Resolution Accept the Feasibility Report and Calling for a Public Hearing on the Proposed Surface and/or Utility Improvements on Seventh and Eighth Avenues Southwest between Ninth and Tenth Streets Southwest; and the alley within Block 22, Water Power Company Addition No. 2, for Tuesday, January 22, 2019, at 7:30 p.m. in the Council Chambers at City Hall. Councilmember Hanson seconded the motion for adoption. On a roll call vote; Ayes: Lundberg, Zylka, Hanfler, Knafla, Hanson, and Hircock. Nays: Gosiak [absent] and Liljegren [absent]. Council President Hanfler then declared said Resolution 2018-81 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

9. **NEW BUSINESS**

a. **Amend City Council Motion of March 19, 2018, Plow Truck Chassis, Nuss Truck** – Motion was made by Mayor Zylka, seconded by Councilmember Hircock to amend the City Council motion of March 19, 2018, and awarded the quotation, off the state bid, from Nuss Truck and Equipment, Roseville, at \$117,651 plus tax, title and license fees, for a 2019 Mack Granite truck chassis for the Street Department, to be charged to the Equipment Fund. Ayes: Hircock, Lundberg, Zylka, Hanfler, Knafla, and Hanson. Nays: none. Motion carried.

b. **Housing and Redevelopment Authority Recommendation, Ordinance No. 13, Seventh Series, Sale of Property, Adam and Roxanne Jelinski** – Motion was made by Mayor Zylka to accept the recommendation of the Housing and Redevelopment Authority and introduced Ordinance No. 13, Seventh Series, an Ordinance Authorizing and Directing the Sale of Certain Property to Adam and Roxanne Jelinski for the sum of \$5,000.

c. **Purchase Agreement, Independent School District 482, Eighteenth Street Northeast** – Motion was made by Councilmember Hircock, seconded by Councilmember Knafla to authorize the execution of a Purchase Agreement with Independent School District 482 for property along Eighteenth Street Northeast [Parcel No. 48.7060.000], for the sum of \$494,000. Ayes: Hircock, Lundberg, Zylka, Hanfler, Knafla, and Hanson. Nays: none. Motion carried.

e. **Resolution 2018-83, Establish Salaries for Board of Equalization** – Councilmember Hircock introduced and moved for the adoption of Resolution 2018-83, a Resolution Establishing Salaries for the Board of Equalization at \$15.00 per hour. Councilmember Hanson seconded the motion for adoption. On a roll call vote; Ayes: Lundberg, Hanfler, Knafla, Hanson, and Hircock. Nays: Gosiak [absent] and Liljegren [absent]. Abstention: Zylka. Council President Hanfler then declared said Resolution 2018-83 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

f. **Resolution 2018-84, Establish Volunteer Firefighters Salaries** – Mayor Zylka introduced and moved for the adoption of Resolution 2018-84, a Resolution Establishing Salaries for Volunteer Firefighters. Councilmember Knafla seconded the motion for adoption. On a roll call vote; Ayes: Hanfler, Knafla, Hanson, Hircock, Lundberg, and Zylka. Nays: Liljegren [absent] and Gosiak [absent]. Council President Hanfler then declared said Resolution 2018-84 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

g. **Resolution 2018-85, Establish Part-time Employee Salaries** – Councilmember Knafla introduced and moved for the adoption of Resolution 2018-85, a Resolution Establishing Part-time Employee Salaries. Councilmember Lundberg seconded the motion for adoption. On a roll call vote; Ayes: Knafla, Hanson, Hircock, Lundberg, Zylka, and Hanfler. Nays: Liljegren

[absent] and Gosiak [absent]. Council President Hanfler then declared said Resolution 2018-85 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

h. **Resolution 2018-86, Authorize Submittal of Grant, Transportation Alternative Grant, Bicycle/Walking Trails** – Councilmember Hircock introduced and moved for the adoption of Resolution 2018-86, a Resolution of Sponsoring Agency and Authorization to Submit Transportation Alternatives Funding Application through the Minnesota Department of Transportation and Federal Highway Administration for the Improvement of Bicycle and Pedestrian Trails. Councilmember Hanson seconded the motion for adoption. On a roll call vote; Ayes: Hanson, Hircock, Lundberg, Zylka, Hanfler, and Knafla. Nays: Gosiak [absent] and Liljegren [absent]. Council President Hanfler then declared said Resolution 2018-86 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

i. **Resolution 2018-88, Establish Polling Places 2019** – Councilmember Knafla introduced and moved for the adoption of Resolution 2018-88, a Resolution Establishing the Polling Places for 2019. Councilmember Lundberg seconded the motion for adoption. On a roll call vote; Ayes: Hircock, Lundberg, Zylka, Hanfler, Knafla, and Hanson. Nays: Gosiak [absent] and Liljegren [absent]. Council President Hanfler then declared said Resolution 2018-88 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, COMMITTEES, AND COMMISSIONS**

11. **ANNOUNCEMENTS**

12. **ADJOURNMENT**

Council President Hanfler adjourned the meeting at 8:30 p.m.

Respectfully submitted,

Wendy J. Zylka