

**REGULAR CITY COUNCIL MEETING ~ NOVEMBER 19, 2018**

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hanfler on Monday, November 19, 2018, at 7:30 p.m. Councilmembers Hircock, Gosiak, Lundberg, Liljegren, Knafla, Hanson, Council President Hanfler, and Mayor Zylka were present. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Motion was made by Councilmember Lundberg, seconded by Councilmember Liljegren to approve the agenda of November 19, 2018, as presented. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Hanson, seconded by Councilmember Knafla to approve the City Council minutes of the special meeting of November 5, 2018, as presented; the regular meeting of November 5, 2018, as corrected; and the Canvass of Municipal Elections of November 8, 2018, as presented. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Gosiak, seconded by Councilmember Hircock to approve the bills totaling \$254,901.55 for check numbers 99582 through 99723. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS**

a. **Award/Donation**

1. **Little Falls Fire Relief Association, Thermal Imaging Camera** – Craig Seelen and Michael Nieman, representing the Little Falls Fire Relief Association, presented a donation to be used towards the purchase of a thermal imaging camera. Motion was made by Councilmember Hanson, seconded by Councilmember Hircock to accept the donation of \$6,245.95 from the Little Falls Fire Relief Addition to be used towards the purchase of a thermal imaging camera for the Fire Department. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

2. **Water Fluoridation Quality Award 2017, Centers for Disease Control and Prevention** – Motion was made by Councilmember Hircock, seconded by Councilmember Knafla to accept the Water Fluoridation Quality Award on behalf of the City of Little Falls, and further commended the Water Treatment staff for “its consistent and professional adjustment of the fluoride content to the recommended level for oral health for twelve consecutive months in 2017”. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

b. **Proclamation**

1. **General Aviation Month** – Mayor Zylka proclaimed November 2018 to be “General Aviation Appreciation Month”, and further recognized Dennis Kahlhamer for his past efforts in promoting aviation locally.

6. **CONSENT AGENDA**

Motion was made by Councilmember Gosiak, seconded by Councilmember Liljegren to take the following action on Consent Agenda items a. through k.:

a. Received and placed on file the Animal Control report for October 2018; and

b. Approved an Application to Conduct Excluded Bingo as requested by Minnesota State Good Sam Club to be held on August 14 through August 17, 2019, at the Morrison County Fairgrounds, 15575 Hawthorn Road, and further waived any waiting period; and

c. Received and placed on file the Fire report for October 2018; and

d. Received and placed on file the Heritage Preservation Commission minutes of November 2018; and

e. Received and placed on file the Morrison County Attorney’s Prosecution report for September and October 2018; and

f. Received and placed on file the Police Department reports for September and October 2018; and

g. Approved the amended job description for the Engineering Technician/Water Distribution position, authorized posting within the American Federation of State, County and

Municipal Employees Union per the Labor Agreement, and should no one apply or be qualified, further authorize the advertisement to the general public; and

- h. Received and placed on file the Public Works report for October 2018; and
- i. Approved a Temporary Roadway Closing, Sidewalk Closing, Sidewalk Display or Promotion Permit as requested by CHI St. Gabriel's Hospital for a family friendly race/walk within the Belle Prairie area, as listed on the maps submitted, on May 18, 2019, from 8:00 a.m. to 11:00 a.m., contingent upon the appropriate paperwork being received and approval is granted by the Fire and Police Chiefs; and
- j. Received and placed on file the Wastewater Treatment facility report for October 2018; and
- k. Received and placed on file the Water Treatment facility report for October 2018.

Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

## 7. **PUBLIC HEARINGS AND LETTINGS**

### a. **Lettings**

1. **2019 Ford Interceptor Squad, Nelson Auto Center, Fergus Falls** – Motion was made by Councilmember Lundberg, seconded by Councilmember Hanson to award/authorize the purchase, off the state bid and low quotation, of a 2019 Ford Interceptor 4 door utility V6 AWD squad vehicle from Nelson Auto Center, Fergus Falls, at a cost of \$31,225, for the Police Department, to be charged to the Equipment Fund. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

2. **2019 GMC Sierra WT, Nelson Auto Center, Fergus Falls** – Motion was made by Mayor Zylka, seconded by Councilmember Knafla to award/authorize the purchase, off the state bid and low quotation, of a 2019 GMC Sierra WT 4WD Double Cab pickup from Nelson Auto Center, Fergus Falls, at a cost of \$29,736.20 for the Fire Department, to be charged to the Fire Equipment Fund. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

3. **Tennis Court Resurfacing, Surface Pro** – Motion was made by Mayor Zylka, seconded by Councilmember Gosiak to award the quotation of \$15,600, through Sourcewell, to Surface Pro LLC, Anoka, at \$15,600 to resurface/repair the tennis court within the 200 block of Eighth Street Southwest, to be charged to the Park Improvement Fund. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

## 8. **OLD BUSINESS**

a. **Ordinance No. 12, Seventh Series, Amend City Code Chapters 5 and 7** [Introduced 11/05/18] – Councilmember Gosiak moved for the adoption of Ordinance No. 12, Seventh Series, an Ordinance Amending City Code Chapter 5, entitled “Construction Licensing, Permits and Regulations”, by Amending Section 5.30, entitled “Sign Regulations”, Paragraph D.2, Regulations and D.6. Setbacks; and Chapter 7, entitled “Streets and Sidewalks”, by amending Section 7.14, entitled “Curb and Gutter, Street and Sidewalk Painting or Coloring”. Councilmember Lundberg seconded the motion for adoption. On a roll call vote; Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Council President Hanfler then declared said Ordinance No. 12 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

b. **Resolution 2018-75A, Accept Petition and Order Feasibility Report, Surface and/or Utility Improvements, Block 22, Water Power Company Addition No. 2** – Councilmember Liljegren introduced and moved for the adoption of Resolution 2018-75A, a Resolution Accepting a Petition and Ordering a Feasibility Report on the Proposed Surface and/or Utility Improvements to Seventh and Eighth Avenues Southwest between Ninth and Tenth Streets Southwest and the alley within Block 22, Water Power Company Addition No. 2. Mayor Zylka seconded the motion for adoption. On a roll call vote; Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hircock. Nays: Hanson. Council President Hanfler then declared said Resolution 2018-75A to have received the majority vote of the entire City Council and the same to have been duly passed, approved and adopted.

## 9. **NEW BUSINESS**

a. **Funding Upfront Request and Additional Funding Request, Otter Exhibit, Friends of Pine Grove Zoo** – Motion was made by Mayor Zylka, seconded by Councilmember Hircock to approve the additional funding up to \$131,000, and the upfront funding for the Pine Country Bank commitment of \$50,000, all for the Otter exhibit at the Pine

Grove Zoo as requested by the Friends of the Pine Grove Zoo, to be charged to the Zoo Improvement Fund. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

b. **Petition, Vacate Alley, Block 3, Rothwell's Addition, Dollar General Store** – Motion was made by Councilmember Hircock, seconded by Councilmember Liljegren to receive the petition requesting the vacation of the alley in Block 3, Rothwell's Addition, [i.e. between Trunk Highway 27/Broadway and First Avenue Northwest and between Eighth and Ninth Streets Northwest], instructed staff to verify signatures, and further forwarded the request to the Public Works Director for review and a recommendation. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, COMMITTEES, AND COMMISSIONS**

11. **ANNOUNCEMENTS**

12. **ADJOURNMENT**

Council President Hanfler adjourned the meeting at 7:58 p.m.

Respectfully submitted,

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Wendy J. Zylka