

REGULAR CITY COUNCIL MEETING ~ DECEMBER 3, 2018

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hanfler on Monday, December 3, 2018, at 7:30 p.m. in the Council Chambers at City Hall. Councilmembers Hircock, Gosiak, Lundberg, Liljegren, Knafla, Hanson, Council President Hanfler, and Mayor Zylka were present. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Motion was made by Councilmember Gosiak, seconded by Councilmember Liljegren to approve the agenda of December 3, 2018, as presented. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Hircock, seconded by Councilmember Knafla to approve the City Council minutes of the special meeting of November 19, 2018; the regular meeting of November 19, 2018; and the budget meeting of November 26, 2018, as presented. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Mayor Zylka, seconded by Councilmember Lundberg to approve the bills totaling \$348,141.10 for check numbers 99724 through 99777. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS**

6. **CONSENT AGENDA**

Motion was made by Councilmember Hanson, seconded by Councilmember Hircock to take the following action on Consent Agenda items a. through j.:

a. Approved the 2019 annual licenses as presented, contingent upon the appropriate paperwork, insurance and fees being provided, approval is granted by the Fire and Police Chiefs and the Minnesota Department of Public Safety, Office of Alcohol and Gambling Enforcement Division, and all taxes and obligations with the City, State, etc., are current, [i.e. property, sales, restaurant, etc.], as required; and

b. Accepted the resignation of James Kleinschmidt from the Economic Development Authority effective immediately, thanked him for his years of commitment to the City; and further appointed Jeremy Hanfler to fill his unexpired term January 31, 2019; and

c. Received and placed on file the Airport Commission minutes of September and October 2018; and

d. Approved to the Minnesota Charitable Gambling Control Board, an Application for Exempt Permit as requested by Horizon Health for bingo on March 1, 2019, at the VFW Post 1112, 1210 Northeast Third Avenue, and further waived any waiting period; and

e. Received and placed on file the Building reports for October and November 2018; and

f. Received and placed on file the Community Services Advisory Board minutes of September 2018; and

g. Received and placed on file the Park, Recreation and Tree Board minutes of November 2018; and

h. Received and placed on file the Planning Commission minutes of September 2018; and

i. Received and placed on file the Recycling report for August 2018; and

j. Approved a Temporary On Sale Liquor license as requested by The Friends of Linden Hill, 608 Highland Avenue, for a fundraising event at their facility on February 8, 2019, contingent upon all the appropriate paperwork, insurance and fees begin provided, and approval is granted by the Police Chief and the Minnesota Department of Transportation, Alcohol and Gambling Enforcement Division.

Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

b. **Public Hearings**

1. **2019 Proposed Budget Informational Meeting** – Council President Hanfler opened a scheduled public informational meeting at 7:33 p.m. on the 2019 proposed budget. City

Administrator Radermacher reviewed the proposed budget, levies and capital improvements. Asking questions was: Ron Flolid, 1121 South Lindbergh Drive. Council President Hanfler closed the public informational meeting at 8:04 p.m.

b. **Lettings**

1. **2019 Ram Promaster Van, Brandl Motors** – Motion was made by Councilmember Hanson, seconded by Councilmember Lundberg to award the low quotation of \$21,166 from Brandl Motors, Little Falls, for a new 2019 Ram Promaster Van for the janitor, based on the bidder [Brandl Motors] being a local company. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

8. **OLD BUSINESS**

9. **NEW BUSINESS**

a. **Cooperative Agreement, Development and Operations, Camp Ripley Veterans State Trail, Minnesota Department of Natural Resources** – Motion was made by Councilmember Gosiak, seconded by Councilmember Knafla to authorize the execution of the Camp Ripley Veterans State Trail Little Falls/CSAH 52 and Mill Park Trail Segment, Cooperative Agreement, Development and Operations between the State of Minnesota and the City of Little Falls. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

b. **Petition, Class V, Alley Installation, Block 20, Water Power Co. Addition No. 2** – Motion was made by Mayor Zylka, seconded by Councilmember Hanson to receive a petition requesting the installation of an alley with Class V in Block 20, Water Power Co. Addition No. 2, instructed staff to verify signatures, and further forwarded to the Public Works Department for review and a recommendation. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

c. **Resolution 2018-76, Consent to Transfer Cable Franchise, Spectrum Mid-America, LLC** – Councilmember Hircock introduced and moved for the adoption of Resolution 2018-76, a Resolution of Consent to Transfer of Cable Franchise to Spectrum Mid-America, LLC. Mayor Zylka seconded the motion for adoption. On a roll call vote; Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Council President Hanfler then declared said Resolution 2018-76 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

d. **Resolution 2018-77, 2019 Levy** – Mayor Zylka introduced and moved for the adoption of Resolution 2018-77, a Resolution Adopting the 2019 Levy. Councilmember Gosiak seconded the motion for adoption. On a roll call vote; Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, Hanson, and Hircock. Nays: none. Council President Hanfler then declared said Resolution 2018-77 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

e. **Resolution 2018-78, 2019 Housing and Redevelopment Authority Levy** – Councilmember Hircock introduced and moved for the adoption of Resolution 2018-78, a Resolution Adopting the 2019 Housing and Redevelopment Authority Levy. Councilmember Hanson seconded the motion for adoption. On a roll call vote; Ayes: Lundberg, Zylka, Hanfler, Liljegren, Knafla, Hanson, Hircock, and Gosiak. Nays: none. Council President Hanfler then declared said Resolution 2018-78 to have receive the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

f. **Resolution 2018-79, 2019 Budget and Capital Improvement Plan** – Mayor Zylka introduced and moved for the adoption of Resolution 2018-79, a Resolution Adopting the 2019 Budget and Capital Improvement Plan. Councilmember Lundberg seconded the motion for adoption. On a roll call vote; Ayes: Zylka, Hanfler, Liljegren, Knafla, Hanson, Hircock, Gosiak, and Lundberg. Nays: none. Council President Hanfler then declared said Resolution 2018-79 to have receive the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

g. **Resolution 2018-80, Establish 2019 Water, Wastewater, Garbage and Recycling Rates** – Councilmember Liljegren introduced and moved for the adoption of Resolution 2018-80, a Resolution Adopting the 2019 Water, Wastewater, Storm Water, Garbage and Recycling Rates. Councilmember Gosiak seconded the motion for adoption. On a roll call vote; Ayes: Hanfler, Liljegren, Knafla, Hanson, Hircock, Gosiak, Lundberg, and Lundberg. Nays: none. Council President Hanfler then declared said Resolution 2018-80 to have receive the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

h. Submittal of Minnesota Public Facilities Authority, Water Infrastructure Project Funding Application, Wastewater Treatment Improvement Project – Motion was made by Councilmember Hircock, seconded by Councilmember Knafla to authorize the submittal of a Minnesota Public Facilities Authority Water Infrastructure Project Worksheet for funding of the Wastewater Treatment Improvement Project. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

10. CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, COMMITTEES, AND COMMISSIONS

11. ANNOUNCEMENTS

12. ADJOURNMENT

Council President Hanfler recessed the meeting at 8:27 p.m. to go into a scheduled closed meeting.

Motion was made by Councilmember Gosiak, seconded by Councilmember Hircock to close the meeting at 8:35 p.m. pursuant to Minnesota Statute 13D.05, Subdivision 3[c][3] to develop offer for right-of-way acquisition of real property along 138th Street between Airport Road/County Road 257 and 155th Avenue. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

Motion was made by Mayor Zylka, seconded by Councilmember Hircock to reopen the meeting at 8:45 p.m. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

Motion was made by Councilmember Knafla, seconded by Councilmember Hircock to close the meeting at 8:47 p.m. pursuant to Minnesota Statute 13D.03, Subdivision 1[b] to develop labor negotiations strategies. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

Motion was made by Councilmember Hircock, seconded by Councilmember Hanson to reopen the meeting at 9:22 p.m. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

Council President Hanfler adjourned the meeting at 9:22 p.m.

Respectfully submitted,

Wendy J. Zylka